

# THURLESTONE PARISH COUNCIL

## Minutes of Parish Council Meeting

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<b>Date: 28<sup>th</sup> June 2022</b>		<b>Venue &amp; Time: Thurlestone Parish Hall, 19.30 hrs</b>
<b><u>Present:</u></b> Cllr Sue Crowther Cllr Paul Gunning Cllr Rosa Lewis Cllr Jill Munn (Chairman) Cllr Adam Ryan-Carter Cllr Gill Stone Cllr Sian Williams	<b><u>In Attendance:</u></b> Kathy Harrod (Parish Clerk)  SHDC Cllr Mark Long Parishioners/guests 12	<b><u>Apologies:</u></b> DCC Cllr Rufus Gilbert SHDC Cllr Judy Pearce

REF 2022/23 MINUTES

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### OPEN FORUM

There was an open forum of 15 minutes at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish. The following matters arose:

- a. Thanks were given to the previous Council for the Jubilee Celebrations.
- b. There is damage to the road outside the Old Chapel in West Buckland, there have been a lot of builders there and potholes in the road are getting deeper. It has been reported to DCC Highways (W221511382 & W221511383) who have advised the potholes are not significant enough to warrant attention. Noted that Buckland Cross to the telephone box was resurfaced last year despite a lack of obvious potholes. This will be raised with Cllr Gilbert and Highways.
- c. The lane past 2 Woodlands in West Buckland is incredibly narrow with a tight corner where the outhouse (pump house) is sited. It is common for vehicles to hit the building and the wall on the patio gets hit almost daily. Signs have been put up indicating the issues but they do not deter anyone, last week a huge box van had to be forcibly stopped from driving up as the driver refused to accept the road was too narrow. It is only time before the wall on the patio collapses or a van gets wedged against the building. Is there anything that can be done? This will be reported to Highways, including the gully at the side of the road. Upon receipt of their response the Parish Council will agree if any further action needs to be taken.
- d. A public footpath from the cut through between West Buckland crossroads and Aunemouth Cross was noted as being overgrown, contact details will be passed to the Clerk to write to the landowner.

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### The Meeting Convened

**54 Welcome & Apologies:** Following the election held on 23<sup>rd</sup> June, Cllrs Gunning, Lewis, Ryan-Carter and Stone were duly elected. Prior to the commencement of the meeting the Councillors signed their Acceptance of Office forms. The new Councillors were welcomed to the Council by the Chairman, we look forward to working together in the months to come.

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**55 Declarations of Interests and amendments to Members' Registers of Interests.**  
Cllr Gunning declared an interest in Upton Grange, planning reference 1420/22/FUL and withdrew from these discussions.  
In the interests of transparency, Cllr Crowther advised her husband is a mooring holder regarding application 0915/22/FUL but has no personal or pecuniary interest.

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**56 To confirm the Minutes of the Parish Council Meeting on 6<sup>th</sup> June 2022.**  
It was resolved to confirm the minutes as a true record of the meeting.

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### 57 Clerks Report:

- Website: The website continues to be updated with new documentation, we are currently talking with the website managers regarding the addition of an accessibility statement which is required to ensure that Thurlestone Parish Council are compliant with new legislation.
- Internal Audit: A copy of the internal audit document will be posted to the website. The auditor has raised a number of issues, many of which date to issues that occurred in 2021. All items raised are now being updated and corrected where possible.
- Localities Funding Applications: Many thanks to Cllrs Pearce & Long for their recent support through the provision of £1,180. An application has been made to Cllr Gilbert, the funds have yet to be received.

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### 58 Planning & Enforcement

#### a) LIST OF APPLICATIONS RECEIVED/FOR DISCUSSION:

1. 0915/22/FUL, Land off Bantham Beach Road, Erection of replacement beach shower/toilet block, replacement village sewage treatment plant, new residents/mooring holders car park and new parking, ANPR system and associated signage on the beach road and car park (23/6 – extended to 5/7) **TPC Object**

Thurlestone Parish Council objected to this application. Whilst they agreed it was necessary for the existing village sewage treatment plant to be replaced and for the toilet block to be improved, Councillors considered the proposed replacement toilet block was excessive, having a footprint more than 80% larger than the existing footprint with 6 additional cubicles (13 in total) and internal showers. They felt this was neither proportionate nor appropriate in this sensitive location on the site of a Roman settlement in the South Devon AONB (contrary to NP Policies TP1.2, TP1.5 & TP1.6). Councillors also objected to the new residents/mooring holders car park on the basis that it was located on land granted approval as a temporary site compound during the construction of the new Estate office (under application 0227/20/FUL) when permission had only been granted having regard to the special circumstances of the case and provided the site would be restored to a green field in the interests of the visual amenity of this sensitive site in the AONB. They felt that the parking was 'development creep' and would not conserve and enhance the natural beauty of the South Devon AONB (contrary to NP Policy TP1.5); also, that there were too many proposed pay stations and the fourth pay station (pay station 01) should be removed as it would have a negative visual impact on the landscape and Scheduled Ancient Monument (contrary to NP Policies TP1.5 & TP1.6).

