

Thurlestone Parish Council

The Minutes of the Parish Council Meeting held on Monday 10th January at 7.30pm in the Parish Hall, Thurlestone

Present: Cllr Marshall (Chairman), Cllrs Stidston, Girling, Grose, Mitchelmore and Rhymes

Apologies: Cllr Hurrell (Leave)

In Attendance: PC Steve Mullen, DCllr Shonaugh Rankin, Mrs Cathy Tavender (Clerk)
9 members of the public.

The Chairman opened the meeting at 7.30pm and welcomed everyone.

1. **Open Forum**

2. **The Minutes** of the Parish Council Meeting held on 8th November 2004 were read. The Chairman requested that the supporting proposal and authority relating to the grant for the parish hall which was read and discussed during the meeting held on 6.12.04 be minuted. Copies to be inserted in minute book. The minutes were then confirmed as a true record and signed by the Chairman.

3. **Matters arising:-**

a) Parish Hall - The clerk reported that the Public Works Loan Board would be contacting her mid February. It is hoped to start work on the new parish hall in April 2005. The building will probably be cleared and closed down during the third week in March and the car park will be closed by the end of March.

b) Highways - The clerk reported that she had received two telephone calls (Richard Gage, SHDC Planning) & (Adam Keay, Local Service Group), to say that all correspondence relating to the removal of the yellow "no parking" signs on Bay Tree Cottage, has been passed to the enforcement officer to deal with.

A guide and satisfaction cards for the Parish Lengthsman have been received.

David Lock (SHDC Ops Team) is willing to attend a meeting in February/March 2005, when the restructuring of his department is finished, to talk to the council and public about street cleaning.

It was reported that the yellow lines need repainting throughout the village and also the question of the virtual footpath along Downs Road was again raised. The clerk will contact DCC again for a response to previous letters regarding these matters.

c) Footpaths & Heritage Coast - It is estimated that the repair work on Warren Hill footpath will take a further three weeks.

Nick Rowell is to give a quote for granite posts to help preserve the green triangle near the war memorial.

Stiles and footpaths throughout the parish are being repaired and improved.

d) Trees - Cllr Mitchelmore reported that Ross Kennerly is leaving and will be replaced by Polly Stone. It was reported that there are difficulties in contacting people in this department, DCllr Rankin replied that there are restrictions on staff recruitment due to budget restraints at SHDC but she didn't know that there were any specific problems with this particular team.

e) Green Area at Island View- Still awaiting reply to letter regarding the parish council taking over green area.

f) School – Cllr Rhymes reported that this year is the school's centenary year, and there are events planned in the summer and autumn. The children have all agreed unanimously to donate their toy money to the Tsunami appeal and Mrs McKillop will be doing a curry lunch on the 29.1.04 for ticket holders only.

The Chairman informed the meeting that the school was in need of some mats for their PE and a trolley to store them on. The Chairman proposed donating £600 towards buying the equipment for the school and this was passed by a majority vote.

g) Car Parks – Church Car Park - the proposed letter to DCllr Rankin, which had been circulated to all members, was discussed, however due to the subsequent landscaping of the car park, the number of car spaces have been greatly reduced and it was now felt that it was inappropriate to pursue this matter.

It was reported that the field that was being used as a car park for "residents only" at Bantham, was deemed as being "change of use" and SHDC planning department would be contacting Evans Estate, regarding planning application.

4. **To receive our District Councillor's Report** – Report is attached.

5. **Police Business** – PC Mullen joined the meeting for Open Forum. He reported that it had been a quiet winter with just two burglaries in the local area. The question of speeding and inconsiderate parking was again raised. PC Mullen stated that, as the police have to be seen, when carrying out speed checks it is difficult to catch anyone but they would continue to try and educate people regarding these matters.

There is to be a South Hams Liaison Meeting in Salcombe on Tuesday 18th January 2005 at 7.30pm. Cllr Mitchelmore has found these meetings very interesting and he would be attending this one.

6. **Business by Direction of the Chairman** - There was nothing to discuss.

7. **Planning**

Application 55/2497/04/F - Erection of building to house games room at Thurlestone Hotel, Thurlestone, Kingsbridge, TQ7 3NN by Thurlestone Hotel. - **No objections.**

Application 55/2476/04/F - Erection of conservatory at Mandalay, Glebe Field, Thurlestone, TQ7 3NA by Mr & Mrs Wallis. - **No objections.**

Revised Application 55/2306/04/F - Erection of new pitch roof over garage/garden room at Langmans West, West Buckland, Kingsbridge, TQ7 3AQ by Mr & Mrs AD & AC Martin. - **No objections.**

Application granted: Application 55/2105/04/F - Renewal of planning permission 55/1847/99/F for erection of extension at Dairy Cottage, 7 Court Park House, Thurlestone, Kingsbridge TQ7 3LT by Mrs PM Hart, 29 Wyvern Road, Sutton Coldfield, West Midlands B74 2PS.

Application granted: Application 55/2157.04/F - Alteration and extension to 4 Court Park, Thurlestone, Kingsbridge, TQ7 3LX by Mr C Barclay.

Letter received from Mr D R Fisk in support of his planning application at Deveron, Ilbert Road, Thurlestone TQ7 3NY.

At a meeting held on 16th January 2005 at Buckland Cottage, West Buckland, the following planning application was discussed:

Application 55/2534/04/F - Demolition of existing dwelling and erection of 2 no. dwellings on Plots 14 & 15 (Deveron), Ilbert Road, Thurlestone, Kingsbridge, TQ7 3NY by Mr D R Fisk. **No objections.**

8. **Finance-** Permission was asked to pay:

Thurlestone Parish Hall (Hire of hall May - Nov 2004)	£52.00
SLCC subscription	£69.00
Total	£121.00

9. **Correspondence**

Letter from Winkleigh Working Party - re planning application for a biomass power station by Peninsula Power Limited.

DCC - Parish Lengthsman Scheme

SHDC - Budget consultation invitation (members informed).

10. **Circulars received:**

Environment Agency - Links

CityWest news - newssheet

SHDC - Executive Forward Plan

SHDC - Minutes of Meeting held 25.11.04

SHDC - Minutes of Executive Meeting held 2.12.04

SHDC - Agenda & Minutes of Council 16.12.04

11. **To confirm the date,** time and place of the next Parish Council Meeting as Monday 7th February 2005, at 7.30 pm in the Parish Hall, Thurlestone.

The meeting closed at 8.45 pm.

7th February 2005

K Marshall, Chairman

Thurlestone Parish Council

The Minutes of the Parish Council Meeting held on Friday 18th March 2005
at 6.45 pm at Leaside, Thurlestone.

This meeting was held to discuss various urgent agenda items, owing to the cancellation of the Parish Council Meeting which was due to be held on 7th March 2005.

Present: Cllr Marshall (Chairman), Cllr Hurrell (Vice Chairman) Cllrs Stidston, Mitchelmore and Rhymes

Apologies: Cllr Girling (Leave), Cllr Grose (Sick)

In Attendance: Mrs Cathy Tavender (Clerk)

The Chairman opened the meeting at 6.45pm.

1. **Planning**

Application 55/0411/05/LB - Listed Building Consent for the demolition of garden sheds at 2 Church Cottage, Thurlestone, Kingsbridge by Mrs M Garcia Olmo - **No Objections.**

Application 55/2168/04/CM - Control kiosk for pumping station; field behind Belle View, West Buckland, Kingsbridge, by South West Water - **For information only.**

Due to cancellation of meeting on 7th March 2005, the following two applications were not discussed as their return date was overdue.

Application 55/0213/05/F - Removal of condition 6 of planning permission 55/1672/01/F (garage restriction) for conversion of part of garage to form study at 12 Old Rectory Gardens, Thurlestone, Kingsbridge, TQ7 3PD by Mr R Barnard.

Application 55/0232/05/F - Extension to dwelling at 6 Sea View Terrace, Thurlestone, Kingsbridge, TQ7 3NQ by Mr D Yeoman.

Application 55/0131/05/F - Extensions and alterations to dwelling at South View, Warren Road, Thurlestone, Kingsbridge **have been withdrawn.**

Plans Approved:

(Detailed Plans Approved) - for 26 plots together with vehicular access on land adjoining The Mead, Thurlestone.

Application 55/0022/05/F - Retrospective application for the erection of conservatory at 1 Island View, Thurlestone, Kingsbridge, TQ7 3NH by Mr R P Millward of Bay Tree House, Dinghurst Road, Churchill, Winscombe, Somerset, BS25 5PN.

Application 55/0064/05/F - Replacement extension to dwelling at 8 Court Park, Thurlestone, Kingsbridge, TQ7 3LX by Mr R Griffin, Newlands, West Alvington, Kingsbridge, TQ7 3PN.

Application 55/2476/04/F - Erection of conservatory at Mandalay, Glebe Field, Thurlestone, Kingsbridge, TQ7 3NA by Mr & Mrs Wallis.

Application 55/2497/04/F - Erection of building to house games room at Thurlestone Hotel, Thurlestone, Kingsbridge, TQ7 3NN by Thurlestone Hotel.

Application 55/2534/04/F - Demolition of existing dwelling and erection of 2 no. dwellings at Deveron, Ilbert Road, Thurlestone, Kingsbridge, TQ7 3NY by Mr DR Fisk.

Application 55/2168/04/CM - Control kiosk for pumping station: field behind Belle View, West Buckland, Kingsbridge.

2. **Finance-** Permission was asked to pay:

Permission is asked to pay:

DCC - Playing Field Rent	£20.00
DCC - Contribution to Warren Hill footpath	£3000.00
DCC - Contribution to All Saints School (equipment)	£576.58
C Tavender - Salary and expenses:	
Salary	£510.00
Telephone	£36.00
Computer	£63.00
Mileage	£41.17
Postage	£17.37
Photocopies	£15.95
Expenses (Heating)	£4.00
TOTAL	£687.49
Marine Conservation Society	£25.00
Devon Playing Fields Association membership	£15.00
Total	£4324.07

Ratify transfer of funds of £1500.00 from National Savings account to Bank account to cover above expenses. - Council members agreed.

Transfer of PWLB money to parish hall to be discussed. - Parish Hall committee are still setting up bank account for monies to be paid in to. Cheque to be raised when this is completed.

Adding Clerk to signatories - nominal only in order to give clerk access to bank details. - Authorisation signed by Chairman and Vice-Chairman.

3. **Correspondence**

Letter received from SHDC regarding lease of green area at Island View. The council agreed the terms of the lease when one slight alteration is made to wording. Clerk to contact District Council.

Letter received from Mrs P Macdonald on behalf of the Parish of Thurlestone Society (POTS) regarding upkeep of wall niche opposite the garden wall of Toyes Orchard. Council agreed to take up this offer with thanks.

Letter received from Mrs Elizabeth Webb asking permission to hold the annual Barbecue on the War Memorial Green - the council agreed to grant permission.

Clerk and Cllr Mitchelmore to attend Members' Code of Conduct Training.

