### Thurlestone Parish Council

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Minutes of the meeting of the Council, which was held on Tuesday 19<sup>th</sup> January 2021 at 7.30pm for the purpose of transacting the following business:

There was be an open forum at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish. No members of the public were in attendance.

**Present:** Councillors Rhymes (Chair), Crowther, Mitchelmore, Munn, Williams, Hurrell and Marshall **In Attendance:** Helen Nathanson (Parish Clerk)

**1.** To receive apologies.

There were no apologies.

- **2.** To receive any amendments necessary to Members' Registers of Interests. There were no amendments.
- **3.** To review the Parish Council budget for this year 2020/21 and to note any outstanding items of expenditure.

Councillors discussed the current year's budget line by line.

The repair to the cobbled road was considered to be a priority because it is in disrepair and continues to need to be filled regularly. The Yarmer Estate had offered to contribute towards the repairs and it was agreed to approach them to request that they pay half of the cost which was £9,874 + VAT. The Clerk was asked to draft a letter and to notify the Bantham Estate and the Church that the work is to take place.

The legal work to establish ownership of Island View Play Area was discussed and Cllr Crowther explained that she would need to do some research into the old minute books in order to build the history of the site. Councillors were happy with this.

The fence around Island View Play Area is in a very bad state of repair and it was agreed to allocate money for this in next year's budget if not available this year.

**4.** To consider the Parish Council budget for the financial year 2021/22 and to agree the amount to request from SHDC for the precept. The following discretionary items, suggested by residents at the November Community Budget Meeting, are for consideration:

Replacing the pads in the Buckland phone box defibrillator, which is maintained by volunteers - £117.60 as requested  Producing a leaflet which explains and encourages wildlife friendly gardening - £100  Providing more parking in the villages – discussion about use of the church car park and whether they can charge for people to use the	Refurbishment of the benches around the coastal path – £2,000 for all street furniture  New fence at Island View play area - £3,000  Provision of allotments in Thurlestone village – garden share was discussed as an option to put people in touch with one another – put
car park and make some money Speak to the Golf Club about charging extra for parking and this money going towards the public toilets	something in VV about this in future
Public toilets: £4,200 Earmarked Reserves to be carried forward Interior redecoration Water harvesting system Tidying up the external area	Repairing and refurbishing the Cobbled Road by the War Memorial - £10,000 if needed
Mobile Library donation £200	Signs for the beaches to encourage people to keep them clean and tidy £200
Parish Lengthsman - £1000	Traffic issues/tourism this year - £500
Climate Emergency Group - £500	Community Projects - £500
Heritage Assets - £2,000	Open Spaces - £1,000

Councillors discussed the items above and it was agreed to allocate money to specific items as listed above.

The total precept agreed for 2021/22 was set at £30,000 which is a Band D rate of £39.80 and an increase of 20%.

**5.** To note the date of the next Council Meeting: Monday  $\mathbf{1}^{\text{st}}$  February 2021 at 7.30pm. This was noted.

