

# THURLESTONE PARISH COUNCIL

## Minutes of Parish Council Meeting

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<b>Date: 6<sup>th</sup> March 2023</b>		<b>Venue &amp; Time: Thurlestone Parish Hall, 19.30 hrs</b>
<b>Present:</b> Cllr Sue Crowther Cllr Rosa Lewis Cllr Jill Munn (Chairman) Cllr Adam Ryan-Carter Cllr Sian Williams	<b>In Attendance:</b> Kathy Harrod (Parish Clerk)  SHDC Cllr Mark Long SHDC Cllr Judy Pearce DCC Cllr Rufus Gilbert Parishioners/guests 8	<b>Apologies:</b> Cllr Paul Gunning Cllr Gill Stone  The Councillors resolved to accept the above apologies.

REF 2022/23 MINUTES

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### 116 Welcome & Apologies

### 117 OPEN FORUM

There was an open forum of 15 minutes at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish. The following matters arose:

- a. A query was raised regarding the procedures of TPC. These procedures are approved nationally and are in place across the country. This is a meeting of the Parish Council to discuss council business, parishioners are invited to attend to view the proceedings if they wish. Parishioners have the right to speak in Open Forum, once the council goes into session there is no further input from guests unless specifically requested by the Chairman. Thurlestone Parish Council will be looking to hold open surgeries in the near future whereby anyone with an interest in the Parish can come and share their views. The format of the monthly meetings will not change.
- b. Bantham Barn – A number of supporting documents have recently been submitted. Highways have suggested paving the entire area. This leads to issues with lights at dusk (dark skies policy) as well as significantly increased vehicle movements. With provision for maintenance/vehicle washing, this site is in danger of becoming a massive complex right next door to Bantham. Ward Cllr Long advised that the application is due to be readvertised.
- c. Has a response been given to the Bantham Quay holding response from TPC? It was advised that no reply has been received. Depending on the documents/response received this may also be readvertised subject to the assessment of the Officer.
- d. The Bantham Swoosh dates clash with the Bantham Sailing Club. There could be a lot of boats with it being a gala weekend. The Bantham Swoosh management team have confirmed to Thurlestone Parish Council that they have been in touch with the club some weeks ago. If the Swoosh event proceeds it is thought essential that a member of the Bantham Estate be on hand.
- e. Has the road management of the Bantham Swoosh event been improved? It was confirmed that this has been fully reviewed. Thurlestone Parish Council will be having a third meeting with the management team in March to discuss.
- f. Planning, 31 Court Park - It was confirmed that the exterior design has been changed to resemble other properties in Court Park, furthermore, the size of most of the new windows has been reduced.

**To receive reports from County and District Councillors and to ask any questions arising:**

**DEVON COUNTY COUNCIL REPORT:** Cllr Rufus Gilbert, Email: [Rufus.Gilbert@devon.gov.uk](mailto:Rufus.Gilbert@devon.gov.uk)

1. The new Chief Executive is now in place, there is also a new head of department for Child Services.
2. The Thurlestone bus services have been saved but it is understood that the weekend service will be stopped.

**REPORT IT:**

Members of the public are requested to report all Highways issues through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

**DISTRICT COUNCILLOR REPORTS:**

Email Cllr Judy Pearce: [cllr.judy.pearce@southhams.gov.uk](mailto:cllr.judy.pearce@southhams.gov.uk)

Email Cllr Mark Long: [cllr.mark.long@southhams.gov.uk](mailto:cllr.mark.long@southhams.gov.uk)

1. There are discounts & premiums available in respect of business rates for selected hospitality businesses. This is available for one year only, full details are available on the South Hams District Council website.
2. Due to the Business Rates revaluation coming into force on 1 April 2023, the Government has announced a relief scheme for businesses which will cap bill increases at £600 per year for any business losing eligibility for some or all Small Business Rates Relief or Rural Rate Relief at the 2023 Valuation. If your business was receiving one of these reliefs, the limit in the increase in your Business Rates bill will be set at £600 per year whilst the scheme exists. You do not have to apply for this relief as it will automatically be applied to your Business Rates bill.
3. South Hams District Council have now officially adopted the Armed Forces covenant.
4. The Budget for 2023/24 was endorsed at Council on 16 Feb, this included all the town and parish precepts.