4. **Quotes for posts on green triangle. (Cllr Rhymes declared an interest and left the meeting before discussion).** The council discussed the three quotes received but members wished for more information regarding materials to be used and when work would be carried out. Clerk to contact contractors and report back to members.

Agenda items for meeting to be held 9th May 2005.

Trees at War Memorial site
Trees on Yalmer Estate

The meeting closed at 7.00 pm.

9th May 2005

K Marshall, Chairman

Thurlestone Parish Council

I hereby give notice that a Parish Council Meeting will be held on Monday 9th May 2005 at 7.30pm in the Thurlestone Hotel, Thurlestone

A G E N D A

1. **To read**, and if approved, authorise the Chairman to sign the minutes of the Parish Council Meeting held on Monday 7th February 2005, Minutes of Meeting held on 18th March 2005, Minutes of Annual Parish Meeting and Council Meeting held on 4th April 2005.
2. **To elect** a Chairman for the ensuing year.
To elect a Vice-Chairman for the ensuing year.
To elect a Representative for the Board of all Saints Primary School, Thurlestone.
To elect a Representative for the Parish Hall Committee.
To elect a Tree-Warden
To elect a Representative to liase with Police
To elect a Representative to the Friends of Thurlestone Church.
3. Open Forum - public to discuss agenda items
4. **Matters arising:-**
 - a) Parish Hall
 - b) Highways
 - c) Footpaths & Heritage Coast: Green Triangle.
 - d) School
 - e) Trees: Yarmer Estate,
Trees at War Memorial site.
TPO 2232 Refusal of Consent
Ref: 55/0660/05/TCA Coppice group of 6 Elm & 30% crown reduction & crown lift of 1 Sycamore at Tree Tops, Thurlestone by Mrs Baker.
 - f) Green Area at Island View:
 - g) New Waste Collection update.
 - h) New Pumping Station update.
5. **To receive our District Councillor's Report**
6. **Police Business**
7. **Business by Direction of the Chairman**
8. **Planning:**

Application 55/0647/05/F - Change of use of existing premises to light industrial together with external works, and refacing of existing building to Barn to the rear of Sloop Inn, Bantham, Kingsbridge, TQ7 3AJ by Evans Estates (1956) Ltd.

Planning permission granted:
Application 55/0213/05/F - Removal of condition 6 of planning permission 55/1672/01/F (garage restriction) for conversion of part of garage to form study at 12 Old Rectory Gardens, Thurlestone, Kingsbridge, TQ7 3PD by Mr R Barnard.
Application 55/0232/05/F - Extension to dwelling at 6 Sea View Terrace, Thurlestone, Kingsbridge, TQ7 3NQ by Mr D Yeoman.

Appeal:

Application 55/2082/04/F (Appeal Ref: APP/K/1128/A/05.1176005). Change of use to light industrial together with external works and refacing of buildings at land to the rear of the Sloop Inn, Bantham, TQ7 3AJ by Evans Estates

9. **Finance**

Permission was asked to pay:

Julian Lee (Memorial area upkeep)	290.00	
Julian Lee (Lifting flagstone/re-turfing)	50.00	340.00
Thurlestone Parish Home (Hire of hall)		24.00
TOTAL		364.00

Balance of National Savings account £18599.65 as at 31st March 2005.

Schedule received from PWLB for loan.

Thurlestone Parish is to have an intermediate audit.

10. **Correspondence**

SLCC - South West Regional Conference for Clerks **and** Councillors. To be held at Plymouth on Tuesday 24 May 2005 10.30-3.30.

SHDC - Letter from Stephen Mundy re Planning Delivery Grant - They have been awarded £365,000 grant for meeting 2 out of 3 planning targets and improving performance.

SHDC - Confirming parking charges coming into effect on 25.3.05.

SHDC - Waste changes - phase 2.

DCC - Letter from Nigel Flower (Road Safety Officer), introducing himself as new safety officer.

11. **Circulars**

SHDC - Executive Forward Plan

SHDC - Minutes of Executive Meeting 3.3.05 and 7.4.05

SHDC - Council Meeting 10.2.05 Agenda

SHDC - Agenda & Minutes 31.3.05

DCC - Minerals & Waste Development Frameworks

Saltstone Group - Agenda meeting 21.3.05

South Hams & West Devon PCT - Newsletter

South Hams Society - Newsletter

Devon Rural Partnership - Newsletter

The Voluntary Vine - Newsletter

To confirm the date, time and place of the next Parish Council Meeting as Monday 13th June 2005 at 7.30pm in the Thurlestone Hotel, Thurlestone.



9th May, 2005

Cathy Tavender, Parish Clerk

Thurlestone Parish Council

I hereby give notice that a Parish Council Meeting will be held on
Monday 13th June 2005 at 7.30pm in the Thurlestone Hotel, Thurlestone

A G E N D A

1. Open Forum
2. **To read**, and if approved, authorise the Chairman to sign the minutes of the Annual Parish Council Meeting held on Monday 9th May 2005.
3. **Matters arising:-**
 - a) Parish Hall - update
 - b) Highways - Removal of no parking signs.
 - c) Footpaths & Heritage Coast - Green Triangle,
Stile difficulties
 - d) School - report
 - e) Trees - Report on from sub-committee re trees at War Memorial
 - f) Green Area at Island View: It has now been agreed by DCI/r Rankin, and council are awaiting draft lease.
4. **To receive our District Councillor's Report**
5. **Police Business**
6. **Business by Direction of the Chairman**
Parish Plan
7. **Planning:**

Application 55/0862/05/F - Extensions and alterations to dwelling at South View, Warren Road, Thurlestone, Kingsbridge, Devon TQ7 3NT by Mr & Mrs D & B Earl.

8. **Finance**

Permission was asked to pay:

Zurich Municipal Insurance	766.05
Devon County Council - Playing Field Rent	20.00
Mr P Hurrell (S Hurrell) - Work to triangle	223.25
Clerks Salary	£525.25
Clerks Allowances	£102.00
Mileage	£ 11.20
Postage	£ 6.89
Photocopies	£ 11.20
Stationery	£ 64.91
Expenses	£ 10.00
Total	£762.30

Grand Total **£1771.60**

Annual Audit - Audit Commission form and Parish Council Balance sheet to be signed.

9. **Correspondence**

AONB - Annual Forum Invitation to attend on Thursday 23.6.05 between 7 - 9 pm at Malborough Village Hall.

Tor Homes - re No 6 Glebe Field to be included in Tor Homes'Low-Cost Rural Home Ownership Initiative.

11. **Circulars**

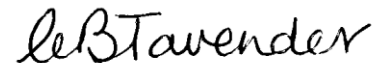
SHDC - Executive Forward Plan

SHDC - Traffic Management Liaison Group brochure

SHDC - Telecommunications Database

Devontalk magazine

To confirm the date, time and place of the next Parish Council Meeting as Monday 18th July 2005 at 7.30pm in the Thurlestone Hotel, Thurlestone.



24th May, 2005

Cathy Tavender, Parish Clerk

Thurlestone Parish Council

The Minutes of the Parish Council Meeting held on Monday 13th June 2005 at 7.30pm in the Thurlestone Hotel, Thurlestone.

Present: Cllr Marshall Chairman, Cllr Girling Vice Chairman, Cllrs Stidston, Hurrell, Grose

Apologies: Cllr Mitchelmore (previous engagement), Cllr Rhymes(?)

In Attendance: 8 members of the public, DCllr Rankin, Mrs Tavender, (Clerk)

The Chairman opened the meeting at 7.32pm and welcomed everyone.

1. **Open Forum**

2. **The Minutes** of the Parish Council Meeting held on 9th May 2005 were agreed as a true record and signed by the Chairman.

3. **Matters arising:-**

a) Parish Hall - Cllr Hurrell reported that work on the new parish hall was moving forward and going well.

b) Highways - The reason for the removal of the "no parking" signs is due to new legislation, which now means there is no requirement to have "no parking" signs by double yellow lines.

c) Footpaths & Heritage Coast - It was reported that granite stones are now in place and have been cemented in on the green triangle. The clerk was asked to write to Mike Watts and express the parish council's thanks for his assistance.

The clerk had spoken with Laurence Conroy, footpath warden, regarding a stile which parishioners were having difficulties with. He will look at stile and adapt for easier use.

Cllr Stidston reported that the stretch of path between Seaview Road and Piper's Bench was very overgrown. As this is the responsibility of Westcountry Housing the clerk was asked to contact them and ask for this to be cleared. Cllr Stidston reported that if this stretch of grass could be exchanged for tarmac, the district council would adopt it.

d) School - There was no school report.

e) Trees - TPO Notice ref: 55/0660/05/TCA - Coppice group of 6 Elm & 30% crown reduction & crown lift of 1 Sycamore at Tree Tops, Thurlestone, Kingsbridge, TQ7 3NJ.

The sub-committee were meeting with Ross Kennerley on Friday 17th June to discuss the trees at the War Memorial. Cllr Stidston agreed to Chair the meeting.

f) Green Area at Island View - The draft lease has been received by the parish council. There will be a charge to the parish council to cover the district council's legal fees of about £400, which the parish council felt was unacceptable. DCllr Rankin was asked to take this up with the district council's legal department on our behalf. DCllr Rankin agreed to do this and the council agreed to await the outcome of this before debating the lease itself.

4. **To receive our District Councillor's Report** - The report is attached.

5. **Police Business** - There was nothing to report.

6. **Business by Direction of the Chairman**

Parish Plan - The Chairman had asked to members to look at the Parish Plan again. Cllr Hurrell reported that a "Parish Appraisal" had been done in the 80's, which had seemed to achieve very little. It was felt that more information was required and perhaps someone could attend a parish council meeting to assist with this. The clerk will arrange.

Notice Boards - Cllr Hurrell felt that the notice boards at West Buckland needed replacement. The clerk to source and cost.

7. **Planning:**

Application 55/0989/05/F - alteration of flat roof to pitched, and installation of window at 5 Court Park, Thurlestone, Kingsbridge, TQ7 3LX by Mr B K Brooke - **No Objections.**

A planning meeting was held at Buckland Cottage, West Buckland to discuss the following:

55/0862/05/F - Extensions and alterations to dwelling at South View, Warren Road, Thurlestone, TQ7 3NT by Mr & Mrs D&B Earl - **Objections.**

55/0891/05/F - Demolition of existing and erection of new dwelling at 20 Meadcombe Road, Thurlestone, Kingsbridge, TQ7 3TB - **Objections**

8. **Finance**

It was agreed to pay:

Zurich Municipal Insurance	766.05
(To cover Parish Council for Material Damage; All Risks plus Council's Assets; Money; Public Liability; Employer's Liability; Libel & Slander; Fidelity Guarantee; Personal Accident) (Zurich Municipal assure us that this cover is also adequate for the Green Area at Island View, should the parish council proceed with this project).	
Devon County Council - Playing Field Rent	20.00
Mr P Hurrell (S Hurrell) - Work to triangle	223.25
Saltstone Group subscription	15.00
Clerks Salary	£525.25
Clerks Allowances	£102.00
Mileage	£ 11.20
Postage	£ 6.89
Photocopies	£ 11.20
Stationery	£ 64.91
Expenses	£ 10.00
Total	762.30
 Grand Total	 £1786.60

Annual Audit - Audit Commission form and Parish Council Balance sheet were presented to council, members to study and approve.