2. 1420/22/FUL, Upton Grange, Bantham, Side & rear extensions to existing dwelling & extension of residential curtilage (part retrospective) (28/7). **TPC Object**

Thurlestone Parish Council objected to this application. Councillors considered that the cumulative impact of the proposed side and rear extensions was excessive and not subordinate in scale and form to the existing dwelling (contrary to NP Policy TP7.2.i); and the substantial amount of proposed glazing on the West elevation, including the balustrading, would have a detrimental impact on light pollution and the South Devon AONB (contrary to NP Policies TP1.4 & TP1.5).

3. 1657/22/VAR, Buckland Park Farmhouse, TQ7 3AB, Application for variation of condition 2 (ancillary accommodation) of planning consent 55/0702/07/F (7/7) **TPC Support**

4. 1520/22/TPO, Buckland Park, Bantham, Tree Works (Determination 2/8)

T1: Sycamore - Re-pollard to approximately 5 metres - to give clearance from the Coach House gutters and chimney, T2: Sycamore - Crown raise to 2.5 metres over lawn to the South and West and 3 metres over access track to the South and West to allow height clearance for pedestrian access on the lawns for mowing etc, and to allow height clearance for vehicular access on the track, T3: Cherry Plum - Crown raise on secondary growth to 3 metres above parking spaces to the west to allow height clearance for vehicles parking underneath and T4: Ash - Fell due to Ash dieback.

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### TPC Split response:

**Objection** - to felling of T4 Ash, no photographic evidence provided of extensive Ash dieback to warrant felling, visual inspection in June did show some dead branch tips but no apparent extensive ADB. The Arbor Tree Report of July 2021 identifies this tree as T34 and recommends aerial inspection of previous pollard points and photographic evidence of ADB. If evidence of extensive ADB decline is available, or visual inspection identifies arboriculture concerns of tree integrity at previous pollard points then works would be agreed. Options being to re-pollard to previous pollard points to maintain tree in hedgerow or felling with replacement tree planting taking place near existing site on a two for one Ash replacement rate.

**Support** – works as requested to T1:Sycamore, T2:Sycamore and T3:Cherry Plum.

5. New premises licence application: Outside Devon Ltd for Outside, Bantham, TQ7 3AA. **TPC No Comment**

The application is for:

The supply of alcohol for consumption on and off the premises Monday to Sunday 1:00 to 18:00.

Hours premises are open to the public Monday to Sunday 08:00 to 18:30.

On no more than 28 occasions per calendar year, the premises will supply alcohol until 22:00 and open to the public until 22:30.

### b) DECISIONS:

1. 1139/22/HHO, The Meadows, Court Park, Thurlestone, Conservatory roof replacement (16/6) **SHDC Conditional Approval.**
2. 1601/22/FUL, The Pillars, Eddystone Rd, ground & lower ground floor extension/alterations (16/6) **SHDC No decision yet.**
3. 0942/22/HHO, Thurle House, Warren Rd, demolition of existing porch & reconstruction to include porch, extended utility room & WC/Shower room with bay window (23/6). **SHDC Conditional Approval.**
4. 1441/22/FUL, 29 Eddystone Rd, Thurlestone, Temporary use of existing garage as accommodation for 2yrs & associated extensions and alterations (retrospective) (23/6). **SHDC No decision yet.**
5. 1633/22/FUL, 21 Eddystone Rd, Thurlestone, Demolition of existing house & garage & erection of replacement house & garage, associated landscaping works (Re-submission of 4754/21/FUL) (30/6). **SHDC No Decision Yet.**
6. 1689/22/VAR, 29 Highfield, Eddystone Road, Application for variation of condition 1 (approved drawings), 5 (PV panel installation) & 8 (stonework detail) of planning consent 3632/19/ARM (30/6). **SHDC No Decision Yet.**
7. 1610/22/HHO, 31 Court Park, Thurlestone, extensions & general refurbishment (30/6). **SHDC No Decision Yet.**
8. 1100/22/HHO, Byeways, Warren Rd, Thurlestone, Replacement garage/store. **SHDC Conditional Approval.**
9. 1017/22/HHO, 24 Court Park, Thurlestone, demolition of deck area and existing garage, erection of new two-storey rear extension and extended deck area with double garage and accommodation below, new side entrance, resubmission of 2346/21/HHO (19/5). **SHDC No Decision Yet.**
10. 1338/22/HHO & 1339/22/LBC, Worthy, Bantham, Restoration & refurbishment of farmhouse (9/6). **SHDC Conditional Approval.**
11. 4301/21/HHO, Appledore, Island View, Thurlestone. **SHDC No Decision Yet**
12. 2786/20/FUL, West Buckland Barn, TQ7 3AJ. **SHDC No Decision Yet**
13. 3026/21/FUL & 3027/21/FUL Vineyard temporary fencing, Buckland & Bantham. **SHDC No Decision Yet**