Jack Rhymes Chairman

#### THURLESTONE PARISH COUNCIL 2020-21 - ANNUAL BUDGET

	2020-21 Budget			2021-22	Budget	Notes
	Agreed	Actual	Projected	Total	c/f	
INCOME						
Precept	£25,000.00	£25,000.00	£25,000.00			To be decided
Parish Paths Grant	£200.00		£200.00	£200.00		
Council Tax Relief Grant	£151.00	£151.00	£151.00			No longer available
Locality Grants		£259.98	£259.98			
Interest Received	£1.00	£0.52	£1.00	£1.00		
Miscellaneuous Income	22.00	£11.98	£11.98	22.00		
Total Income	£25,352.00	£25,423.48	£25,623.96	£201.00		
EXPENDITURE						
Administration						
Staff Costs	£4,200.00	£4,224.94	£4,979.52	£5,626.85		Includes NIC
Hall Hire/Zoom	£400.00	£126.36	£169.56	£400.00		
Training	£400.00	£90.00	£90.00	£400.00		
Travel	£300.00	£16.20	£16.20	£100.00		
Printing and Stationery	£300.00	£207.01	£230.00	£200.00		
Insurance	£400.00	£372.20	£372.20	£400.00		
DALC Subscription	£220.00	£205.05	£205.05	£220.00		
Elections	£956.89	£956.89	£956.89			
Audit	£500.00	£200.00	£200.00	£220.00		
Website	£300.00	£134.49	£134.49	£140.00		
Neighbourhood Plan	£600.00	£445.82	£600.00	£600.00		
Loan Repayments	£6,215.00	£6,215.10	£6,215.00	£6,215.00		
Total	£14,791.89	£13,194.06	£14,168.91	£14,521.85		
10141	214,732.03	210,134.00	214,100.51	214,521.05		
Open Space						
Open Space Maintenance		£59.75		£500.00		
Grass Cutting	£1,400.00	£1,320.00	£1,320.00	£2,000.00		Includes DAAT site
Island View Play Area	£1,500.00		£1,500.00	£1,000.00		
Total	£2,900.00	£1,379.75	£2,820.00	£3,500.00		
Assets						
Street Furniture	£300.00	£25.50	£300.00	£1,000.00		
Heritage Assets	£616.00	£356.78	£616.00	£1,000.00		
Public Toilets	£4,200.00	£216.00	£2,000.00	£2,000.00	£2,000.00	
DAAT Landing Site		£105.06	£105.06	£100.00		
General Repairs and Maintenance	£3,000.00				£3,000.00	
Total	£8,116.00	£703.34	£3,021.06	£4,100.00		
	,					
Community Grants & Projects	£300.00	£1,190.65	£312.20			
Total Expenditure	£26,107.89	£16,467.80	£20,322.17	£22,121.85		
Total Budget Income	£25,352.00	£25,423.48	£25,623.96	£201.00		
Total Budget Expenditure	£755.89	-£8,955.68	-£5,301.79	£21,920.85		