9. **Correspondence**

AONB - Annual Forum Invitation to attend on Thursday 23.6.05 between 7 - 9 pm at Malborough Village Hall.

Tor Homes - re No 6 Glebe Field to be included in Tor Homes "Low-Cost Rural Home Ownership Initiative".

10. **Circulars received:**

SHDC - Executive Forward Plan

SHDC - Traffic Management Liaison Group brochure

11. **To confirm the date,** time and place of the next Parish Council Meeting as Monday 18th July 2005, at 7.30 pm at the Thurlestone Hotel, Thurlestone.

The meeting closed at 8.16 pm.

18th July 2005

K Marshall, Chairman

Thurlestone Parish Council

The Minutes of the Parish Council Meeting held on Monday 18th July 2005 at 7.30pm in the Thurlestone Hotel, Thurlestone.

Present: Cllr Marshall Chairman, Cllrs Stidston, Hurrell, Grose, Rhymes and Mitchelmore

Apologies: Cllr Girling

In Attendance: 7 members of the public, DCllr Rankin, Mrs Tavender, (Clerk)

The Chairman opened the meeting at 7.32pm and welcomed everyone.

1. **Open Forum**

2. **The Minutes** of the Parish Council Meeting held on 13th June 2005 were agreed as a true record and signed by the Chairman.

3. **Matters arising:-**

a) Parish Hall - Cllr Hurrell reported that they were starting to receive queries with regard to the new hall as follows:

Size of hall - the new hall will be almost the equivalent of two halls compared with the old one.

It also has to have the correct roof height to enable badminton to be played.

Car parking - There will not be a lot of loss of car parking with the bigger hall and there will be some provision for disabled parking. Chippings will be used to cover the car parking area for better drainage and it was hoped to change the covenant giving access from delivery vans to cars.

Retaining wall - There had been a slight hiccup with this as it was thought initially that this would have to be moved due to a requirement by the planning officer for a hedge, but this has now been resolved.

Back boundary - It is intended to build a small wall at the back of the hall to mark this boundary.

Fixtures and fittings are being looked at/ordered for the new hall, and various concerns and suggestions have been raised.

b) Highways - A letter has been received on behalf of Evans Estates regarding maintenance work on the road leading down to Bantham Quay. The council had no objections but asked the Clerk to reply requesting that access should be given at all times.

Parkfield Hill - It appears that the double yellow lines were not painted when the others in the village were done recently, also the verge is becoming overgrown and covering the lines. The Clerk to contact Highways.

It was also reported that hedges are becoming very overgrown in places i.e. steps from car park to raised footpath at Parkfield and at Court Park. The Clerk to report.

c) Footpaths & Heritage Coast - The Clerk reported that SHDC planning seemed to have conflicting views regarding the use of the field at Bantham. The parish council feel this is a change of use and wish this to be pursued. The Clerk will contact the planning department again.

Cllr Mitchelmore reported that the stile in the middle field leading to Bantham from Thurlestone Church had been adapted to make it easier to climb.

d) School - Cllr Rhymes reported that there would be some changes to staff due to resignations in the new term. The school is to update its play area.

Cllr Mitchelmore would like to see a "No Parking" sign placed on the side gate where the children enter and leave as people are still parking here which is dangerous to the children.

e) Trees - Cllrs Stidston and Mitchelmore met with Ross Kennerley at the War Memorial to discuss the condition of the trees behind the war memorial. Mr Kennerley would not recommend that any of the trees be cut down but upon application from the parish council consideration would be given to lowering the crowns. Cllr Stidston did not feel the meeting had been very helpful. Shrubs in the area do not grow well or at all and it was felt that every time a tree is planted a TPO is placed on it. Cllr Mitchelmore pointed out that there is a blanket TPO in conservation areas.

The damaged tree by the bus shelter has been inspected by Polly Stone who has said that the tree is not to be touched. Soil samples were tested and it was thought that salt from the road had caused the problem. The tree is to be left for 12 months to see if it recovers.

f) Green Area at Island View - A letter has been received from the legal department at SHDC, regarding the charge they wish to make to the parish council for the district council's legal fees with regard to the handover of the green area at Island View. The Chairman has been trying to contact Becky Fawlds to discuss the matter with her but so far with no success. The Chairman will try again.

g) Notice Boards - The clerk had sourced costs and designs for new notice boards but the members felt they were too expensive. Cllr Hurrell will cost the purchase of a window frame with a backboard.

4. **To receive our District Councillor's Report** - The report is attached.

5. **Police Business** – There was nothing to report.

6. **Business by Direction of the Chairman**

War Memorial - the clerk has been unable to contact Paul Carpenter to organise the survey of the war memorial but will keep on trying. The clerk also to get quotes from three Monumental Mason for the cleaning of the war memorial.

7. **Planning:**

Application 55/1280/05/F - Erection of 3/4 bedroom dwelling on Plot 7, Eddystone Road, Thurlestone, Devon by Mr T J Harris - **No objections**

8. **Finance**

Permission was given to pay:

Ken Abraham - Internal Auditor	£60.00
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Permission was given to buy:

Three drawer filing cabinet for clerk	£68.99
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Internal Audit complete. Paperwork sent to Audit Commission for Intermediate Audit.

Items not previously recorded:

Payment of £100,000 grant made to Thurlestone Parish Hall on 22.4.05

Receipt of first precept payment of £6068.50, received on 26.4.05

First payment of PWLB loan of £1725.30, made on 3.5.05

Receipt of Vat repayment of £39.42, received on 2.6.05

Cllr Hurrell asked whether the members felt that there was enough insurance cover for the bus shelter. Cllr Rhymes had done an estimated cost of a new bus shelter and it was decided that the insurance was adequate. The Chairman requested that the rest of the assets were looked at. The Clerk will circulate the insured assets list to members for discussion at next meeting.

9. **Correspondence**

SHDC Property Services - re proposal of covenants on local housing. Still being dealt with.

South West Employers - Clerks Trainings September/March, Cost £295 + VAT

Devon Playing Fields Association - Annual General Meeting 28th July 2005 at Dolton, Torridge, plus Annual Report.

Email from Nigel Flower, Road Safety Officer - willing to attend a meeting or hold a site meeting to discuss parish concerns for road safety. Clerk will contact and try to arrange a site meeting.

DEFRA - Clean Neighbourhoods and Environment Act 2005. Information. This will be circulated to members and discussed at the next meeting.

10. **Circulars received:**

AONB Annual Open Forum

Minutes of Executive Meeting held 2.6.05 & 30.6.05

Executive Forward Plan

Coast & Countryside Summer Events

South Hams Local Development Framework

SHDC - Council plan and Performance plan.

Voluntary Vine Newsletter

South Hams CVS Annual Review

The WORD, NHS newsletter

11. **To confirm the date,** time and place of the next Parish Council Meeting as Monday 5th September 2005, at 7.30 pm at the Thurlestone Hotel, Thurlestone.

The meeting closed at 8.45 pm.

5th September 2005

K Marshall, Chairman

Thurlestone Parish Council

The Minutes of the Parish Council Meeting held on Monday 5th September 2005 at 7.30pm in the Thurlestone Hotel, Thurlestone.

Present: Cllr Marshall (Chairman), Cllr Girling (Vice Chairman), Cllrs Stidston, Hurrell, Grose, Rhymes and Mitchelmore

Apologies: None

In Attendance: 6 members of the public, DCllr Rankin, Mrs Tavender, (Clerk)

The Chairman opened the meeting at 7.30pm and welcomed everyone.

1. **Open Forum** – points raised that are to be actioned:
Water leak at Island View, Clerk to write to SWWater regarding their lack of action in attending to this.
Clerk to request overgrown hedges to be cut on rights of way.
2. **The Minutes** of the Parish Council Meeting held on 18th July 2005 were agreed as a true record with one amendment (3(e) Trees) and signed by the Chairman.
3. **Matters arising:-**

a) Parish Hall - Cllr Hurrell reported that the new parish hall was going ahead well but due to various reasons the completion time has slipped by two weeks. There has been a chance for the Construction Committee to have a look round and they were very pleased with what they saw. Cllr Hurrell will try and arrange a viewing for members of the parish council. It has been proposed to call the small meeting room the "Yeo" room in honour of the Yeo family who donated the ground for the first parish hall. Mr Ron Parkin, Chairman of the parish hall, wished to draw people's attention to the notice board on the post office wall, which had photographs of the hall, which gave a good idea of the size etc. Leaflets describing the amenities that will be available when the parish hall re-opens will be distributed with the Village Voice.

b) Highways - The chairman reported the contents of a letter sent to Devon County Council requesting that the lanes through to Thurlestone, be widened and made one-way. John Halliday (Local Service Officer) has forwarded a copy of the letter and his reply, for consideration by the Council. The members were in agreement with Mr Halliday's reply.

Cllr Mitchelmore raised the problem of road sweeping or lack of it. Whilst it was appreciated that the road-sweeping lorry has difficulties during the summer season, Cllr Mitchelmore felt that the road sweeper could do more than just pick up litter. Cllr Grose pointed out that failure to regularly sweep leaves up caused problems with blocked drains and flooding. The clerk will contact Dave Lock at Torr Quarry to discuss.

Cllr Stidston reported that the drains at Rockhill were blocked again.

Cllr Hurrell reported a deep hole in the road by Langmans.

A letter was received from Jonathon Aylett on behalf of Evans Estates commenting that the posts, which have been installed on the road down to Bantham Quay, are there to deter theft and are only locked into position at night. The Clerk was asked to write to Mr Aylett and state the parish council's view that this road should be left open at all times.

c) Footpaths & Heritage Coast – The Chairman referred to the DEFRA document received regarding Clean Neighbourhoods and Environment Act 2005 which will give parish councils powers to deal with certain issues i.e. dog fouling. Cllr Grose pointed out that issuing by-laws could be a risky and expensive business. The Chairman asked that the members study the document and that a sub-committee be set up to look at the matter more fully. It was agreed to discuss this more fully at the next parish council meeting.

d) School - Cllr Rhymes reported that the refurbishment of the play area is now complete. The school has been offered some musical instruments and a new store has been bought to accommodate them.

e) Trees - Cllr Mitchelmore told the meeting that several meetings have now been held with regard to the trees at the War Memorial, however he felt that they were no further forward as there were conflicting ideas as to what should be done. Cllr Mitchelmore offered to hand over the management of this issue but was asked by the Chairman to continue as he has always done an excellent job. A way forward was discussed, and Cllr Hurrell proposed that the lower limbs and dead wood be cut out, and if possible, a damaged oak tree removed. Cllr Rhymes declared an interest but gave his opinion that this proposal was viable. Cllrs Stidston and Mitchelmore agreed. The Clerk and Cllr Mitchelmore will liaise regarding the paperwork required to gain permission for the work.