Precepting Authority	Band D 2023/24	£ Increase	% Increase
South Hams District Council	£185.42	£5.00	2.77%
Devon County Council & Adult Social Care	£1,419.21 £214.92	£46.62 £31.05	4.99%
Devon & Cornwall Police & Crime Commissioner	£261.56	£15.00	6.08%
Devon & Somerset Fire & Rescue	£96.79	£5.00	5.45%
Average Parishes/Towns	£83.29	£3.22	4.02%
<b>TOTAL:</b>	<b>£2,261.19</b>	<b>£105.89</b>	<b>4.91%</b>

5. The Modbury Neighbourhood Plan is going to referendum on 9th March.
6. We have allocated an extra £50k of discretionary discounts to help struggling residents. Grants are likely to be small, please direct anyone experiencing financial difficulties to the Council website.
7. Cllrs Brazil & Long proposed that public conveniences are no longer charged for across the South Hams, this was recently approved by the Executive and will be actioned in due course.
8. A schedule for street sweeping will be shared with the Parish Council once the final details have been agreed. New refuse routes are also being reviewed.
9. Waste bins across the South Hams are being reviewed.
10. The garden waste collection scheme commences 15th March in this parish. Those taking part in the scheme have been provided with the relevant stickers. If you do not want to retain your brown bins you can log onto SHDC site and request their removal.
11. Housing: the rules are changing for Disabled Facility Grants and the income restrictions will no longer apply. The aim is to get adaptations done more quickly to help with hospital discharge. An occupational therapist visit will still be required. Amounts have been increased to reflect inflation.

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12. We are introducing civil penalties to allow officers to impose fines on rogue landlords either for unsafe electrical systems or for not insulating properties properly to the standard now required by law. There is also considerable activity in connection with damp and mould following the tragic Rochdale case.
13. **Photo ID will be required for the May 4th Elections for anyone intending on voting at a polling station. No ID is required for postal votes. If a parishioner does not have the required ID they can either apply for a postal vote or to SHDC for a Voter Authority Certificate. More details can be found at <https://www.southhams.gov.uk/voter-ID>**

**It takes two minutes to report a problem, please help keep our community beautiful.**

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

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### The Meeting Convened

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#### 118 Declarations of Interests and amendments to Members' Registers of Interests.

No declarations of interest were received.

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#### 119 To confirm the Minutes of the Parish Council Meeting on 6<sup>th</sup> February 2023.

It was resolved to accept the minutes as a true record of the meeting.

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#### 120 Clerks Report:

##### a. Local Elections.

Nomination packs will be posted to the Parish Clerk on 6th March.

Nomination papers required candidates to include the electoral numbers of their proposer and seconder, this information can be obtained from the Parish Clerk if you do not already have those details. Please note that you will only receive the electoral numbers and NOT a copy of the electoral register.

Legislation allows candidates to have their home address excluded from the Statement of Persons Nominated and the ballot papers – there is a form to complete in the nomination pack if this is their wish. It should be noted that the person who witnesses the home address form MUST also be the person that signs their Consent to Nomination form.

Candidates must put their full name on the nomination paper but they can complete the 'commonly used' section if they are known by an abbreviated or different name. However, a candidate cannot use their first name as a commonly used name so that only their first name and surname appear on a ballot paper, thus excluding their middle name.

Nomination papers must be hand delivered between the hours of 10am and 4pm from Thursday, 23 March and Tuesday, 04 April (to the Civic Entrance, South Hams District Council, Follaton House, Plymouth Road, Totnes, Devon, TQ9 5NE). They will be dealt with on a first come first served basis and will try to process them quickly and efficiently to save any long waits. Before formally accepting any papers, they will do an informal check – if there are any minor errors it is possible that these can be amended if the candidate is present, otherwise papers might need to be rejected and resubmitted (therefore, candidates please submit sooner rather than later!)

