

Thurlestone Parish Council

Minutes of the Parish Council Meeting held on Monday 1st June 2015 at 7.30pm in Thurlestone Parish Hall Thurlestone

Present: Cllr Rhymes (Chairman)
Cllr Munn
Cllr Goddard
Cllr Mitchelmore
Cllr Marshall
Cllr Zaffiro

In Attendance: Phil Millard (Clerk) and Cllr Pearce (District Councillor), Plus 3 members of the public.

Declaration of Interest: None

The Chairman opened the meeting at 7.30pm and welcomed everyone. It was explained that we would have an **open forum** at the beginning of meeting for any matters that public wished to raise. This section is not minuted.

Open Forum

1. Apologies for absence and to consider whether to approve reasons given.

Cllr Hurrell & County Cllr Gilbert – Unavailable.

2. The minutes to confirm and sign the minutes of the Annual Parish Council meeting held on Monday 11th May 2015.

Resolved – that the minutes of the Annual Parish Council meeting held on Monday 11th May 2015 were signed as a correct record.

3. Matters Arising:

a) Parish Hall – Cllr Zaffiro

Next meeting of committee is on the 6th July – nothing else to report.

b. Highways –

Drains through the village still blocked – the one at Rockhill corner means that all the water when it rains runs straight down through the main street. Need to chase Highways again!
Narrow road by SunnyBank – rain has eroded the grass bank and left a 4” gutter – needs to be looked at by highways.

Japanese Knotweed – is a serious problem opposite Heathfield on the bank which is owned/maintained by the Highways department. Needs to be reported

Resolved – Clerk to report these to Highways.

c. Footpaths & Heritage Coast

Nothing to report.

d. Trees – Cllr Mitchelmore

Large tree by Tamarisk – down Court Park Lane – needs to be cut down (Sycamore) – As it is becoming dangerous.

Property owners will need to approach Liquidators who own the land to get their permission.

e. Parish Plan – Cllr Marshall

Only thing remaining outstanding from this is the Mast which it would appear is not going ahead.

The Plan will be superseded anyway by the Neighbourhood plan now being progressed – after discussion it was decided that this should now be taken off the agenda going forward and should be replaced by the Neighbourhood plan and should include Broadband, Mobile Phone signal and the new Thurlestone Parish Website.

Resolved – Clerk to amend Agenda's going forward.

f. Parish Clerk Report

- Paye – Latest situation is that we have cancelled direct debit for Douglas Tonks and have advised HMRC of situation – as they have not paid tax to them for nearly 2 years – only payment received was £190 in March this year. Total owing is almost £1300. We will need to come to a repayment arrangement with them ASAP. Have contacted a firm of Solicitors (from SLCC website) – to try and recover debt from Douglas Tonks.
- After discussion it was decided that we should arrange through another firm of solicitors to write to the SLCC which is where 4 years ago we got Douglas Tonks name from as one of their preferred companies for PAYE. They should carry some responsibility if they have as we suspect gone bust.
- Have received a letter from our MP Sarah Woolaston who will look into the lack of progress re the Mast.
- Computer is now backed up on a separate drive.
- VAT – return has been completed and y/e accounts queries have been answered.
- Will need a new PAYE company to take forward salary payments to clerk –will use a company recommended by the Chairman in Kingsbridge.
- Website – is progressing and will need populating by Council, Church etc-

- New mandate obtained to update who is now on council and who should be removed – will arrange to be signed and sent off.
- The Bank in Buckland – Email received from Cllr Gilbert advising they will be looking at it this week and accessing work to be done.

4. Dist and County Councillor Report

Report given by Dist Cllr Judy Pearce which included:

- New Council has been signed in.
- Safeguarding the community – is on the SHDC website – should be read by the councillors as it has a lot of relevant information.
- Community trigger – complaints - 3 incidents – about 3 things in 6 months.
- Simon Wright is on executive for support services.
- Cllr Pearce is on Development Management, Strategic Planning and Design and Conservation Panel.
- She also has a small amount of funds £2k – for suitable projects.
- Malcolm Elliot has left SHDC and new head of planning is Anna Henderson – Smith.
- Planning Department still has problems – but has some good people doing their best. Matt Jones has 100 live cases – maximum should be 40(depending on complexity)!

5. Police Business

Not present - Report sent by E mail giving details of crime stats for last 2 years which show an improving trend – The dogs on the mead is still an ongoing problem.

6. Business by Direction of Chairman

- Grass cutting – Julian Lee will do more cutting for us – to make sure the paths are kept down and village kept looking good.
- Neighbourhood Plan – Cllr Goddard reported next meeting on 8th June - Alan Taylor Bigg is involved organising the survey etc – may need extra software cost £290 aprox.
- Cobbled road – Cllr Goddard reports still trying to clarify ownership – however this may not be possible in which case we will need to agree to repair the road between the parties who use it ie Yarmer Estate, Bantham Estate, The Church and Parish Council. Meeting to be arranged between the four parties to discuss.
- We have a quote for repair to road at about £4k – would also need agreement for ongoing cost of maintenance. Will need 3 quotes in view of amount involved.
- No dogs allowed signs have disappeared on the play area by school – will get 2 more and arrange for them to be put up.

7.Planning to be discussed:

55/0803/15/15 – Revised Plans for Extension & Alterations at Burwood,Thurlestone TQ7 3LZ by Mr & Mrs Coppock

Planning Granted

55/0529/15/F – Change of use to two dwellings and new parking bay (Resubmission Of 55/3094/14/F – re 14 Mead Lane, Thurlestone TQ7 3PB by Mr C Klean.

55/0562/15/F – Extension and external alterations at Northern Grange, North Upton Bantham by Mr I Hodge.

55/2786/14/RM – Detailed Plans approved for erection of 8 no.dwellings (revision of Approval 55/2469/07/RM) – Phase 3, The Mead, Mead Drive,Thurlestone by Mr G Stidson.

55/0524/15/F –Erection of conservatory and decking at 9 Parkfield, Thurlestone, TQ7 3NW by Mr N Quinn.

8.Finance: Permission was asked to pay:

South and West Internal Audit - £150.00

Salary P Millard £991.17

Expenses P Millard £163.94

Paul Martin – Website costs £ 110.79

SLCC – Annual Subscription £88.00

Julian Lee – grass cutting £200.00

Total £1703.90

Reinvestment of fixed term deposit £10,690.05 3m to 19.8.15

9.Correspondence:

Email – re The Block Vote Petition – David Cohen 6.5.15

Letter from TPC to Grant Thornton re YE Accounts 12.5.15

Email – re cobbled road – Bantham Estates 12.5.15

Email from Pensions Regulator re contact point for TPC 12.5.15

Letter from Local Gov Boundary Com re electoral review 12.5.15

Letter to Douglas Tonks Ltd – re outstanding Tax etc 13.5.15

Copy of Thurlestone Parish HALL Accounts Y/E 31.12.14

Lloyds Bank Letter – Change of signatures Bank Mandate 13.5.15

Letter to Homelea re hedge 15.5.15

Letter from Local Government Boundary Commission re review of Devon 12.5.15

10.Circulars and to receive items for next agenda

Complete weed Control – circular re Japanese Knotweed

Kingsbridge Gazette article re NDP,s

Electoral review of Devon poster

Meeting closed at 8.25 pm

To confirm the date, time and place of the Parish Council Meeting as Monday 6th July 2015 at 7.30pm at Thurlestone Parish Hall

2nd June 2015

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Chairman