### c) ENFORCEMENT

Please note that the Enforcement Lists are confidential and issues concerning Enforcement cannot be discussed at a public meeting.

South Hams District Council are responsible for the enforcement of all planning breaches, the Parish Council have no authority to deal with issues of this nature.

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Please will all parishioners continue to report full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via [www.southhams.gov.uk/article/3043/Report-a-Planning-Breach](http://www.southhams.gov.uk/article/3043/Report-a-Planning-Breach)

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### 59 BUSINESS TO BE DISCUSSED:

- a. Gritter/Salt: We have been advised that the gritter and salt can stay in their current location at the Golf Club for a short while longer. The gritter will be assessed for safety/roadworthiness and a long term plan will be agreed.
- b. Road Signs: Unfortunately, the signage obtained for the Jubilee road closure was stored at a site that recently had a serious fire. The signs were damaged beyond repair.
- c. Public Toilets/Graffiti: The costs of the public toilets are paid wholly by the council tax payers in the parish. The golf club has increased use of the toilets through offering additional beach parking on the land opposite. The costs to tax payers will increase further over the next month as Rockbox are renting land from the golf club to operate a food/drink business with a number of music nights. The golf club do not contribute to the upkeep of this asset despite earning revenue through these other avenues. The current annual cost for the facility is budgeted at £6,000 although it is noted that this will probably be exceeded for the 2022/23 period. Councillors resolved to request 50% of the upkeep from the golf club, if this is not accepted a survey will be created for parishioners to establish the future of the public toilets, this will include the option of closing them permanently.
- d. Artisan Hut: This building belongs to the golf club and has not been well maintained over the years. The Councillors had previously thought of requesting to take over ownership, however, due to strong concerns regarding stability of the building and potential asbestos content this will not proceed.

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### 60. To receive reports from County and District Councillors and to ask any questions arising:

#### DEVON COUNTY COUNCIL REPORT:

Cllr Rufus Gilbert, Email: [Rufus.Gilbert@devon.gov.uk](mailto:Rufus.Gilbert@devon.gov.uk)

1. The CEO of DCC Phil Norrey has now retired and departs end of August after seventeen years of excellent service as CEO. The process of replacement will commence ASAP.
2. Not inconsiderable financial challenges have come to light on the back of Covid and particular in Children's Services and also Adult services. DCC is exploring all avenues to rectify those challenges.

#### REPORT IT:

Members of the public are requested to report all Highways issues through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

#### DISTRICT COUNCILLOR REPORTS:

Email Cllr Judy Pearce: [cllr.judy.pearce@southhams.gov.uk](mailto:cllr.judy.pearce@southhams.gov.uk)

Email Cllr Mark Long: [cllr.mark.long@southhams.gov.uk](mailto:cllr.mark.long@southhams.gov.uk)

1. Bantham Vineyard application 3026/21/FUL & 3027/21/FUL will be considered at Development Management Committee on Wednesday 27<sup>th</sup> July.
2. SHDC have put an application in to the UK Seafood Fund for a £4m scheme on Batson Quay to replace the crab huts which have been there for over 40 years. It is a £4m project, SHDC will contribute 25%, £1m. If not successful they will reapply in one year.
3. Ukraine: There are currently 120 guests staying across 51 properties, we are expecting a total of 209 in the area – 120 adults and 89 children. There is one full time officer at SHDC working with the families and from next week

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one of the Ukrainians will be volunteering with SHDC to help with translations etc. There have been no issues with homelessness yet but there is a good system in place should any issues arise.

4. Cllr Long welcomed the new Councillors and congratulated the electorate for a 40% turnout.

**It takes two minutes to report a problem, please help keep our community beautiful.**

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

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### 61 Receipts & Payments – see Appendix A:

a. **Receipts & Payments:** Month 4.

Accounts to pay – Clerk Salary & HMRC, Parish Hall Hire £14, EDF Energy £7, Public Toilets Water £112.