Please see the following link if you are considering standing as a parish councillor: -

<https://www.electoralcommission.org.uk/sites/default/files/2022-01/Overview%20Parish%20LGE.pdf>

- b. We have received confirmation that the Localities Submission RP 432318 for the purchase of a Coronation gift will be processed as requested.

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- c. 23<sup>rd</sup> Feb Councillor Training. The training session on 23<sup>rd</sup> February was well received, additional information has now been forwarded to the Councillors.
- d. DAAT landing site: The lighting at the site is due to be upgraded, we await further details.
- e. Scam Alert - Police are warning people to be on their guard after an elderly couple from Gloucester lost more than £20,000 to fraudsters this week. The couple were called by the scammers, who claimed they were police officers from the Met investigating a criminal transaction. Officers believe that other people in the county could now be targeted and are reminding family and friends to keep an eye on elderly and vulnerable loved ones.

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### 121 BUSINESS TO BE NOTED/DISCUSSSED:

- a. Bantham Swoosh: Update from Meeting, See Appendix A. Another meeting has been arranged for 20<sup>th</sup> March to view final proposals prior to their submission to Devon County Council. Times of busses in both directions will be requested. More work needs to be done with regard to the route. Comments made during the Open Forum will be raised at the meeting.
- b. Burning of waste in the parish: A request has been made for an official viewpoint from Thurlestone Parish Council re the burning of waste. SHDC have the following on their website which may help: <https://www.southhams.gov.uk/bonfire-nuisance>  
Decisions regarding the burning of waste are outside of the control of Thurlestone Parish Council, Councillors would ask anyone planning to legitimately burn waste to consider their neighbours and if the waste could be disposed of by an alternate method before commencing.
- c. Coronation Planning Update.  
The marquee is booked, £1,550 (plus VAT) which is £450 cheaper than last year, subject to finding assistance with erection and direction. Also booked: Children's entertainer, Live Music, PA system and road traffic management (outsourced and provided free of charge), there will be live music including a band and a solo singer plus possibly one more to be confirmed.  
Finances remain within budget. It was again confirmed that the Parish Council would assist with an awareness campaign once full details are known.

### COUNCILLOR UPDATES:

- a. Cllr Crowther – Neighbourhood Plan & Parish Website. A Neighbourhood Plan workshop for Councillors is taking place on 15<sup>th</sup> March. Cllr Crowther thanked Mike Bone for amending the website.
- b. Cllr Gunning – Parish Paths Partnership (P3) & Police Councillor Advocate & School Liaison – Deferred until April.
- c. Cllr Ryan-Carter – Climate Issues & Tree Warden Update.  
The wildflower area outside the church has been created. The area will probably take approximately 3 years until it is properly established. New kerbstones are required, a number of stones have been provided for installation.  
Community composting: A compost survey has been created to establish if there is a demand for community composting.  
18<sup>th</sup> March: Sustainable South Hams Meeting.  
There has been a recent article in the press regarding pheasants in the community – those present agreed there are too many in the area, issues with biodiversity, cacophony of noise and they are the main predator of adders. It was agreed to highlight this to the Bantham Estate. The Clerk will agree a response with Cllr Ryan-Carter for Council approval prior to issue.
- d. Cllr Lewis – Public Toilets, Meter Readings. No update.
- e. Cllr Munn – Snow Warden & Associated. No update.
- f. Cllr Stone – Avon Estuary Forum, Parish Hall Liaison – deferred until April.
- g. Cllr Williams – Friends of Thurlestone Church & Heritage Assets.  
Meeting on March 30<sup>th</sup> they will be discussing redesigning the fund raising leaflet and other public relations communications. Cllr Williams has created a press release regarding this to be agreed and signed off by the Trustees.  
There are currently 15 non designated heritage assets in the parish and 24 listed buildings. Some of which have changed i.e. Coronation Quay now changed from non-designated to listed. All need to be checked this year. It was noted that Cllr Crowther and the Clerk will meet to finalise the Parish Council Asset register.