It was reported that the paths at the War Memorial need tidying up and that visitors have been parking on the grass verges and rumble strip. It was agreed to try and find some way to deter this. Cllr Hurrell agreed to try and find some more large stones to place in strategic positions.

War Memorial: The structural survey of the war memorials has now been completed and the report received. The Clerk has sent for quotes but only 1 reply has been received. It was agreed to discuss this at the next meeting.

f) Notice Boards - Cllr Hurrell is to measure the boards at Bantham and W. Buckland and ask Marsh Dawes for quotes.

g) Parish Plan - A Parish Plan briefing session has been arranged on the 14.9.05 and Cllr Girling is to attend. The Chairman asked if a member of the public would also like to attend. No one at the meeting was able to go but it was hoped that a report in the Village Voice would create some interest. The Chairman explained that a grant may be available to help fund the project. Cllr Girling will head up a sub-committee to discuss further. Cllr Girling produced an old parish appraisal and reported that nothing much had changed over the years. Cllr Grose will assist Cllr Girling where possible.

4. **To receive our District Councillor's Report** - The report is attached.

5. **Police Business** – There is to be a Police Liaison Meeting on Monday 19.09.05. Cllr Mitchelmore reported that he had received a complaint from resident regarding an incident at their home in which the police failed to respond. Cllr Mitchelmore and other members felt that the police were not giving "Value for Money". It was noted that the community police officer had not been seen for some time in the village or had attended any parish council meetings. It was proposed that the Clerk write to Sir Simon Day, and invite him to attend a parish council meeting so that concerns regarding this incident and other police issues could be raised.

6. **Business by Direction of the Chairman.**

7. **Planning:**

The following plans were considered:

Application 55/1350/05/F - Construction of new garage at Dewerstone, Court Lane, Thurlestone, Kingsbridge, TQ7 3ND by Mr & Mrs Chipman. - **Objections.**

Application 55/1360/05/F - Creation of car park retaining wall and safety kerb at Thurlestone Parish Hall, Thurlestone, Kingsbridge, TQ7 3LY by Trustees of Thurlestone Parish Hall. - **No objections**

Application 55/1457/05/F - Erection of conservatory on existing balcony over garage at Cedarwood, Glebe Field, Thurlestone, Kingsbridge, TQ7 3NA by Mr R W Bruff. - **No objections.**

Application 55/1465/05F - Extensions to dwelling at 23 Court Park, Thurlestone, Kingsbridge, TQ7 3LX by Mr & Mrs W Kucyj. - **No objections** (but concerns regarding proximity of extensions to boundaries were raised).

Application 55/1587/05/F - Erection of 3/4 bedroom dwelling on Plot 7 Eddystone Road, Thurlestone, Kingsbridge, TQ7 3NU by Mr T J Harris. - **No objections.**

Planning permission granted

Application 55/0862/05/F - Extensions and alterations to dwelling at South View, Warren Road, Thurlestone, TQ7 3NT by Mr & Mrs D & B Earl, Bullen's Lee, Painshill, Limpsfield, Surrey, RH8 0RG.

Application 55/0989/05/F - Alteration of flat roof to pitched, and installation of window at 5 Court Park, Thurlestone, Kingsbridge, TQ7 3LX by Mr B K Brooke.

Application 55/1054/05/F - Retrospective application for erection of satellite dish, at 3 Henley House, Merchants Gardens, Thurlestone, TQ7 3NX by Mr D Grove and Ms Johnson.

Withdrawn

Application ME/55/0891/05/F - Demolition of existing and erection of new dwelling at 20 Meadcombe Road, Thurlestone, Kingsbridge, TQ7 3TB by Mr R Hart.

Revised Plans

Application 55/1280/05/F - Erection of 3/4 bedroom dwelling on Plot 7, Eddystone Road, Thurlestone, Devon by Mr T J Harris - (No objections to previous plans).

Appeal Decision

Appeal ref: APP/K1128/A/05/1176005 - Barn to rear of the Sloop Inn, Bantham TQ7 3AJ - **Appeal dismissed.**

8. **Finance**

Permission was given to pay:

Clerks Salary	£525.25	
Clerks Allowances	£102.00	
Mileage	£ 28.00	
Postage	£ 8.70	
Photocopies	£ 18.00	
Stationery	£ 3.48	
Total		£685.43

Devon County Council - Playing Field rent. **£ 20.00**

TOTAL **£705.43**

A letter has been received from the Audit Commission stating that due to the PWLB loan of £100,000 being in last years and this years accounts, the cost of the audit would be raised from £120 to £650 + vat. The Audit Commission noted that this was due to the delay in the hand over of the money to the parish hall, and reduced the audit fee for the year 2004/2005 back to £120 but for the year 2005/2006, the fee of £650 would be charged. The members felt this was an exorbitant fee for what amounted to two entries in the accounts and asked the Clerk to write and express their feelings regarding this.

The insurance cover for the parish council assets were discussed, particularly the wooden seats. The Clerk had sourced prices for wooden seats but the members felt that these could be purchased cheaper at garden centres. It was agreed to price these and for the clerk to find out the cost of increasing the cover for these items to £5,500.

9. Correspondence

South Hams Citizen's Advice Bureau - invitation to open day.

Devon County Council - Devon County Waste Local Plan with summary leaflet and comment form x 6

Michelmores Hughes - re access road to Bantham Quay - discussed during meeting.

A.O.N.B. - Sustainable Development Fund

Westcountry Housing - re maintenance of Seaview Road grass boundary.

SHDC - Refuse collection arrangements - notices posted on boards.

DCC Village Fetes and Signs on Highway - passed to Village Voice for publication.

Clerk was asked to copy and forward to Parochial Church Council for information.

Safety South Hams Community Safety Partnership Office - Strategic Summary

Tor Homes - 6 Glebefields, Thurlestone will not now be sold by Shared Ownership but returned to rented stock. DCllr Rankin was asked why this property had remained empty for so long, this was because a decision needed to be made regarding property future.

SHDC - Letter from Trevor Finch, Building Services Manager, giving information on services available to Towns and Parishes.

Various correspondence from homeowners on Mead Estate re: problems with SW Water man hole covers overflowing. - This has always been a problem due to way the drainage was constructed when the Mead Estate was built. Roots and surface water exacerbate the problem.

SHDC - Re Register of Electors - letter requesting help in advising people to register. (Passed to Village Voice for circulation).

Local Works - Campaign for the Sustainable Communities Bill.

Teignbridge District Council - Invitation to a Play Seminar at Old Forde House on 27.9.05

10. Circulars received:

Devon & Cornwall Police Authority - Stop & Search literature - notices posted on boards.

SHDC - Executive Forward Plan

SHDC - Minutes of Executive Meeting held 28.7.05

SHDC - Agenda & Minutes of Council, 21.7.05

The Playing Field newsletter

Devon Rural Transport Partnership - Summer Newsletter

Wildlife Trust Newsletter

Devontalk magazine

Working for Devon - newsletter

SHDC Executive Forward Plan

11. **To confirm the date,** time and place of the next Parish Council Meeting as Monday 3rd October 2005, at 7.30 pm at the Thurlestone Hotel, Thurlestone.

The meeting closed at 8.55pm.

3rd October 2005

K Marshall, Chairman

Thurlestone Parish Council

The Minutes of the Parish Council Meeting held on Monday 7th November 2005 at 7.30pm in the Thurlestone Hotel, Thurlestone.

Present: Cllr Marshall (Chairman), Cllr Girling (Vice Chairman), Cllrs Stidston, Hurrell, Rhymes and Mitchelmore

Apologies: Cllr Grose

In Attendance: DCllr Rankin, PC Mullen, Chris Lucas SHDC, 6 members of the public, Mrs Tavender, (Clerk)

The Chairman opened the meeting at 7.30 pm and welcomed everyone. This should be the last meeting to be held in the hotel and the Chairman requested the Clerk to write to Thurlestone Hotel and thank them for their hospitality over the last few months. He welcomed PC Mullen and Chris Lucas, Head of Business Development at South Hams District Council.

Police Business was moved to the beginning of the agenda to enable PC Mullen to attend another meeting.

- Police Business** – PC Mullen commented on an item in the Village Voice, which complained, of lack of policing in Thurlestone. He made the point that during the summer months the police are spread very thinly and other work needs to take priority. He then gave the figures for the parish. There have been 15 recorded crimes and 12 incidents logged. Overall there has been a 25% drop over the last 3 years. Cllr Girling reported parking on yellow lines in West Buckland, making it difficult for larger traffic to pass and manoeuvre. PC Mullen said he would look at this. Cllr Mitchelmore also reported parking on yellow lines in Thurlestone especially in the summer months. PC Mullen told the meeting that extra traffic wardens are drafted in from the Torbay area to help deal with these problems, however they can't always be in the right place at the right times. The Chairman thanked PC Mullen and extended a welcome at any of our meetings.
- Chris Lucas Head from South Hams District Council kindly attended the meeting to address concerns some parishioners have expressed regarding the new waste collections scheme. Mr Lucas began by giving some background history behind the scheme. The three main drivers are landfill directives from the government, the closure of landfill sites and health and safety risks to their employees. Mr Lucas went on to give some interesting information and statistics regarding collection and disposal of recycled waste. Concern was shown by parishioners regarding the collections from second/holiday homes not recycling properly and the two-week period between every collection, which was causing maggots to appear in the brown bins. Mr Lucas explained that SHDC is trying to identify holiday homes to deal with this problem and that if food waste is properly wrapped in newspaper, this would help with the maggot problem. The Chairman agreed with Mr Lucas that recycling was important and that this was supported by many parishioners. He thanked Mr Lucas for sparing the time to attend the meeting.

3. **Open Forum** - points raised. Tally Ho buses time keeping. Clerk will write to company.

4 **Matters Arising:**

a) Parish Hall - Cllr Hurrell reported that the contractors had promised the new parish hall would be ready by 2nd December 2005. The car park wall has been completed and kerbstones laid. A hedge and lights are to be installed. Fire regulations have meant some extra fittings have had to be installed and it is mainly the floor and heating still to be finished. Mr Ron Parkin told the meeting that equipment would be moving in from the 21st November, in readiness for the opening. Cllr Stidston asked whether the cost of the re-building had come in on budget. Mr Parkin told the meeting that due to the fire equipment and floor they were slightly over-budget. Cllr Mitchelmore questioned the need for all the lights in the car park. Cllr Hurrell agreed it was a bit excessive however it was a health and safety requirement and they had to be installed.

b) Highways - There is a temporary road closure from Piers Cottage to Whitley starting on the 7.11.05 for 5 days.