**Ratification only:** Rob Congdon Music Performance £600, Thurlestone Parish Website Domain Renewal £135.37, Ansvar Insurance Renewal £1,560.01, Information Commissioners Office £35, Julian Lee £340, J E Roberts £281.29, K Harrod Postage £1.29, Public Toilets Water £112, Salcombe Dairy Ice Cream £155.52, Thurlestone PO & Stores £1,133.42, Nick Walker Printing £75.60.

**The Councillors resolved to accept the payments, a mandate sheet was produced and signed accordingly.**

b. **Governance:**

1. Renewal of Internal Audit Contract: It was resolved to renew the contract with Alison Marshall, Internal Auditor.
2. Bank Signatories: It is essential that our signatories are now updated.
3. Councillor Email Addresses: New contact details, for all Councillors, including emails, will be uploaded to the website shortly.
4. Absences: Councillors who do not attend a meeting of the Council, or its committees, or a meeting representing the Council, for six consecutive months will automatically lose their seats unless a reason for their absence has been formally approved by the Council. This applies even if the Council has not scheduled any meetings. To have a reason for absence formally approved, councillors will need to send their apologies along with the reason for their absence before a meeting; if the Council approves their reason for absence then this effectively resets the six month rule. The approval will need to be minuted; merely noting or accepting the apologies is not enough and the reason for absence cannot be approved retrospectively.

If a Councillor has not attended a meeting for six consecutive months, and their reason for absence has not been approved, then they are no longer a Councillor.

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### 62 Close of Meeting:

At 21.18hrs the Chairman thanked everyone for their attendance and declared the meeting closed.

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### 63 2022 Meeting Dates: 5<sup>th</sup> Sept, 3<sup>rd</sup> Oct, 7<sup>th</sup> Nov. Thurlestone Parish Hall 7.30pm

**PLEASE NOTE: A MEETING MAY BE HELD IN AUGUST IF TIME SENSITIVE PLANNING DOCUMENTS ARE RECEIVED.**

Signed as a true record: \_\_\_\_\_

Print Name & Date: \_\_\_\_\_

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Agenda Items and Updates; where possible please submit to the Clerk one week prior to the meeting to ensure time for inclusion, circulation, and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

**Distribution List** : Cllrs Crowther, Gunning, Lewis, Munn, Ryan Carter, Stone & Williams. **For Information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Dist. Cllr Mark Long, Thurlestone Parish Website: <https://www.thurlestoneparish.co.uk/>

### APPENDIX A: Month 4

Category	Descriptor	Date	Month No. of Payment approval	ban ked	Paid In	Paid Out	Cash Book Balance
Payments	Parish Hall Hire June	14/06/2022	4			14.00	37,133.39
Payments	EDF Energy	14/06/2022	4			7.00	37,126.39
Payments	Barrell & Still	14/06/2022	4			521.46	36,604.93
Payments	P Martin Phone Box	14/06/2022	4			48.85	36,556.08
Payments	M Horne Phone Box	14/06/2022	4			79.32	36,476.76
Payments	Alison Marshall	14/06/2022	4			175.00	36,301.76
Payments	SLCC Training Seminar	14/06/2022	4			102.00	36,199.76
Payments	Rob Congden Music Performance	14/06/2022	4			600.00	35,599.76
Payments	Thurlestone Parish Website Domain Rnl	14/06/2022	4			135.37	35,464.39
Payments	Ansvar Insurance	14/06/2022	4			1,560.01	33,904.38
Payments	Information Commissioners Office	14/06/2022	4			35.00	33,869.38
Payments	Julian Lee Grass Cutting	14/06/2022	4			340.00	33,529.38
Payments	K Harrod Postage	14/06/2022	4			1.29	33,528.09
Payments	Salcombe Dairy Ice Cream	14/06/2022	4			155.52	33,372.57
Payments	Thurlestone PO & Store	14/06/2022	4			1,133.42	32,239.15
Payments	Dr M C Bone	14/06/2022	4			86.99	32,152.16
Payments	Jack Rhymes Jubilee Purchases	14/06/2022	4			304.83	31,847.33
Payments	Hire Class Marquee Hire	14/06/2022	4			2,000.00	29,847.33
Payments	S. Williams Bunting etc	14/06/2022	4			202.90	29,644.43
Payments	EDF Energy	07/06/2022	4			23.36	29,621.07
Receipts	June Gross Interest	09/06/2022	4		0.05		29,621.12
TOTALS YTD Financial year 2022/23					£ 17,000.16	-£ 20,212.97	£ 29,621.12
RECONCILIATION CASH BOOK TO BANK							£
Cash book balance b/d					FY 2022/23 month	4	£ 30,754.54
	Revenue Accounts						
	Unpresented Items				receipts	17,000.16	
					payments	- 20,212.97	
						-£ 3,212.81	- 1,133.42
							Variance