122 Planning & Enforcement

- a) **LIST OF APPLICATIONS RECEIVED/FOR DISCUSSION:** See **APPENDIX A** for Thurlestone Parish Council responses to South Hams District Council .

Full details of all applications and Parish Council responses can be found by entering the reference number on the South Hams District Council planning portal <https://apps.southhams.gov.uk//planningsearchmvc>.

- a. For Information Only, SHDC approved works: 0398/23/TEX, Herons Reach, Bantham, Tree exemption Application
- b. For Information Only, 0540/23/ARC, Plot 29 Highfield, Eddystone Road, Application for approval of details reserved by condition 3 (Surface Water Drainage) of planning consent 1689/22/VAR
- c. For Information Only: 0545/23/ARC, 21 Eddystone Rd, Thurlestone, approval of details reserved by conditions 3 (Method Statement), 4 (Carbon Reduction), 5 (Landscaping), 6 (Boundary Treatments), 7 (External Materials) and 10 (External Lighting) of planning consent 1633/22/FUL
- d. 4393/22/HHO, Clanacombe Lodge, West Buckland, readvertisement for alterations and extension 16/3. **No additional Comments.**
- e. 0322/23/HHO, 31 Court Park, Thurlestone, proposed extensions and general refurbishment (resubmission of 1610/22/HHO) 23/3. **Support - with conditions regarding glass and landscaping.**
- f. 4405/22/HHO, 24 Mead Lane, Thurlestone, alterations & modifications including external access steps, extension to first floor terrace, new glass balustrade & privacy screen, installation of photovoltaic solar panels & air source heat pump 30/3 **Support - with concerns about the flue for the wood burning stove.**
- g. 0412/23/HHO, 21 Mead Lane, Thurlestone, proposed infill extension, internal alterations & modifications to dwelling & garage, porch extension, replacement first floor balcony, modifications to existing openings & installation of decked area (resubmission 3663/22/HHO) 30/3. **Support.**
- h. 0365/23/NMM, Bolt View Glebe Field, Thurlestone, Non Material Minor amendment to planning consent 0921/21/VAR to extend garage by 1m & install solar PV panels on roof. **Objection.**

**b) SOUTH HAMS DISTRICT COUNCIL PLANNING & TREE DECISIONS/OUTCOME:**

- 1. 1017/22/HHO, 24 Court Park, Thurlestone, Devon TQ7 3LX, **Planning Inspectorate Appeal Decision: Dismissed.**
- 2. 2786/20/FUL, West Buckland Barn, TQ7 3AJ. **No Decision Yet.**
- 3. 0915/22/FUL, Land off Bantham Beach Road. **No Decision Yet.**
- 4. 2605/22/FUL, Bantham Boathouse. **No Decision Yet.**
- 5. 2606/22/LBC, Bantham Boathouse. **No Decision Yet.**
- 6. 2643/22/VAR, Thurlestone Hotel. **No Decision Yet.**
- 7. 3013/22/FUL, Aune Cliff. **No Decision Yet.**
- 8. 3954/22/FUL, Cowrie House, Ilbert Road. **Conditional Approval.**
- 9. 3366/22/CLP, Onnalea, Bantham. **No Decision Yet.**
- 10. 4169/22/HHO, Byeways, Thurlestone. **Conditional Approval.**
- 11. 4118/22/FUL, Edgecombe House, West Buckland. **No Decision Yet.**
- 12. 4175/22/HHO, Warren House, Thurlestone. **Conditional Approval.**
- 13. 4482/22/HHO, 2 North Upton Barns, 16/2. **No Decision Yet.**
- 14. 0219/23/COM, Old Rectory Cottages, Thurlestone. **No Decision Yet.**
- 15. 4421/22/TPO, T79: Grove Cottages, Ash & Alder. **Tree Works Allowed.**

**c) ENFORCEMENT**

Please note that the Enforcement Lists are confidential and issues concerning Enforcement cannot be discussed at a public meeting.