Clarification regarding the letter from Devon County Council regarding notices of fetes etc being posted was asked.

c) Footpaths & Heritage Coast

d) School - Cllr Rhymes reported on staff changes at the school. The school has received a grant to be spent on road safety. Thought had been given to a "walking bus" and also improvements to the thoroughfare from Court Park. It had been reported that the school bus was in a dirty state, however as this is a service bus the school has no jurisdiction over the children's behaviour when on it.

Cllr Rhymes reported that there was a vacancy for a Parent/Governor.

The school is to try and do something to conserve energy and make it more efficient.

Cllr Rhymes told the meeting that in January 2005 123 places at the school were taken and by spring 2006 128 places would be taken up.

e) Trees - Cllr Mitchelmore has received notification from SHDC stating that the work on trees at the War Memorial could proceed if no TPO had been received by 28.11.05.

TPO (No. 13) Woodland to SW of Buckland Park Farm, Bantham. Order confirmed.

TPO (No. 29) Woodland S of Buckland Park Farm, Bantham. Order revoked

f) Notice Boards - Quotes have been received for wooden notice boards but it was decided the cost was too high. It was proposed that ready-made aluminium lockable notice boards should be purchased and approval was given to buy two. One for West Buckland and one for Bantham.

g) Green Area - The draft lease has been circulated to all members, and it was proposed that it should be looked at by a solicitor before proceeding. Clerk to contact SLCC for legal assistance with this. Cllr Hurrell is still in favour of this land becoming the parish responsibility and told the meeting that Westcountry Housing have offered a grant for play equipment for the area if necessary.

h) Dates for 2006 - The dates for parish council meetings were previously circulated to the members prior to the meeting and were agreed. The Clerk will send copies to Village Voice and Mrs Pat Crawford (Parish Hall Booking Officer) for their information.

5. **To receive our District Councillor's Report** - See attached.

6. **Police Business** - This was dealt with at the beginning of the meeting.

7. **Business by Direction of the Chairman**

War Memorial – The Clerk to investigate the possibility of a grant for the refurbishment. The Chairman thanks John Crawford for all his efforts with the Trafalgar celebrations. The Chairman had also sent letters to relevant people have been involved in this, thanking them.

Parish Cluster Meetings. A letter has been received from South Hams District Council inviting representatives to attend a parish cluster meeting on 24th November 2005 at Malborough Village Hall. The Chairman, Cllrs Girling and Mitchelmore will attend. Cllr Hurrell reported potholes on the middle and lower road at West Buckland, and Cllr Stidston reported that the drain at Rockhill was blocked again. The clerk to inform DCC Highways.

8. **Planning:**

Application 55/1908/05/F - Retrospective application for amendments to approved plans 55/2157/04/F for sun lounge at 4 Court Park, Thurlestone, Kingsbridge, TQ7 3LX by Mr & Mrs CH Barclay.

Planning permission granted

Application 55/1587/05/F - Erection of 3/4 bedroom dwelling at Plot 7 Eddystone Road, Thurlestone, Kingsbridge TQ7 3NU by Mr T J Harris, 7 Lord Napier Place, London W6 9UB.

Application 55/1673/05/F - Construction of glazed walkway and erection of wooded summer house at Southerly, Ilbert Road, Thurlestone, Kingsbridge TQ7 3NY by Mr A T Owen.

Mitchelmore Hughes - re planning appeal on land at the rear of The Sloop at Bantham, requesting meeting with council. The council re-iterated that they wish to see Evans Estates plans before agreeing to a meeting.

9. **Finance:** Permission was given to pay:

Audit Commission - Audit Fees	£141.00
Zurich Municipal Insurance (Bonfire insurance)	<u>£ 94.50</u>

TOTAL	<u>£235.50</u>
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Public Works Loan Board loan repayment (Direct Debit)	<u>£3107.56</u>
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Change/Addition of signatory for National Investment Account - The Clerk asked permission to either remove Cllr Hurrell's signature and replace it with Cllr Girling's or to add Cllr Girling. The members agreed to add Cllr Girling as a signatory

10. **Correspondence**

Email from NALC warning of oil thefts from Village/Parish halls.

Avon Estuary Forum - Invitation to Forum meeting on Thursday 3rd November at St. Ann's Chapel Memorial Hall.

South Hams Citizens Advice Bureau - Annual Report

11. **Circulars received:**
Youth News Local - newsletter.
SHDC - Minutes of Executive meeting held 13.10.05
The Playing Field - newsletter.
South Hams - SHDC magazine
SW Coast Path news - newsletter
Tor Homes - newsletter
- 12.. **To confirm the date,** time and place of the next Parish Council Meeting as Monday 5th December 2005, at 7.30 pm in the new Thurlestone Parish Hall (Yeo Room).

The meeting closed at 8.59pm.

5th December 2005

K Marshall, Chairman

MEETING HELD AT THURLESTONE HOTEL
at 6.00pm on 16.11.05

Present: Bill Clark, David Houghton (Parish Hall)
Neil Girling, Charles Mitchelmore, David Grose, Peter Hurrell,
Geoffrey Stidston, Cathy Tavender (Parish Council)

The meeting was requested by the Parish Council to discuss the expenditure relating to the construction of the new parish hall and the parish hall's request for £8,000 from the parish council budget.

David Houghton opened the meeting by showing income and expenditure figure for the hall. The income raised/donated/granted amounted to £460,000. This sum included pledges amounting to £12,000, £8,000 of which was the sum the parish council budgeted for.

The expenditure was projected as follows:

Building (Patey)	£342,000
Fencing	£2,000
Signs & Misc.	£3,000
Fees	£7,000
Kit's List	£80,000
TOTAL	<u>£434,000</u>

This left a balance of £26,000 plus the parish hall will have about £15,000 in another account. David Houghton explained that these monies will be required towards running costs of the new hall (such as higher insurance, heating etc), as these costs have only been projected at the moment and until the hall has been in use for a time there is no way to calculate whether the projections will be on target or not. David is also keen to have money in hand to keep towards maintenance and depreciation.

There were various questions asked relating to the above and about the £8000. It was felt that if some of the equipment already ordered could be supplied with invoices bearing the Parish Council name on this would satisfy the clerk and auditors. David and Bill asked whether the council would be prepared to purchase the IT equipment, They felt that IT training and Cyber cafe could be very successful and a lot of people in the parish could benefit from it. After this was discussed for some time, several of the council felt it could be a good project, however it was felt this would have to be taken to the next parish council to be discussed and a decision made.

Interesting meeting!

The council members all adjourned to their "office" for refreshments.

Thurlestone Parish Council

The Minutes of the Parish Council Meeting held on Monday 5th December 2005 at 7.30pm in Thurlestone Parish Hall, Thurlestone.

Present: Cllr Marshall (Chairman), Cllr Girling (Vice Chairman), Cllrs Stidston, Hurrell, Rhymes, Grose and Mitchelmore

In Attendance: DCllr Rankin, 10 members of the public, Mrs Tavender, (Clerk)

The Chairman opened the meeting at 7.32pm and welcomed everyone to our first parish council meeting in the new parish hall.

1. **Open Forum** - points raised. BT telephone box at Buckland. Clerk to contact BT re replacement door of phone box.

2. **The minutes** of the Parish Council Meeting held on the 7th November were agreed as a true record with one amendment (1) Police Business, and were signed by the Chairman.

3. **Matters Arising:**

a) Parish Hall - Cllr Hurrell reported that as with most new buildings there are a few small teething troubles in the new parish hall, which are all being dealt with. Cllr Hurrell told the meeting that the new audio loop system needed microphones to enhance the sound. It was proposed that the parish council should donate the sum of £7000 towards IT equipment and up to £1000 towards microphones for the audio loop system. The proposal was agreed unanimously. Cllr Grose agreed to investigate the possibilities of obtaining VAT exemption.

b) Highways - Temporary Road Closure at Kerse Lane, from 5.12.04 for 5 days for a BT pole repair.

The Clerk had a telephone call from Mike Watts regarding Rockhill. He proposes to budget next year for a complete repair to end the blockages, which keep occurring.

c) Footpaths & Heritage Coast - There were no issues.

d) School - Cllr Rhymes reported that the Headmaster, Mr Williams, would be leaving next year. Mrs McKillup, the school cook will leave in January.

The school is still actively trying to deal with the parking problems at the school.

e) Trees – TPO 739 at Southview, Warren Road, Thurlestone, New TPO order. - **Supported.** No TPO has been received from SHDC for work to trees at the War Memorial. The Clerk was asked to request quotes. The Clerk is to check when the cleaning of the war memorial is to be carried out.

Cllr Mitchelmore told the meeting that trees in a conservation area are not covered by TPO's. It was reported that roots of trees in Park View are growing under the pavement. The Clerk to report this.

f) Notice Boards – The new notice boards have been received and are shortly to be put up in Buckland and Bantham.

g) Green Area - The draft lease has been looked at by Leslie Smith of the Devon Association of Parish Councils, who advised that the lease was standard and presented no problems. The clerk was asked to contact Julian Lee for a quote for keeping the site tidy before proceeding further.

h) Parish Plan - Cllr Girling has the forms for the grant and will try and pursue this and start moving the plan forward.

4. **To receive our District Councillor's Report** – See attached.
5. **Police Business** – Cllr Mitchelmore told the meeting about an attempted break in at a house in Ilbert Road which had been reported to the police.
Mr Ken Yeoman is planning to stop co-ordinating the neighbourhood watch as he felt there was insufficient feedback from the police.
Cllr Grose wished to know how much money the police were keeping in reserve for "emergencies". Cllr Grose will write a draft letter to be sent to Sir Simon Day.

6. **Business by Direction of the Chairman**

Parish Cluster Meeting - The Chairman reported that SHDC are changing their ways of communication with the public. Telephone calls will go through to a central desk, and these will be passed more specific offices if the help desk is unable to help. There is also a web site, which the parish council will be able to post agendas on. Planning applications and bill payments can also now be made on-line.
SHDC will still be responsible for policing the Clean Neighbourhood Act. The Saltstone Group are investigating the possibility that parishes could contribute to the cost of employing a warden who would go round the parishes, checking on traffic problems, dog fouling and generally walking the parish. The Chairman felt it would be worth supporting this.

Emergency Procedures - The Chairman felt it would be a good idea for an emergency plan to be in place in case of bad weather, in order to check whether parishioners needed any assistance. Mr Derek Yeoman used to be the parish emergency officer, but members were unsure if he was still continuing with this duty. The Chairman will check with Mr Yeoman and discuss this matter with him before the next meeting.

Tally Ho buses responded positively to a letter sent them by the Clerk regarding the timekeeping of their buses on their new route through the parish. They apologised for any inconvenience caused and will be happy to inform the post office of any delays in the future if the post office is happy to take calls and inform the waiting parishioners. Cllr Mitchelmore will check with the post office before the clerk confirms this with Tally Ho.