PAYMENTS - THURLESTONE PARISH COUNCIL 2020-21

Date	Payee	Details	TOTAL COST	Reclaim VAT	Admin	Amount	Green Spaces	Amount	Highways	Amoun t	Assets	Amount	Grants	Amount	Line total
	Thurlestone Parish Hall	Hall Hire	40.00		Hall Hire	40.00									40.00
	Sue Crowther Julian Lee	NP Expenses Grass Cutting	82.83 210.00		NP	82.83		210.00							82.83 210.00
	DALC	Subs	205.05	24.04	Subscription	205.05	Grass cutting	210.00							205.0
	SHDC	Election expenses 2019	956.89	24.04	Elections	956.89									956.8
	Helen Nathanson	Clerk Pay	353.50		Staff Costs	353.50									353.5
	Tiolon Hadianoon	Clerk Travel	16.20		Travel	16.20									16.2
		Clerk Printing	3.49		Printing & Stat	3.49									3.4
		Local Council Admin book	144.79		Printing & Stat	144.79									144.7
	PWLB - Direct Debit	Loan Repayment	3,107.55		PWLB Loan	3,107.55									3,107.5
	Sian Williams	Speed awareness posters	265.20										Community	265.20	265.2
	Helen Nathanson	Clerk Salary	478.80		Staff Costs	478.80									478.8
		Clerk Printing	3.49 14.39	0.40	Printing & Stat Zoom	3.49 14.39									3.4 14.3
	Paul Martin	Monthly Zoom licence Planting	59.75	2.40	200m	14.39	Green Space	59.75							14.3 59.7
	r aui iviai iiii	Annual website fee	132.00		Website	132.00	Green Space	39.73							132.0
	WPS Insurance	Annual insurance premium	372.20		Insurance	372.20									372.2
	Paul Martin	Website fee	2.49		Website	2.49									2.4
		Phone box repairs	99.73								Heritage Assets	99.73			99.7
	Helen Nathanson	Clerk Salary	287.28		Staff Costs	287.28									287.2
		Printing	3.49		Printing & Stat	3.49									3.4
		Stationery	12.43		Printing & Stat	12.43									12.4
	Nick Walker Printing	Community Housing	125.00	3.00		125.00	1								125.0
	Sue Crowther	NP Expenses	60.38		NP	60.38									60.3
	Julian Lee EDF Energy	Grass Cutting	320.00 24.95		l		Grass cutting	320.00		l	DAAT Site	24.95	l		320.0 24.9
	Helen Nathanson	DAAT Site Electricity Clerk Salary	615.60		Staff Costs	615.60					DAAT Site	24.95			24.9 615.6
.7.20	i ieleli ivaliialisoli	Printing	3.49		Printing & Stat	3.49									3.4
		Stationery	8.40		Printing & Stat	8.40									8.4
		Zoom Licence June	14.39	2.40		14.39									14.3
	Sue Crowther	NP Expenses	32.18		NP	32.18									32.1
	Margaret Houghton	Covid Helpline Phone	29.00										Community	29.00	29.0
	Julian Lee	Grass Cutting	270.00				Grass cutting	270.00							270.0
	Paul Martin	Repairs to Phone Box	20.87								Heritage Assets	20.87			20.8
4.8.20	EDF Energy	DAAT Site Electricity	49.11								DAAT Site	49.11			49.11
.9.20	TSDB - Direct Debit	Internal Audit 2019/20	200.00		Audit	200.00									200.00
	EDF Energy	DAAT Site Electricity	31.00		0. "0 .	700.00					DAAT Site	31.00			31.00
1.9.20	Helen Nathanson	Clerk Salary Printing	766.08		Staff Costs Printing & Stat	766.08 6.98									766.08 6.98
		Zoom Licence - Jul & Aug	6.98 28.78	4.80	Zoom	28.78									28.78
		Stationery	20.76	4.00	Printing & Stat	20.70									20.70
	Julian Lee	Grass Cutting	320.00		i iiiniiig a ota	2.00	Grass cutting	320.00							320.00
	C Marshall	Phone Box Covid Equip	65.21								Heritage Assets	65.21			65.2
7.10.20	Helen Nathanson	Clerk Salary	478.80		Staff Costs	478.80									478.80
		Printing & Stationery	11.47		Printing & Stat	11.47									11.47
		Zoom Licence	7.20		Zoom	7.20									7.20
	C Marshall	Phone Box Spares	61.56								Heritage Assets	61.56			61.56
	Sue Crowther	NP Expenses	38.39		NP	38.39									38.39
	Jettadrain	Repairs to Toilets	216.00	36.00	PWLB Loan						Toilets	216.00			216.00
	PWLB - Direct Debit DALC	Loan Repayment	3,107.55 90.00		PWLB Loan Training	3,107.55 90.00									3,107.5
	Helen Nathanson	Training Courses Clerk Salary	383.04		Staff Costs	383.04	1								90.00 383.04
	i ioioii i vaaraliotii	Printing	3.49		Printing	3.49	1			l	1	l	l		3.49
J		Zoom	7.20		Zoom	7.20	1								7.20
	Paul Martin	Wood Preservative	25.50		l	0	1			l	Benches	25.50	l		25.5
	Sue Crowther	NP Expenses	44.18		NP	44.18	1			l		1	l		44.1
	Margaret Houghton	Covid Helpline Phone	18.00		1		1			l		l	Community	18.00	18.0
	Julian Lee	Grass Cutting	200.00		l		Grass Cutting	200.00							200.0
5.12.20	Helen Nathanson	Clerk Salary	478.80		Staff Costs	478.80	1								478.8
		Printing	3.49		Printing	3.49	1			l		l	l		3.4
	Cua Canadhas	Zoom	7.20		Zoom NP	7.20	1								7.2
	Sue Crowther C Marshall	NP Expenses Phonebox Decorations	62.86 60.66		NP	62.86	1				Horitago Ass-t-	60.66			62.8 60.6
	All Saints Church	Annual Grant	300.00		l		1				Heritage Assets	00.00	Church Gran	300.00	300.0
	Helen Nathanson	NAS Equipment	478.45		1		1			l		l	Parish Hall	478.45	478.4
	FOTS	Grant	100.00		l		1			l	1	l	FOTS	100.00	100.0
	Helen Nathanson	Clerk Salary	371.06		Staff Costs	371.06	1								371.0
ļ		Printing	3.49		Printing	3.49	1			l		l	l		3.4
		Zoom	7.20		Zoom	7.20	1			l	1	l	l		7.2
	Sue Crowther	Land Registry Searches	110.31		l		1				Heritage Assets	110.31			110.3
3.1.21	Helen Nathanson	Correct error on 7.1.21	11.98		Staff Costs	11.98	1			l		l	l		11.9
Į					1		1			l		l	l		0.0
					l		1			l	1	l	l		0.0
					l		1								0.0
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#### **RECEIPTS TO THURLESTONE PARISH COUNCIL 2020-21**

