

Thurlestone Parish Hall Committee  
Jubilee Meeting Minutes

Monday 14 November 2022, 4.30pm

**Present:**

Alison Daily	Vice Chair	Sue Dwyer	Horticultural
Karen Barker	Secretary	Gill Stone	Parish Council
Lisa White	Treasurer / Bridge	Alastair Durden	Co-opted Member
Chris White	Maintenance	Jo May	Friend of Parish Hall
Diane Martin	Bookings	Viv Gibby	Friend of Parish Hall
Sian Hodges	Parochial Church	Dave Gibby	Friend of Parish Hall

	Agenda Item	Action
<b>1.</b>	<p><b>Apologies</b></p> <p>Mike Stickland                      Village Voice Saffron Craig                        Keep Fit Lynsey Sizer                         Facebook Lucy Pannel-Woodward          Co-opted Member</p>	
<b>2.</b>	<p><b>Minutes of previous meeting</b></p> <p>The minutes of the meeting held on Monday 26 September were agreed and signed.</p>	
<b>3.</b>	<p><b>Action Log</b></p> <p>See action log for updates and new actions.</p>	
<b>4.</b>	<p><b>Dates for 2023</b></p> <p>Dates to be reviewed as two of the proposed dates clash with the PCM.</p> <p>Alison also posed the question of holding a few of the meetings later in the evening so all committee members can attend.</p>	Karen
<b>5.</b>	<p><b>Finance Report</b></p> <p>Quarter 3 Income</p> <ol style="list-style-type: none"> <li>1.        £50 donation from Juliette Atkin</li> <li>2.        Deposit Account Interest for quarter 3 totalled £182.08</li> </ol> <p>Expenses</p>	

	<p>1. £113 was paid to Mike Bone for Microsoft Office 2021</p> <p>Quarter 4 Income</p> <p>1. Donations - we have received £500 from POTS (Parish of Thurlestone Society} following their closure: and £20 from a holiday maker who wanted to park his boat for the weekend at the start of half term.</p> <p>Expenses</p> <p>1. New Equipment – Chris white was reimbursed £34.99 for Chromecast with Google TV (HD); £20.98 for 2 x Single CAT6a Shielded/Screened Wall Plate; and £6.27 for CAT6a Shielded Black 10m Ethernet Patch Cable (F/FTP, LSZH, Low Smoke)</p> <p>2. Caretaker Costs – 6 weeks @ £45 per week = £270. Devon Maids are currently on holiday for 2 weeks.</p> <p>3. Telephone and Internet – 2 months totalling £64.36 less £1.30 retrieved from the Payphone.</p> <p>4. Electricity – 1 month @£159</p> <p>5. Repairs - £111 paid to Murch &amp; Baker Heating Ltd for service, filter change &amp; operation test of the Air Handling Unit; £48.44 paid to Paul Martin for 2 Pack 20W RGBCW 2700-6500K 2000LM WiFi Smart LED Flood Lights, IP66 Waterproof Outdoor Light - UK Plug × 1; £720 paid to Start Point Flooring for oiling the floor in the Main Hall; £150 paid to Casa Terra for Hedge Cutting and £45 for weeding in the car park; £149.91 paid to Christian Woodford for replacement defibrillator pads;</p> <p>6. Television Licence for year cost £159.</p> <p>Current Account: £34480.83 Deposit Account: £53931.04</p> <p>Money to be banked £0. I now have a card to pay cash in at the Post Office.</p>	
<p><b>8.</b></p>	<p><b>Maintenance Report</b></p> <p>Payphone not working – no dial tone. Fault according to Plusnet is within the hall. Phone in cupboard was also reported as not working. Phone replaced and now working.</p> <p>The payphone is not widely used, recommendation is to remove and not replace it. Agreed.</p> <p>Hedges and weeding complete. Weeds pulled on the hall side but sprayed on the wall side due to weeds being imbedded in the gravel.</p> <p>Hall floor oiled. Chris watched the process on CCTV and it is a lot simpler than thought, so we may consider doing it ourselves next time.</p>	

	<p>Chris to reprogramme the stage lighting system. A lot of the reprogramming has been done, further options to be completed. Chris to create an everyday programme.</p> <p>Kurling camera has been installed and tested, all working as expected.</p> <p>Alison asked if we are having Christmas lights in the hall. Yes, lights still in place and straight forward to programme.</p> <p>2 lighting packs were previously purchased, 1 only has coloured lights (no white) so is available and could be installed on the external gable ends.</p> <p>Car park – anything heard from the school on the issues with the parents use? Chris advised no response has been received. CCTV has proven useful to show the behaviour including a recent instant where someone attending Line Dancing was blocked in for 20 mins and the parent involved was intimidating and stating they had priority use. How do we get the message to the school about the use? Gill advised there is a councillor who is the Liaison for the School and who attends their closed meetings. Gill will speak to them and ask them to advise the school of the issues and the rules for the use.</p> <p>Mobile library – Gill advised that she had spoken to the person who organises the library who has agreed that the time could be amended to a morning delivery. However it is possible the service could be ending due to a review of all services in the council.</p> <p>Currently awaiting for the electrician to come and have Chromecast powered from behind the TV rather than the current setup.</p>	Gill
9.	<p><b>Questionnaire Results</b></p> <p>Gill asked what the build up to the questionnaire was and how it came about. It came about when we were discussing future events and Karen has asked if the committee had ever in the past asked the parish what they wanted. A questionnaire was proposed as a way to find out about the needs and wants of the Parish.</p> <p>Gill also asked how the hall mainly used at the moment? The main use is fitness classes ie Yoga and Pilates</p> <p><b>Summary –</b>  403 questionnaires were distributed to residents of the parish.  Bantham – 59  Buckland – 45  Thurlestone – 299</p>	