South Hams District Council are responsible for the enforcement of all planning breaches, the Parish Council have no authority to deal with issues of this nature.

Please will all parishioners continue to report full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via

[www.southhams.gov.uk/article/3043/Report-a-Planning-Breach](http://www.southhams.gov.uk/article/3043/Report-a-Planning-Breach)

# THURLESTONE PARISH COUNCIL

## Minutes of Parish Council Meeting

### 123 Receipts & Payments – see Appendix A:

#### a. Receipts & Payments: Month 12

6 March 2023 (2022 - 2023)

#### Thurlestone Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
Current Account	81	Hall Hire	Thurlestone Parish Hall	X	37.50		37.50
Current Account	DD	Public Toilets - Water	Pennon Water	X	112.00		112.00
Current Account	83	Coronation Expenses	Hire Class Marquee Hire	S	1,550.00	310.00	1,860.00
Current Account		Training	Devon Association of Local C	S			
Current Account	DD	Public Toilets - Electricity	EDF Energy	L	9.52	0.48	10.00
Current Account		DAAT Landing Site	EDF Energy	L	6.74	0.34	7.08
Current Account	84	Coronation Expenses	Zaffiros	X	500.00		500.00
Current Account	82	Coronation Expenses	Custard Storm Productions	X	425.00		425.00
Current Account	M12	Salary Payment	Parish Clerk	X	388.54		388.54
<b>Total</b>					<b>3,029.30</b>	<b>310.82</b>	<b>3,340.12</b>

The Councillors resolved to accept the payments and signed the mandate.

124 Close of Meeting: At 21.05hrs the Chairman declared the meeting closed.

125 Next Meeting Dates: 3<sup>rd</sup> Apr, 15<sup>th</sup> May, 5<sup>th</sup> Jun, 3<sup>rd</sup> Jul, 4<sup>th</sup> Sept, 2<sup>nd</sup> Oct & 6<sup>th</sup> Nov, Thurlestone Parish Hall 7.30pm

Signed as a true record: \_\_\_\_\_

Print Name & Date: \_\_\_\_\_

Agenda Items and Updates; where possible please submit to the Clerk one week prior to the meeting to ensure time for inclusion, circulation, and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

**Distribution List:** Cllrs Crowther, Gunning, Lewis, Munn, Ryan Carter, Stone & Williams. **For Information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Dist. Cllr Mark Long, Thurlestone Parish Website: <https://www.thurlestoneparish.co.uk/>

### Receipts & Payments February 2023:

3 March 2023 (2022 - 2023)

#### Thurlestone Parish Council PAYMENTS & RECEIPTS LIST

Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
Current Account	DD	Payment - Public Toilets - Wat	Pennon Water	X	-112.00		-112.00
Current Account	DD	Payment - DAAT Landing Site	EDF Energy	L	-6.74	-0.34	-7.08
Current Account	DD	Payment - Public Toilets - Elec	EDF Energy	L	-9.52	-0.48	-10.00
Deposit Account		Receipt - Interest (Gross)	Lloyds Bank	X	17.26		17.26
Current Account	78	Payment - Public Toilets - Clea	South Hams District Council	S	-2,898.33	-579.67	-3,478.00
Current Account	77	Payment - Hall Hire	Thurlestone Parish Hall	X	-15.00		-15.00
Current Account	Monthly	Payment - Salary Payment	Parish Clerk	X	-388.54		-388.54
Current Account	81	Payment - Hall Hire	Thurlestone Parish Hall	X	-37.50		-37.50
<b>Total</b>					<b>-3,450.37</b>	<b>-580.49</b>	<b>-4,030.86</b>