DATE	Payer	DETAILS	TOTAL AMOUNT	Transfers in from Account *818	PRECEPT	Council Tax Relief Grant	Locality Grants	P3 Grant	Miscell	VAT REFUND
6.4.20	SHDC	Locality Fund Grant	259.98				£259.98			
17.4.20	SHDC	Council Tax Relief Grant	151.00			£151.00				
17.4.20	SHDC	First Precept Payment	12,349.00		£12,500.00					
9.4.20	Bank	Interest	0.09							
11.5.20	Bank	Interest	0.09							
9.6.20	Bank	Interest	0.08							
9.7.20	Bank	Interest	0.09							
10.8.20	Bank	Interest	0.07							
15.9.20	SHDC	Second Precept Payment	12,500.00		£12,500.00					
9.9.20	Bank	Interest	0.02							
9.10.20	Bank	Interest	0.02							
9.11.20	Bank	Interest	0.02							
9.12.20	Bank	Interest	0.02							
11.01.21	Bank	Interest	0.02							
7.1.21	Helen Nathanson	Refund on advance payment for Parish NAS equipment	11.98						£11.98	
			25,272.48	0.00	25,000.00	151.00	259.98	0.00	11.98	0.00

## INTEREST

£0.09

£0.09

£0.08

£0.09

£0.07

£0.02

£0.02 £0.02

£0.02

£0.02

TOTAL

0.52

25,423.48

# SHDC Tax bases 2021/22 Changes in Tax Base 2020/21 - 2021/22 (based on collection rate of 97.0% in 2021/22)

Parish/Town	Council Tax Support Grant	Council Tax Base 2020/2021	Council Tax Base 2021/2022	Change in Base	Council Tax Support Grant	<u>Precept</u>	Parish Band D rate	Checked: Simon Date: 10/12/2020	Ω
	allocation	No. of Band D	No. of Band D	increase/	<u>allocation</u>	2020/2021	2020/2021	Dutc. 10/12/2020	0
	for 2020/21 £	<u>Equivalent</u>	<u>Equivalent</u>	(decrease)	for 2021/22 £	£	£		
	check to letter								
1 Ashprington	47	252.92	251.06	(1.86)		9,295	36.75		
2 Aveton Gifford 3 Berry Pomeroy	287 215	393.20 402.36	385.77 407.68	(7.43) 5.32		25,500 12,422	64.85 30.87		
4 Bickleigh	1,100	1300.37	1313.42	13.05		86,675	66.65		
5 Bigbury	80	426.32	418.15	(8.17)		18,000	42.22		
6 Blackawton	217	369.50	384.07	14.57		16,283	44.07		
7 Brixton 8 Buckfastleigh West	349 35	747.88 116.65	834.18 114.34	86.30 (2.31)		33,651 5,683	45.00 48.72		
9 Buckland-Tout-Saints	20	109.89	109.18	(0.71)		4,845	44.09		
10 Charleton	72	276.10	277.69	1.59		8,450	30.60		
11 Chivelstone	39	188.81	186.23	(2.58)		5,711	30.25		
12 Churchstow 13 Cornwood	60 316	244.20 411.25	238.73 409.14	(5.47) (2.11)		9,739 20,425	39.88 49.67		
14 Cornworthy	30	188.17	186.66	(1.51)		7,750	41.19		
15 Dartington	479	804.53	805.31	0.78		29,521	36.69		
16 Dartmouth 17 Dean Prior	3,406 54	2727.86 79.43	2669.92 77.95	(57.94) (1.48)		359,604 4,500	131.83 56.65		
