

MINUTES OF THE MEETING

OF THE THURLESTONE PARISH NEIGHBOURHOOD PLAN STEERING GROUP

Held in the Yeo Room of the Parish Hall on 30 August 2017 at 2pm.

Present: Tony Goddard (Chairman) (AG), Sue Crowther (SC), Gary Luddington (GL), Robin MacDonald (RM), Charlie Mitchelmore (CM), Judy Pearce (JP).

- 1. Apologies:** Kit Marshall (KM), David Martin (DM), Jill Munn (JM), Chris White (CW).
- 2. The Minutes of the last meeting** had been agreed previously by email.
- 3. Matters arising:** None
- 4. Presentation of the Pre-submission Consultation Draft Neighbourhood Plan:** (SC). TG congratulated SC on the document. Some of the graphics were still work in progress due to holidays in the Design Unit at SHDC, but the work would be ready before the Pre-submission Consultation starts. The higher level policies still had to be checked and would be done in the course of preparing the Conditions Statement. SC had received and collated comments from all SG members except TG and CW who made several useful corrective comments.

The Consultation was due to start on Friday 15 September and this would be advertised as the start date. It would continue for six weeks until Friday 27 October. JP has prepared a list of statutory consultees, local businesses, facilities and services, landowners and developers, clubs and other organisations. It was agreed there should be four Saturday morning Consultation Sessions held in the Parish Hall on 30 September and 7, 14 and 21 October between 10.00am and 12 noon.

The ten-week SEA/HRA screening process had started at South Hams. It is thought unlikely that an environmental impact assessment will be needed because there are no sites proposed in the Plan. However, we will need a statement of reasons (a screening opinion) from the Council why it is not required before the Plan can be formally submitted to them.

During the consultation period work would continue on the Conditions Statement, the Consultation Statement, the graphics for the final version and collation of the Evidence Base.

Between 28 October and 9 November comments would be collated and the Plan would be amended, where appropriate. A Schedule of all comments and how they were considered would be drawn up and included in the Consultation Statement. It was intended to submit the Plan (the Submission version) to South Hams as soon as possible after 9 November for the

Council's own six-week Consultation, so that the Plan would be ready for Examination early in 2018. An Examiner would need to be appointed by the Council and agreed with the Steering group.

Posters still need to be finalised with details of the Consultation. There was some discussion about the need for paper Comments forms and hard copies of the Plan during the consultation period. TG, GL and SC agreed to look after hard copies of the Plan and make them available to residents in their respective villages. Comments forms will be available at the Consultation Sessions and SC will arrange with Mike Bone for forms to be available to download from the parish website. Completed forms will be placed in secure ballot boxes at the two village stores. JP will arrange for boxes to be available. TG will outline arrangements at the Parish Council meeting on Monday 4 September.

5. Working Group Updates

CW reported on the Community Wifi and mobile coverage Public Meeting held on 22 August. The meeting was also attended by residents from Bigbury. Bush Broadband, Okehampton, addressed the meeting and explained how they may be able to assist and the logistics involved. Taking this project forward is now a task for the Parish Council rather than the Steering Group.

- 6. Non Designated Heritage Assets: the role of the Parish Council and POTS**
Heritage assets are very important to the community and whilst the Plan can list them, the Parish Council must take on the responsibility for organising their upkeep - either through POTS or a call for volunteers, or a combination of both. TG suggested a full inspection of all items for a condition survey, followed by appropriate action from the Parish Council. He will need to coordinate this with the Parish Council. SC undertook to circulate the final list of assets to Steering Group members before the Parish Council meeting.

- 7. AOB: None**

- 8. Date of the next meeting: TUESDAY 7 NOVEMBER 2017 AT 2PM IN THE YEO ROOM.**