Evans Estates - There were two issues with Evans Estates 1) the change of use of a field at Bantham, to a private car parking area.. The clerk has contacted South Hams planning department regarding the car parking issue and they are still pursuing this. 2) the change of use of the Barn to the rear of the Sloop Inn which is going to appeal, due to SHDC refusing the application. There was a debate by members, on the merits of developing the barn area, how this should be done, on what scale and the impact on the community in the local area. It was proposed to write to the Planning Inspectorate handling the appeal, with the view that the barn should only be used as a boat store as it was felt that any other designation could turn out to be the thin edge of the wedge. The proposal was agreed by the members with one abstention.

Cllr Stidston requested that a sign be put up along Court Park Road as people are driving too fast down the hill, particularly now as parents are being encouraged to park here when taking children to school. The clerk will contact DCC Highways and enquire whether this is possible.

Cllr Girling contacted Peregrine Lee at SW Water, regarding the first time sewerage at Buckland. The project is still going ahead and it had been hoped that at least the groundwork of the pump station would be completed by Christmas, however this hasn't happened and there is still no start date. Cllr Girling reported that sufficient people have signed up. The clerk will contact Peregrine Lee on behalf of the parish council to check progress.

It was reported that the road way at "sudden death", in West Buckland, was becoming very slippery, there being no grip for vehicles going up and down the steep hill. The clerk will contact DCC Highways and report.

7. **Planning:**

Application 55/2094/05/F - Alteration to form new room in existing roof space with dormer and solar panels at Carapace, West Buckland, Kingsbridge, TQ7 3AF by Mrs J Pelly.

Planning Permission Granted

Application 55/1813/05/F - Retrospective application for revised fenestration, retention of exposed stone walls and access steps at Old Coach House, West Buckland, Kingsbridge, TQ7 3AF by Mrs MA Davis-Berry.

Application 55/1837/05/F - Extension of existing balcony and replacement of window with French doors at Sloopside, Bantham, Kingsbridge, TQ7 3AJ by Mr & Mrs D&N Lynch, 3 Fairlawn Grove, Chiswick, London W4 5EL.

Planning Permission Refused

Application 55/1666/05/F - Extension and alterations to dwelling at West Wing, Warren Road, Thurlestone, Kingsbridge, TQ7 3NT by Mr & Mrs A Walker, 39 Suffolk Road, Barnes, London SW3 9NN.

Planning Application Withdrawn

Application 55/1880/05/F - Continuance of use without complying with condition 1 (temporary permission) and variation of condition 3 (to extend holiday use to any time of year) at Zealands Corner, Bantham, Kingsbridge, TQ7 3AN .

Case Officer report for Application 55/1733/05/F - Construction of 5 no suites on existing roof level with 5 no. additional parking spaces at Thurlestone received for information only.

Letter from SHDC re Certificate of Lawfulness application - Higher Aunemouth Bantham.

Due to short timescale for replying, members discussed this letter at an informal meeting held on 16.11.05. Members felt that no further action could be taken.

Trethurle Cottage - Clerk contacted South Hams planning. They have been contacted before about the works being carried out but as far as the planning department were concerned they were being done in accordance with the plans submitted. A planning officer will, however, go and check it out.

8. **Finance:** Permission was given to pay:

DCC - Playing Field rent	£20.00
Graphic Pavement Signs Ltd (Notice Boards)	£216.20

Clerks Salary (3 months)	£525.25	
Clerks Allowances (3 months)	£102.00	
Mileage	£33.29	
Postage	£13.50	
Photocopies	£31.44	
	TOTAL	<u>£705.48</u>
GRAND TOTAL		<u>£941.68</u>

Letter from SHDC re Precept 2006/2007 - Members will discuss whether the precept should be increased for next year. The Clerk was asked to prepare a budget comparison and projection for 2006/2007 and circulate to members for consideration at the next meeting.

9. **Correspondence**

SHDC - Christmas 2005 and New Year refuse collection arrangements. - Notices posted.
SHDC - Leisure Centres - Future Management Update No. 2
DCC - Waste Local Plan - Proposed Pre-Inquiry changes and omission sites - Notices posted.
Email from Jonathan Aylett on behalf of Evans Estates re plans for land r/o The Sloop Inn, Bantham. (Circulated to members).(Discussed under item 6).

10. **Circulars received:**

SHDC Minutes of the Executive Meeting held on 17.11.05
SHDC Minutes of Development Control and Conservation User Group held on 19.9.05
Youth News Local - newsletter
Devontalk magazine
Marine Conservation magazine
South Hams Society newsletter
South Hams CVS Sustainable funding leaflet
Voluntary Vine newsletter
DEFRA Duties on relevant authorities to have regard to the purposes of National Parks, AONB's.

11. **To confirm the date,** time and place of the next Parish Council Meeting as Monday 9th January 2005, at 7.30 pm in the Yeo Room in Thurlestone Parish Hall.

The meeting closed at 8.40pm.

Thurlestone Parish Council

The Minutes of the Parish Council Meeting held on Monday 3rd October 2005 at 7.30pm in the Thurlestone Hotel, Thurlestone.

Present: Cllr Marshall (Chairman), Cllr Girling (Vice Chairman), Cllrs Stidston, Hurrell, Rhymes and Mitchelmore

Apologies: Cllr Grose, DCllr Rankin

In Attendance: 7 members of the public, Mrs Tavender, (Clerk)

The Chairman opened the meeting at 7.35pm and welcomed everyone.

1. **Open Forum** – points raised that are to be actioned:
Large lorries through village to be put on Agenda.
Waste Collection - representative of Waste Management to attend next meeting.
Road cleaning (leaves) - to contact Dave Lock and request meeting.
2. **The Minutes** of the Parish Council Meeting held on 5th September 2005 were agreed as a true record and signed by the Chairman.
3. **Matters arising:-**

a) Parish Hall - Cllr Hurrell thanked the Chairman of the Parish Hall, Ron Parkin, for the comprehensive list of amenities available in the new hall, which has been published in the Village Voice. The boundary of the car park has been identified and negotiations with neighbouring properties are progressing without problem. Plans have been drawn up for the re-surfacing/layout of the car park with disabled parking available.

b) Highways - Devon County Council have given notice that there will be a temporary road closure outside the Old Rectory, Junction Parkfield and Buckland turning for 2 days on 10th October 2005 for BT to carry out essential works.

Cllr Girling and Cllr Mitchelmore met with Nigel Flower, the Road Safety Officer on 16th September, for a site meeting at the school to evaluate the problem with parking and the safety of children at the school during the morning and afternoon. Mr Flower appreciated the issues raised and agreed that something needed to be done. A virtual footpath was proposed from the school to the "Cut" and possibly from the school to the new parish hall. Mr Flower is to look at next year's budget and will contact the parish council when he has news. Cllr Mitchelmore suggested that perhaps the parish council could assist with the cost of the work and it was agreed this was a possibility. The parish council are keen to encourage the parents of the children to continue parking down Court Park road and it was hoped the village hall car park would not be available in order to promote this. It is hoped that the hall will be used more substantially during the day, and it may well be the case that the car park will not be available for casual parking.

Cllr Girling reported that the road outside Buckland Farm and the cottages is breaking up badly. The Clerk was asked to report this and ask Mike Watts if he would be willing to do a "round robin" of the parish with a member of the council to determine just what work could be done to improve the roadways.

c) Footpaths & Heritage Coast – An email was received from Peter Guy, Footpath Warden, warning about the closure of Footpath 18, for bridge repairs, from 26th September for a few days. Notices were posted.

d) School - Cllr Rhymes will be attending a meeting on 4th October and will give a report at the next meeting.

e) Trees - Cllr Mitchelmore had filled in the application form to carry out work on the proposed trees at the War Memorial, however, this had been returned asking for more detail. The Clerk and Cllr Mitchelmore to liaise. Cllr Stidston asked for clarification on the decision to leave the tree by the bus shelter for a year, as it looked dead. The members felt that it should be given the year to see if it recovers before contacting SHDC again. Cllr Mitchelmore reported that the owner of Mallards had refused to crown his trees which were blocking someone's view and SHDC would almost certainly refuse their consent to this.

Cllr Mitchelmore is to attend the SW Regional Tree Warden Forum.

f) Notice Boards - It was decided to concentrate on replacing one of the Bantham boards. The Clerk to obtain quotes.

g) Parish Plan - Cllr Girling reported on the Parish Plan briefing session held on 14th September. After discussion it was agreed by the council that the parish should go ahead and develop a plan. Cllr Girling agreed to head a sub-committee and all other members would be available to assist. An article had been placed in the Village Voice. It was hoped that some parishioners would come forward to assist. It was also hoped that a representative of the Village Voice would be available to join the sub-committee.

h) South West Water - A reply to the Clerks letter had been received reporting that the leak had been from a private service pipe and had now been repaired.

i) Green Area at Island View - A letter had been received from SHDC waiving the legal fees. The draft lease will be circulated to members and discussed at the next meeting.

j) War Memorial Cleaning/Renovating - Quotes had been received from three sources. The members agreed to ask Adrian Mundy to carry out the work.

4. **To receive our District Councillor's Report** - There was no report this month.

5. **Police Business** –

Cllr Mitchelmore attended the Police Authority Liaison Meeting in Kingsbridge on the 19th September, but felt it had been a waste of time and that the questions were answered totally inadequately. PC Mullen will try and attend the next meeting.

6. **Business by Direction of the Chairman.**

Trafalgar Day - The parish will be have a peal of bells from 5.00-5.45 followed by a "ram roast" on Beacon Hill and a bonfire later.

7. **Planning:**

Application 55/1666/05/F - Extension and alterations to dwelling at West Wing, Warren Road, Thurlestone, Kingsbridge, TQ7 3NT by Mr & Mrs A Walker - **Objections (overdevelopment)**

Application 55/1673/05/F - Construction of glazed covered walkway and erection of wooded summer house at Southerly, Ilbert Road, Thurlestone, Kingsbridge TQ7 3NY by Mr A T Owen. - **No objections.**

Application 55/1733/05/F - Construction of 5 no suites on existing roof level with 5 no. additional parking spaces at Thurlestone Hotel, Thurlestone, Kingsbridge, TQ7 3NN by Thurlestone Hotel. - **No objections to new constructions but felt parking could be extended.**

Planning permission granted

Application 55/1067/05/F - Construction of 2 no. dormer windows above garage and minor change to roofline of garage link at Quayle, Bantham, Kingsbridge TQ7 3AP by Mr & Mrs D Stone.

Application 55/1350/05/F - Construction of new garage at Dewerstone, Court Lane, Thurlestone, Kingsbridge TQ7 3ND by Mr & Mrs M Chipman.

Application 55/1360/05/F - Creation of car park retaining wall and safety kerb at Thurlestone Parish Hall, Thurlestone, Kingsbridge TQ7 3LY by Trustees of Thurlestone Parish Hall.

Application 55/1457/05/F - Erection of conservatory on existing balcony over garage at Cedarwood, Glebe Field, Thurlestone, Kingsbridge TQ7 3NA by Mr R W Bruff.

Application 55/1465/05/F - Extensions to dwelling at 23 Court Park, Thurlestone, Kingsbridge, TQ7 3LX by Mr & Mrs W Kucyj.

