

# Thurlestone Parish Council

---

## Minutes of the Annual Parish Council Meeting held on Monday 9th May 2016 at 7.30pm in Thurlestone Parish Hall Thurlestone

Present: Cllr Rhymes (Chairman)  
Cllr Mitchelmore (Vice Chairman)  
Cllr Hurrell  
Cllr Goddard  
Cllr Marshall  
Cllr Zaffiro  
Cllr Munn

In Attendance: Phil Millard (Clerk) and District Cllr Pearce, plus 13 members of the public.

### **Declaration of Interest: None**

The Acting Chairman opened the meeting at 7.30pm and welcomed everyone. It was explained that we would have an **open forum** at the beginning of meeting for any matters that public wished to raise. This section is not minuted.

### **Open Forum**

#### **1. Appointment of Parish Councillors:**

- a. Councillor Mitchelmore proposed Cllr Rhymes as chairman and this was seconded and approved.
- b. Cllr Rhymes proposed Cllr Mitchelmore as Vice Chairman and this was seconded and approved.
- c. Parish Hall representative – Cllr Zaffiro will continue to do this.
- d. Tree Warden – Cllr Mitchelmore was approved.
- e. Police Liaison – Cllr Zaffiro was approved.
- f. Friends of Thurlestone Church – Phil Millard will continue to do this.

#### **2. Apologies for absence and to consider whether to approve reasons given.**

County Cllr Rufus Gilbert was unavailable.

**3. The minutes** to confirm and sign the minutes of the Parish Council meeting held on Monday 4th April 2016 and the Annual Parish Meeting on 25<sup>th</sup> April 2016.

**Resolved – that the minutes of the Parish Council meeting held on Monday 4th April 2016 and the Annual Parish Meeting on the 25<sup>th</sup> April 2016 were signed as a correct record.**

#### **4. Matters Arising:**

##### **a) Parish Hall –**

##### **The Parish Hall**

Will be holding a celebration on the 11<sup>th</sup> June will be open to everyone – asked if Parish Council would support with contribution of £200 – confirmed that we would.

##### **b. Highways –**

There have been problems with parking in Island View – school times- is getting worse and fear there may be an accident soon. Could double yellow lines be put down. Also problems outside the school with people parking on the lines outside to drop off children.

Can we liaise with School/Police to see if a solution can be found?

**Resolved to write to school.**

##### **c. Footpaths & Heritage Coast**

War Memorial – path not yet done – can we chase up – the top end of the cobbled road is much damaged now and this needs sorting out asap. Cllr Rhymes will chase up the contractor.

##### **d.Trees –**

Very quiet at the moment.

Ringmore – tree warden has died and will not be replaced. May be phased out?

They are arranging a meeting at Follaton House to discuss. Cllr Mitchelmore will go as well.

##### **e.Neighbourhood Plan**

- Progressing well – Sue Crowther has been a great help.
- Recent meeting with Robin Toogood was very useful .
- Housing survey was done recently.
- Parish Council authorised £3k towards costs but important that this can be used for general purposes not limited to questionnaire.
- **Resolved that our contribution is for general purposes with regard the neighbourhood Plan.**

##### **f.Parish Clerk Report**

- Audited accounts have been done and checked by internal Auditor – can now be signed and sent off to Auditors.
- Transparency Code – new – lot more disclosure on Websites required – eg Audited accounts etc. More Work!
- Just received road closure notice re West Buckland 6<sup>th</sup> May – 12<sup>th</sup> May – already started and finished.
- Still awaiting application forms re Localised fund from Cllr Gilbert.
- Dog fouling – can now report via website to SHDC re problem areas.

- Phone Mast – Letter from Arquiva – no further masts planned but are trying to boost signals from existing ones and 4G will increase coverage substantially.

## 5. Dist and County Councillor Report

### District councillor Jude Pearce gave a short report

- Significant change programme – Price Waterhouse commissioned a report cost £120k – re transferring services to a separate company – lots of problems with doing this and final cost could be £500k.
- Services to Parish Councils should be unaffected.
- Do not appear to have considered outsourcing or other options
- New structure will not transfer well – some services would be left outside.

## 6. Police Business

No report – not present.

## 7. Business by Direction of Chairman

Mirror for Aune Cross – agreed – just need to get a suitable mirror – cost depending on size  
Is anywhere between £60 – £230 – will get asap.

## 8.Planning to be discussed:

**0767/16/VAR** – Application for removal of conditions 1 and 3 of permission 2911/15/ARM – Re 1-8  
Trenemans,Phase 3 Development, Mead Drive, Thurlestone, Devon - **No Objections**

### Planning Granted

**0591/16/FUL** – Application for decking area to rear of Bantham Village Stores.

**0767/16/VAR** – Application for removal of conditions 1 and 3 of permission 2911/15/ARM  
1-8 Trenemans, Phase 3 Development Mead Drive.

**1122/16/NMM** –Non Material Minor Amendment window siting for Oakwood House,Buckland Park

## 9.Finance: Permission was asked to pay:

<b>Newman Accounting – Clerks Mthly pay</b>	<b>£361.63</b>
<b>Anna Martin –neighbourhood plan expenses</b>	<b>£ 25.97</b>
<b>South and West Internal Audit - fee</b>	<b>£150.00</b>
<b>Mr Paul Martin</b>	<b>£191.37</b>
<b>Thurlestone Parish Hall – Room Hire</b>	<b>£121.00</b>
<b>Devon County Council – Playing field rent</b>	<b>£ 20.00</b>
<b>DR Company</b>	<b>£2100.00</b>

**Total £2969.97**

Remittance advice re 1<sup>st</sup> Instalment Precept £8,518.94

Remittance advice re Groundwork UK – Neighbourhood Plan £4915.00

Agree and sign the Parish Council Annual return for year ended 31<sup>st</sup> March 2016

**Annual Governance statement 2015/16 agreed and signed by clerk and chairman.**

**10. Correspondence:**

Email – Service changes to waste collections in South Hams 29.3.16  
Email – re phone Mast in Thurlestone to MP dated 11.4.16  
Email – re recycling and waste improvements SHDC 11.4.16  
Email to DCC re VG68 – village greens in Thurlestone 13.4.16  
Letter from Zurich Insurance re PC policy 19.4.16  
Email to SH Liscencing RE GASTROBUS application 11.4.16  
Letter from DCC – re P3 Agreement for Paths in Parish of Thurlestone 14.4.2016  
Letter from Sarah Wollaston MP re Mobile Mast Reception 29.4.16  
Letter from SHDC re Gastro Bus Bantham Liscence decision 26.4.16

**11. Circulars and to receive items for next agenda**

South Hams Society events and Bulletins 2016  
Clerks & Councils Direct May 2016  
The Clerk Magazine May 2016

**Meeting closed at 8.30 pm**

**To confirm the date, time and place of the Parish Council Meeting as Monday 13<sup>th</sup> June 2016 at 7.30pm at Thurlestone Parish Hall**

**10<sup>th</sup> May 2016**

.....  
**Chairman**