Questionnaire was promoted on Social Media via the Thurlestone Parish and Thurlestone Noticeboard Facebook Pages. Posters were distributed around the parish and a notice placed on the Parish Website.

**Response –**

We received 94 responses which equates to 23.33%, which is a very good response rate.

**Q1 –**

The majority of people responding (44%) ticked the 'Other' category for occasional or one off events.

**Q2 –**

The types of events attended were;

32% Parish Hall social events

29% Public meetings

23% Regular classes

16% Private social events

**Q3 –**

The 3 main ways people find out about events were through Village Voice, Word of mouth and posters around the parish.

Social Media was close behind and is something we need to focus on in the future with dedicated social media campaigns.

**Q4 –**

Responses to Q4 have been split into different categories to get a clear view on the responses.

Films & Streaming – positive response received and any films put on should target a different audience and time to the church events.

Dance events – Barn dance/Ceilidh was the most favoured option followed by a Ball and then Disco.

Music events – Local musician events was the most likely event to be attended.

Literary events – Guest speakers, Local History and literary evenings were the most likely events to be attended with Plays and Poetry the most unlikely.

U3a speaker events are held on a Friday morning in Marlborough, so we need to ensure that we do not hold our events at the same time.

Daytime events – all of the events on balance would be attended in the category and it was agreed that drop in tea and coffee sessions could be combined with other events.

<p>Evening events – Wine tasting was by far the most popular followed by the Murder Mystery.</p> <p>Children’s events – Dance classes were the most popular, but it is clear from the responses that there is a need for more children’s events at the hall.</p> <p><b>Q5 –</b> There was a very broad range of activities that respondents go out of the parish for. Some that are currently held at the hall, and some that have previously been at the hall.</p> <p>For music events the hall used to subscribe to Villages in Action, Lisa asked whether we should subscribe to them again and try some of the acts? Agreed that Lisa to look into the cost of subscribing as something we should do.</p> <p>South Hams Trust Talks used to be held at the hall but the committee is unsure why they stopped.</p> <p>Creative instructed classes was also a large category.</p> <p><b>Q6 Part 1-</b> New Activities.</p> <p>Fitness/Activities – Men’s exercise classes and evening classes were the main activities asked for in this category.</p> <p>Creative - instructed classes came out really strongly. We discussed that this could be one off events like wreath making at Christmas as well as regular classes. There are a lot of creative people in the parish. We need to use our social media to seek people to assist with putting such events on.</p> <p>Talks – as previously discussed speaker events/talks are popular with some clear responses on the nature of the events sought.</p> <p>Games – there was a clear response about card games, bowls or boules etc</p> <p>Children’s – generally a need for more for children or families</p> <p>Misc – Book club, book swap, Social hub etc. There are opportunities to maybe link a book club with the mobile library with a drop in session. Definitely options to consider.</p> <p>Food &amp; Drink – this was by far the largest category with plenty of suggestions to consider.</p> <p><b>Q6 Part 2 –</b> Comments</p>	<p style="text-align: center;">Lisa</p>
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	<p>There were a number of positive comments about the hall as well as suggestions about how it can be improved.</p> <p>A few comments focused on how stark the hall is. The committee discussed how we can make the hall more appealing. We should consider putting some planters outside, the new benches will also improve the outside. Can we leave the lights on outside. The committee to think about what we can also do to the inside.</p> <p><b>Q7 –</b> 38% of the responses were from those 66 or older, 20% 51 – 65 and 42% under 50. This clearly shows that there is a much younger population moving into the parish reinforcing the need for us to target events to children and families.</p> <p><b>Q8 –</b> Village breakdown for response was; Bantham 15% Buckland 10% Thurlestone 69% Other (second homes or outside the parish) 6%</p> <p><b>Q9 –</b> 24% of respondents have lived in the parish for 10 - 20 years, 23% over 20 years, 40% 2 – 10 years and 13% under 2 years.</p> <p>All committee members are asked to review the details provided and to think of how we can use the information provided to inform the event calendar for 2023.</p>	
<p><b>10. AOB</b></p>	<p>Chris - Lights in ladies and gents. Still awaiting an electrician to come and have a look at it.</p> <p>Next meeting 16th January 2023.</p>	

The meeting closed at 18.40pm.

<b>Next Meeting</b>	
Monday 16 January 2023 @ 4.30pm	Yeo Room

Signed.....  
Date.....

Vice Chairman