8.	Finance: Permission was given to pay:	
	Devon Procurement Services - Filing Cabinet	£ 84.59
	Devon Procurement Services - Stationery	£ 38.24
	<u>TOTAL</u>	<u>£122.83</u>

Annual Audit - now complete. Notice of conclusion posted.
Second part of precept received - £6068.50

9. **Correspondence**
Mitchelmore Hughes - re planning appeal on land at the rear of The Sloop at Bantham, requesting meeting with council - Clerk to contact and try and arrange a meeting.
Kingsbridge District Older Peoples Special Interest Group re forum. Posters displayed.
DCC - Rights of Way Improvement Plan - to be circulated to all members for further discussion.
SHDC - letter with copy sent to resident of 4 Island View re new re-cycling bins.
SH & WD PCT invitation to AGM on 29th September 2005.
10. **Circulars received:**
Coast & Countryside Autumn/Winter schedule
Health News
AONB News
Marine Conservation Magazine
SHDC Agenda & Minutes of the Council and its Bodies 29.9.05
SHDC Minutes of the Executive Meeting held 8.9.05
Saltstone Group Agenda and Minutes
11. **To confirm the date,** time and place of the next Parish Council Meeting as Monday 7th November 2005, at 7.30 pm at the Thurlestone Hotel, Thurlestone.

The Chairman once again thanked Thurlestone Hotel for their hospitality.
The meeting closed at 8.50pm.

7th November 2005

K Marshall, Chairman

Thurlestone Parish Council

Minutes of Meeting held on Thursday 20th October 2005 at 7.30pm
at Buckland Cottage, Buckland.

Present: Cllr Girling (Vice Chairman), Cllr Hurrell, Cllr Mitchelmore and
Cllr Stidston.

In Attendance: Mrs Tavender, (Clerk)

The Vice - Chairman opened the meeting at 7.30pm.

1. **Planning**

The following applications were considered:

Application 55/1813/05/F - Retrospective application for revised fenestration, retention of exposed stone walls and access steps at Old Coach House, West Buckland, Kingsbridge, TQ7 3AF by Mrs M A Davis-Berry. - **No objections.**

Application 55/1837/05/F - Extension of existing balcony and replacement of window with French doors at Sloopside, Bantham, Kingsbridge, TQ7 3AJ by Mr & Mrs D & N Lynch. - **No objections.**

Application 55/1868/05/F - Extension to dwelling and erection of garage at Summer Cottage, West Buckland, Kingsbridge, TQ7 3AF by Mr & Mrs F J Wilhelmsen - **No objections to dwelling extension but reservations re garage and main drainage.**

Application 55/1880/05/F - Continuance of use without complying with condition 1 (temporary permission) and variation of condition 3 (to extend holiday use to any time of year) at Zealands Corner, Bantham, Kingsbridge, TQ7 3AN by Mrs J Mahood - **No objections as long as property is used as holiday let and septic tank is investigated.**

The members considered Jon Aylett's (acting on behalf of Evans Estates) request for a site meeting to consider the land behind The Sloop, which Evans Estates wish to develop. The members agreed that they would like to wait until they know exactly what is proposed for the site before deciding whether a meeting would be useful.

2. **Finance:**

The members discussed the request for £8000 held in our budget for equipment for the parish hall. The members present agreed that this should be discussed more fully with the parish council and parish hall construction committee before proceeding.

It was agreed to insure the Trafalgar Day bonfire. The cost is to be £94.50.

The meeting closed at 8.30 pm

Thurlestone Annual Parish Meeting

The Minutes of the Annual Parish Meeting held on the 4th April 2005
at 7.30 p.m. in All Saints School, Thurlestone.

Present: Cllr K Marshall – Chairman,
Sir Simon Day – Devon County Councillor,
Sgt Duncan Cameron - Devon & Cornwall Constabulary
Stephen Munday -SHDC, Head of Planning and Building Control

In attendance: 10 parishioners and C Tavender (Clerk).

The Chairman opened the meeting at 7.30 pm. He welcomed everyone and introduced the evening's speakers.

1. The Chairman's Report

During the past year there have been 10 full council meetings with an average of 80% attendance. One meeting was cancelled at the last minute due to sickness and premature lambing! My apologies to parishioners who were inconvenienced by this. There have been numerous extra meetings where decisions had to be made within a time scale that did not fit in with the monthly meetings and Councilors have attended outside meetings on a range of topics.

Cathy, our Clerk, has certainly settled in well and has been able to give us advice and guidance on a range of matters. We certainly appreciate Cathy's dedication, help and hard work, not to mention the odd prodding.

We are also grateful to our District Councillor, Shonaugh Rankin, who has attended many of our meetings and taken up the cudgel on our behalf with the South Hams District Council.

This year life in the Parish has been dominated by the New Parish Hall project. In May the project was struggling having been turned down by the National Lottery. However, the Parish Hall Committee refused to be daunted by this blow and carried on with their fund raising and following up every lead that presented itself. In November they were rewarded with a major grant from DEFRA followed by a grant from this Council which took out a loan from the Public Works Loan Board repayable over 30 years. But fundamental to the approval of these grants was the fact that the Parishioners themselves had raised a massive £120,000 which demonstrated to outside agencies the wholehearted backing and commitment which they were giving to the project. The many fundraising events also produced an amazing side effect, that of bringing the Parish together as a community. Long may it last.

Footpaths have once again been the subject of many discussions. Erosion of the cliff continues in an accelerated manner with the constant requirement for the cliff paths to be moved. The subsequent blocking of the stream by Leasfoot beach is an ongoing worry to the many parties involved. We are pleased that the footpath down the side of Warren Hill has finally been completed by Devon CC with financial backing from this Council. The final result has produced some positive comment.

We are pressing ahead with taking over control of the green area in Island View and hope to complete formalities with SHDC within the next few weeks.

Car parking space, or lack of, has no solution in sight with the problem about to be exasperated during the forthcoming summer months with the building of the new hall. We hope residents and visitors alike will show forbearance and patience during this period. One other problem which concerns us is that of dog-fouling and sadly it is a fact that parishioners and their dogs are as much to blame as visitors. The

Clean Neighbourhoods and Environmental Bill, currently before parliament, will give local authorities more powers to tackle such problems.

At the end of May the new refuse collection system will be up and running and in fact the first collection is scheduled for the week beginning 29th May. A great deal of speculation has been put about on this subject, but I think it fair to wait and see how it all settles down before we pass judgment. We would envisage inviting the head of waste management, Verity Palk, to address one of our meetings when the time is ripe.

This year the Parish precept is up by 94.1% but this increase is to cover the repayment of the loan from the PWLB for the Parish Hall grant. Despite this increase, our precept per household is still well below the South Hams Parish average.

There is growing pressure for Parish Councils to achieve what is called "Quality Status". In the main this is the responsibility of the Parish Clerk, but nevertheless there is spin-off for councillors and, one is led to believe, advantages for councils, if not now, certainly in the near future. In the past we have rather glossed over it, but during the coming year I feel we should study it in more depth.

I would like to finish by thanking all your Parish Councillors for giving their time and wisdom to the Council for the benefit of the community and I would also like to thank those Parishioners who have attended our meetings and given us their thoughts and advice. My final thanks are to the Village Voice for publishing details of our meetings and in particular to the "anonymous" Citizen who has been the council correspondent for many a year and who is shortly deserting our Parish for pastures new. We wish Derek and Sally all good wishes for the future.

Thank you.

2. **Sir Simon Day**

Sir Simon spoke about his long association with Thurlestone Parish, most recently he has been to All Saints School to sample the school dinners. Sir Simon told the meeting that county and parliamentary elections would be taking place on the same day 5.5.05. Sir Simon is no longer leader of the council but is Chairman to the audit committee dealing with education and social services funding.

Sir Simon raised the subject of second home owners paying 90% council tax on their second homes, and the suggestions that this would be going into Devon County Council's coffers. Sir Simon had argued against this and told the meeting that as 50% of this money had been raised in the South Hams it should be spent in the South Hams, i.e. on affordable housing etc.

Sir Simon had been at the opening of the new Salcombe Police Station, which has been self funding due to the sale of property. Sir Simon is involved with some policing issues, i.e. funding and accountability, and takes a keen interest in their work.

On local issues, Sir Simon has been opposed to the wind turbine scheme, feeling they are noisy and unreliable. Although this application has been withdrawn there is still a strong possibility of a new application being made and even if the District Council objected, Sir Simon pointed out this could be overturned by the Government. Sir Simon is also against intrusive development, and felt that any large developments should be carried out near Plymouth.

Due to there being extra councillors, Sir Simon's division has been changed. He has retained responsibility for Thurlestone, South Milton, Hope Cove, Malborough, Salcombe, West Alvington, Churchstow, East Allington, Morleigh and Halwell.

Sir Simon is the Tory leader of our Regional Assembly and feels that it is important for us to play our part in this rather than let it be run by people who don't understand local issues. Sir Simon was asked who funded the regional assembly. The Government fund the majority with a small contribution from the local authority.

3. **Sgt. Duncan Cameron**

Sgt Cameron attended the meeting with PC Steve Mullen. Sgt Cameron gave the meeting a brief history of his career with the police force since finishing his military service. He has worked in various bases in Devon and Cornwall and has currently been based in Kingsbridge for about the last 18 months, firstly as patrol sergeant and latterly as neighbourhood team sergeant, with responsibility for 9 neighbourhood team managers, one of whom is PC Mullen. Sgt Cameron is also involved in community matters such as the organisation of the Kingsbridge "extravaganza".

PC Mullen spoke about the last twelve months of policing in the parish. He has tried to be "high" visibility in the parish and has attended the school many times and will continue to do so, talking to the children, as well as monitoring traffic problems. The crime rate has been low in the parish this year, there have only been two burglaries. For the future, PC Mullen hopes to spend some time patrolling the river and will attend parish meetings when he can. He thanked all the parishioners for their support over the last year.

Questions were asked about the launching of boats, primarily at Aveton Gifford, by visitors. This area comes under Modbury, however PC Mullen will be in communication with them regarding this and other areas where this occurs.

Sgt Cameron answered a question regarding the new communication system, stating that the system will be going live from May onwards, however will probably not start in the South Hams until about August.

The question of the length of time officers' stay in one district was raised. Sgt Cameron explained that due to the Chief Constables enlightened attitude to this, officers are not now being promoted out of their areas but are being allowed to remain in one district for much longer giving more continuity to the community.

Sgt Cameron was asked what constitutes "reasonable force" when someone is defending themselves or their property. Sgt Cameron explained that this means only using enough force to control the situation without actually causing unnecessary harm.

3. **Stephen Munday**

Mr Munday told the meeting that he had been Head of Planning for 4 years and he and his team dealt primarily with building and planning applications. They had no say in policies. His department is currently dealing with about 2½ thousand applications a year which is an all time high, nationally as high as the late 80's.

