

Thurlestone Parish Council

Minutes of the Meeting of Thurlestone Parish Council held on Monday 4th June 2018 at 7.30pm in the Thurlestone Parish Hall

Present: Councillors Rhymes (Chairman), Marshall, Goddard, Mitchelmore, Hurell and Munn

Apologies: Councillor Zaffiro

In Attendance: Helen Nathanson (Parish Clerk), County Councillor Gilbert (from 8pm), 10 members of the public

The meeting opened at 7.30pm

There was an open forum at the beginning of the meeting to allow members of the public to ask questions or make comment regarding the work of the Council or other items which affect the Parish. The following points were raised:

An update was given about Bantham Wi-Fi – contracts have been exchanged on the base station at Bantham. Possible sites for repeater stations and base have been looked at in Bantham but the decision has been made to take a signal from the Thurlestone base station with 2 repeaters in Bantham, one at the pub and one by the entrance to the car park.

1. To receive apologies.

Councillor Zaffiro gave her apologies which were accepted by the Council.

2. To receive any amendments necessary to Members' Registers of Interests.

There were no amendments.

3. To confirm and sign the Minutes of the Annual Meeting of the Parish Council on Monday 14th May 2018.

The minutes were confirmed and signed.

4. To consider any matters arising from the Minutes.

There were no matters arising.

5. To receive a report from County Councillor Rufus Gilbert.

Councillor Gilbert joined the meeting at 8pm and the following matters were raised:

Potholes – there are now 38 pothole gangs and they have a significant number to repair but are making progress. Larger roads are a priority.

The subsidence at Bantham is awaiting work by South West Water.

6. To receive reports from District Councillors Judy Pearce and Simon Wright.

Councillors Pearce and Wright gave their apologies.

7. To receive an update about arrangements for the Referendum on the Neighbourhood Plan which takes place on 28th June 2018.

An update was given by the Chair of the NP Group who asked that the word be spread about the referendum to encourage as many as possible to vote. A limited number of places are available at the count at SHDC and the Chair has tickets. This is the first NP referendum in this area of the South Hams. People are encouraged to read the policies, which are in Village Voice. If anyone has any questions about the referendum there is a Q & A section on the website.

The Chair was thanked for her hard work in achieving this stage, as was Village Voice for its part in promoting the Plan.

8. To receive an update about the approval of the 2017/18 End of Year accounts and to discuss the appointment of an Internal Auditor.

The Parish Clerk gave an update about the internal and external audit process. A local Town Clerk will carry out the internal audit, which is in line with NALC guidance. Once this is completed, the accounts must be approved by the Council by 2nd July: councillors agreed to convene an extraordinary meeting to meet this deadline.

9. To approve the renewal of the Council's insurance for 2018/19.

The Council had been presented with a comparative chart showing three quotations from different Parish Council insurance providers. The most expensive quote was £1,142.14 from Zurich, the current insurer, Came & Company quoted £617.83 and the cheapest was WPS Insurance at £372.20. All three quotes gave approximately the same level of cover, with no under insurance. The Clerk recommended WPS based on previous experience of them as insurers and councillors approved the renewal of the insurance on a three-year contract with WPS Insurance.

The Clerk was asked to confirm the amount of accident cover, as it was not clear from the policy wording.

Discussion was held about the need to ensure that volunteers are covered by Council insurance when engaged in Council activities. The Council agreed that anyone carrying out work on behalf of the Council must ensure that the activity has been approved in advance by Council: a policy will be drafted.

10. To elect a Council representative for the Friends of Thurlestone Parish Church.

Councillor Rhymes was nominated by Councillor Marshall and seconded by Councillor Munn and was duly elected to be the representative.

11. To note the Parish Hall accounts for Quarter 4 2017.

These were noted.

12. To approve payment of the following invoices:

Marlborough Parish Council	Second Hand Gritter	£1,700
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Mr Paul Martin:	Quim EV1 Anchor	£10.65
	Building Supplies	£6.85
	Weebly Website Services	£145.82
	Plants	£49.44
	Eyepin Screws	£2.69
	Website domain renewal	£35.96
DALC	Annual Membership	£204.84
Kit Marshall	Stationery expenses	£12.29
Newmans Accounting	PAYE Service	£51.00
Nicholas Rowell Haulage	Road Planings	£316.82
Parish Hall	May Invoice	£70.00

In addition, three invoices had been received from the Neighbourhood Planning Group, which required immediate payment. The invoices were as follows:

Neighbourhood Plan Group	680 leaflets for referendum	£220
	4 x Plan	£67
	Prints and Posters for Referendum	£26.40

It was agreed to approve payment of all the above listed invoices.

13. To note the following correspondence:

SHDC News Release - SHDC Announces new fares for the Dartmouth Lower Ferry
 Devon Home Choice Newsletter May 2018
 Presentation Slides from the SHDC 'Permission in Principle' Training Event
 Minutes of the Avon Estuary Forum Meeting on 17th October 2017

This was noted. In future, Devon Home Choice newsletters will only be circulated if properties within the Parish are listed.

14. To discuss and comment on the following planning applications:

1161/18/FUL Erection of a galvanised handrail
 All Saints Church, Thurlestone, Kingsbridge

Supported

1300/18/FUL New access to existing parking area through boundary wall
 Middle Gables, Bantham to Aunemouth Cross, Bantham, Devon, TQ7 3AW

This was discussed with reference to TP1 of the Thurlestone Parish Neighbourhood Plan and it was agreed to **support** the application.

15. To note the Planning Enforcement Cases for the Parish. (Confidential paper)

This was noted.

16. To note the following decisions on planning applications:

0311/18/HHO Householder application for rear extension and refurbishment
 Middle Gables, Bantham to Aunemouth Cross

Conditional Approval

0421/18/HHO Householder application for proposed alterations and extension
21 Court Park, Thurlestone

Refusal

0504/18/HHO Householder application for proposed extension and alterations
5 old Rectory Gardens, Thurlestone

Conditional Approval

0666/18/HHO Householder application for demolition of rear lean-to store and erection of new rear extension with glass link to existing, alterations to glazing on existing rear extension, removal of modern porch, relocation of oil tank and external boiler to new rear garden plant building, erection of garden studio, replacement of dilapidated garage

Rock Cottage West Buckland

Conditional Approval

These were noted.

17. To note the date of the next Council Meeting on Monday 9th July 2018 at 7.30pm.

This was noted and the meeting ended at 8.20pm.

Councillor Rhymes
Chairman