18 Diptford	46	250.42	261.01	10.59		9,600	38.34		
19 Dittisham	81	342.85	335.57	(7.28)		11,919	34.76		
20 East Allington	230	323.05	315.53	(7.52)		17,500	54.17		
21 East Portlemouth 22 Ermington	65 192	177.96 378.74	177.10 380.13	(0.86) 1.39		7,600 24,108	42.71 63.65		
23 Frogmore & Sherford	157	224.66	222.96	(1.70)		8,000	35.61		
24 Halwell & Moreleigh	76	209.79	215.02	5.23		9,600	45.76		
25 Harberton	204	526.29	515.94	(10.35)		16,282	30.94		
26 Harford 27 Holbeton	8 78	36.19 304.09	36.43 308.00	0.24 3.91		990 12,422	27.36 40.85		
28 Holne	64	135.42	133.13	(2.29)		6,851	50.59		
29 Ivybridge	8,125	3857.87	3831.37	(26.50)		502,412	130.23		
30 Kingsbridge	3,435 82	2168.56 204.47	2132.07 200.76	(36.49)		175,000	80.70 44.02		
31 Kingston 32 Kingswear	318	782.61	766.23	(3.71) (16.38)		9,000 43,207	55.21		
33 Littlehempston	40	106.03	103.95	(2.08)		3,389	31.96		
34 Loddiswell	397	457.68	460.35	2.67		31,120	68.00		
35 Malborough 36 Marldon	306 277	480.14 879.52	480.31 865.37	0.17 (14.15)		29,563 19,334	61.57 21.98		
37 Modbury	513	764.40	779.99	15.59		35,298	46.18		
38 Newton & Noss	456	1,144.72	1,154.14	9.42		58,587	51.18		
39 North Huish	16	217.27	212.46	(4.81)		3,984	18.34		
40 Rattery 41 Ringmore	88 29	212.05 122.68	210.87 121.48	(1.18) (1.20)		6,912 5,750	32.60 46.87		
42 Salcombe	675	1,933.78	1,898.78	(35.00)		92,775	47.98		
43 Shaugh Prior	228	293.73	287.80	(5.93)		12,852	43.75		
44 Slapton 45 South Brent	88 1,235	271.60 988.51	265.32 978.80	(6.28) (9.71)		10,645 73,215	39.19 74.07		
46 South Huish	27	448.35	438.37	(9.98)		17,238	38.45		
47 South Milton	67	253.37	248.02	(5.35)		4,433	17.50		
48 South Pool	30	119.65	117.15	(2.50)		6,200	51.82		
49 Sparkwell 50 Staverton	274 191	472.17 349.35	472.90 352.33	0.73 2.98		10,300 18,097	21.81 51.80		
51 Stoke Fleming	246	601.27	593.64	(7.63)		20,443	34.00		
52 Stoke Gabriel	256	718.23	726.77	8.54		34,744	48.37		
53 Stokenham 54 Strete	460 138	1,085.69 290.49	1,067.93 286.79	(17.76) (3.70)		42,540 13,000	39.18 44.75		
55 Thurlestone	151	755.69	753.79	(1.90)		25,000	33.08		
56 Totnes	10,020	2,947.37	2,886.90	(60.47)		535,280	181.61		
57 Ugborough	248	825.48	861.00	35.52		25,475	30.86		
58 Wembury 59 West Alvington	185 87	1,472.89 271.40	1,455.98 266.04	(16.91) (5.36)		31,500 8,615	21.39 31.74		
60 Woodleigh	3	105.93	107.35	1.42		525	4.96		
61 Yealmpton	524	956.64	943.01	(13.63)		47,000	49.13		
TOTALS	37,222	38,508.49	38,298.32	(210.17)		2,736,359			