He explained that planning is sometimes becoming increasing complicated, especially as the community is becoming more involved in planning and expectations are high. Most applications are not contentious but about 10% go to the planning committee. Applications are dealt with quickly as a rule, as the Government place targets on the speed of processing them. Where there are objections, the officer member will make recommendations to the ward member and if there are still objections, it will go to committee. Mr Munday felt that South Hams has a good record for making good decisions.

Mr Munday explained the considerations the planning office has to take into account when making a decision on planning applications, and that they do listen to what the public say.

The Chairman commented that parish councils sometimes feel they have been ignored by district councils especially when they have taken the time to investigate the proposed development thoroughly. District councils never seem to give their reasons for ignoring the objections. Mr Munday said this was not their intention and although they give their reasons for the decision they are unable to give more detailed information due to the amount of applications received. It was suggested that our District Councillor should be able to give more information on any particular case.

Mr Munday was asked what the policy was regarding Section 106 of the Town & Country Planning Act. This sections deals with a legal agreement between the Council and a developer whereby a developer makes a contribution to the council, which is used towards facilities for the community affected by the development. Mr Munday stated that this could only be utilised under certain criteria.

The question of poor site plans was raised; sometimes these plans do not show up-to-date details and can give faulty information. Mr Munday was asked how important this was to them. Mr Munday told the meeting that each site is visited before a decision is made however new guidelines are being laid down to ensure that site plans meet a certain standard or the planning office will refuse to accept them.

Sgt. Cameron and PC Mullen left the meeting at 8.30 pm with thanks for their attendance.

4. **Open Forum**

There was a short open forum, after which the Chairman thanked our guests and parishioners for their attendance, and then declared the meeting closed.

The meeting ended at 8.50 pm.

9th May 2005

Kit Marshall, Chairman

Thurlestone Parish Council

Minutes of Meeting held after Annual Parish Meeting on 4th April 2005
at 8.55pm in All Saints School, Thurlestone.

Present: Cllr Marshall (Chairman), Cllr Hurrell (Vice Chairman) and Cllrs Girling,
Mitchelmore, Rhymes
Apologies: Cllr Grose, Cllr Stidston
In Attendance: Cathy Tavender (Clerk)

1. **Planning**

Application 55/0485/05/F - Erection of garden store and relocaion of existing oil tank at Albermar, Ilbert Road, Thurlestone, Kingsbridge, TQ7 3NY by Mr & Mrs D Yarrow.

Application 55/0492/05/F - Amendment to planning permission 55/2157/04/F for alterations and extensions to dwelling (gable roof instead of hip roof approved and fenestration changes) at 4 Court Park, Thurlestone, Kingsbridge, TQ7 3LX by Mr C H Barclay.

9th May 2004

K. Marshall, Chairman

Thurlestone Parish Council

The Minutes of the Annual Parish Council Meeting held on Monday 9th May 2005
at 7.30pm in the Thurlestone Hotel, Thurlestone

Present: Cllr Marshall, Chairman, Cllr Hurrell, Vice Chairman,
Cllrs Stidston, Girling, Mitchelmore, Rymes and Grose
In Attendance: DCllr Rankin, Mrs Tavender (Clerk), 9 members of the public

1. **Cllr Marshall** opened the meeting at 7.30 pm. Cllr Hurrell was asked to take the chair, as the first item of business was to elect a Chairman. Cllr Hurrell proposed Cllr Marshall; this was seconded by Cllr Stidston and approved by the members.
Cllr Marshall as Chairman then informed the meeting that Cllr Hurrell wished to step down as Vice-Chairman and proposed Cllr Girling as Vice-Chairman, seconded by Cllr Hurrell. The members approved this.
The members then approved the following:
School Representative: **Cllr Rhymes.** Cllr Marshall proposed and Cllr Grose seconded.
Parish Hall Representative: **Cllr Hurrell.** Cllr Marshall proposed and Cllr Mitchelmore seconded.
Tree Warden: **Cllr Mitchelmore** was unanimously elected. Proposed by Cllr Rhymes and seconded by Cllr Hurrell.
Police Liaison: **Cllr Mitchelmore** was again unanimously elected. Proposed by Cllr Marshall and seconded by Cllr Rhymes.
Friends of Thurlestone Church: **Cllr Marshall** - Proposed by Cllr Hurrell and seconded by Cllr Grose.
2. **The Minutes** of the Parish Council Meetings held on Monday 7th February 2005, 18th March 2005, the Minutes of the Annual Parish Meeting and Council Meeting held on 4th April 2005 were agreed as correct and signed.
3. **Open Forum.**
4. **Matters arising:-**
 - a) **Parish Hall** - Cllr Hurrell reported that the building project was going well and that a meeting will be held every last Friday in the month to monitor progress.
 - b) **Highways** – The result of the speed monitoring exercise has been received. The average speed through the village was found to be 30 mph therefore no further speed restrictions would be applied. Highways will also consider painting the virtual footpath, which has been requested. Cllr Stidston reported that lorries are causing further damage to the lanes leading into Thurlestone and eroding the hedgerow. Gaps between the tarmac and the hedge are being created making flooding an even greater problem. The clerk will contact Highways and report.
 - c) **Footpaths & Heritage Coast** - Green Triangle -Quotes were received from three contractors and members agreed to ask Mr S Hurrell to carry out the work, which has been completed. It was reported at the meeting that the posts have already been damaged and the members decided to look at placing large pieces of stone in strategic positions to prevent further damage and erosion, Cllr Hurrell agreed to look into the matter and report at the next meeting.
It was reported that a new stile placed in the middle of the first two fields on the public footpath leading from Thurlestone Church to Bantham is extremely high, the clerk will contact Lawrence Conroy, Public Rights of Way Warden and discuss.

d) School – Cllr Rhymes reported that the school is celebrating its centenary year and had held a centenary service of which there are videos and DVDs available. The school will also be holding a summer fete with an Edwardian theme.

Problems are still arising with inconsiderate car parking and the headmaster Mr Williams has again sent letters home requesting that parents be more careful

e) Trees: Yarmer Estate - Cllr Mitchelmore has completed a survey, which will have to be revised as two trees have since been removed.

Trees at War Memorial site - Cllr Stidston felt that the site could be improved by the removal or tidying up of some of the pine trees at the war memorial site. Various reasons for and against were discussed but as no immediate decision needs to be made it was agreed to form a sub-committee to look further into the matter. Cllrs Stidston, Rhymes and Mitchelmore and Mr Martyn Grose, agreed to form a sub-committee and report back to the council.

PO 2232 - Refusal of Consent

Ref: 55/0660/05/TCA Coppice group of 6 Elm & 30% crown reduction & crown lift of 1 Sycamore at Tree Tops, Thurlestone by Mrs Baker - Cllr Mitchelmore reported that this application had been returned, as it was inaccurate.

Cllr Mitchelmore once again mentioned the difficulty he was having, contacting the tree wardens. His messages were not being answered. DCllr Rankin promised to look into the matter.

f) Green Area at Island View - An email was received from Andrew Keay dated 15.4.05 giving assurance that the matter was in hand and a draft Lease would be prepared once they had received the local member's approval.

g) Waste Management & Recycling. - The new recycling scheme was discussed at length during Open Forum, as public feeling is running very high. Several issues were raised with DCllr Rankin. Once the scheme has been running for a short time, it was proposed to invite Verity Palk to a meeting to discuss any problems that have arisen.

h) New Pumping Station – Members of the parish council had a site meeting with South West Water, to discuss the new pumping station project. The members reported that the meeting had been very constructive. The cost of the project will be in the region of £600,000. A form will be sent to all householders affected by the work and there will be a connection charge for residents.

5. **To receive our District Councillor's Report**

Report attached.

6. **Police Business** - Cllr Mitchelmore reported that the police had attended promptly when it was reported that children were on a nearby house roof. There have also been cases of vandalism of properties in the village. These have been reported.

7. **Business by Direction of the Chairman** –

War Memorial - The clerk will once again try and contact Paul Carpenter to discuss surveying the war memorial before necessary cleaning is carried out.

8. **Planning:**

Application 55/0758/05/F - Construction of car parking retaining wall and safety kerb at Main Street, Thurlestone, Kingsbridge by Trustees of Thurlestone Parish Hall. - Cllrs Marshall and Hurrell declared an interest and took no part. There were **No Objections** from the other members of the council.

At a planning meeting held on 4th May 2005 at Leaside, Thurlestone, the following application was discussed: *Application 55/0647/05/F* - Change of use of existing premises to light industrial together with external works, and refacing of existing building to Barn to the rear of Sloop Inn, Bantham, Kingsbridge, TQ7 3AJ by Evans Estates (1956) Ltd. - **Objections for various reasons, ie. Access, road widening, noise.**

Planning permission granted:

Application 55/0213/05/F - Removal of condition 6 of planning permission 55/1672/01/F (garage restriction) for conversion of part of garage to form study at 12 Old Rectory Gardens, Thurlestone, Kingsbridge, TQ7 3PD by Mr R Barnard.

Application 55/0232/05/F - Extension to dwelling at 6 Sea View Terrace, Thurlestone, Kingsbridge, TQ7 3NQ by Mr D Yeoman.

Appeal:

Application 55/2082/04/F (Appeal Ref: APP/K/1128/A/05.1176005). Change of use to light industrial together with external works and refacing of buildings at land to the rear of the Sloop Inn, Bantham, TQ7 3AJ by Evans Estates

9. **Finance**

Permission was asked to pay:

Julian Lee (Memorial area upkeep)	290.00	
Julian Lee (Lifting flagstone/re-turfing)	50.00	340.00
Thurlestone Parish Hall (Hire of hall)		24.00

TOTAL **364.00**

Balance of National Savings account £18599.65 as at 31st March 2005.

Schedule received from PWLB for loan.

Thurlestone Parish Council is to have an intermediate audit.

10. **Correspondence**

SLCC - South West Regional Conference for Clerks **and** Councillors. To be held at Plymouth on Tuesday 24 May 2005 10.30-3.30.

SHDC - Letter from Stephen Mundy re Planning Delivery Grant - They have been awarded £365,000 grant for meeting 2 out of 3 planning targets and improving performance.

SHDC - Confirming parking charges coming into effect on 25.3.05.

SHDC - Waste changes - phase 2.

DCC - Letter from Nigel Flower (Road Safety Officer), introducing himself as new safety officer.

11. **Circulars received include:-**

SHDC - Executive Forward Plan

SHDC - Minutes of Executive Meeting 3.3.05 and 7.4.05

SHDC - Council Meeting 10.2.05 Agenda

SHDC - Agenda & Minutes 31.3.05

DCC - Minerals & Waste Development Frameworks

Saltstone Group - Agenda meeting 21.3.05

South Hams & West Devon PCT - Newsletter

South Hams Society - Newsletter

Devon Rural Partnership - Newsletter

The Voluntary Vine - Newsletter

12. **To confirm the date**, time and place of the next Parish Council Meeting as Monday 13th June 2005 at 7.30 pm in the Thurlestone Hotel, Thurlestone.