

THURLESTONE PARISH HALL

Minutes of committee meeting held
10 September 2018, 4.30pm, Yeo Room

PRESENT: A Daily (Secretary), J Le Grice, P Macdonald, D Martin, M Stickland, L White & B Zaffiro

1. Apologies: P Crawford, S Dwyer, C White, and B Williams

2. Minutes of meeting held 23 July agreed and signed.

3. Events Programme 2018

- * **Autumn Fair - (15/09/18)** – Everything in hand, Diane has spoken to all the stallholders again to confirm details, she also has the layout plan. There will be no Human Fruit Machine as unable to man it. Tables will be set up in the Yeo Room on Friday for people to bring in their contributions. Tables will be set out at 9am on Saturday ready for stallholders to come in at 10am. Return at 2pm for start at 2.30 pm. Animal charity will pick up any remaining Bric a Brac but not until Monday, this will be put in the Yeo Room because of the children's party in the Main hall, Pat M will let them in. **(Diane)**
- * **Johan De Cock - (27/10/18)** – Concert cancelled because our piano is not suitable.
- * **Murder Mystery – (17/11/18)** - Theme is Pantomime at a cost of £100, provided we supply supper for the cast of 12 (Pat and Judith offered to help Diane) and print the synopsis etc. that Village Voice has agreed to do for a charge. 3 prizes to be provided. They will arrive at 6 unless they need rehearsal time in the morning, Yeo room will be used as a green room and the stage will be along the wall under the clock. It will be BYO food and drink. Evening starts at 7pm, when the cast will circulate round the tables and the performance will commence at 7.30pm with an interval at 8.15pm and resume about 9pm. A decorative screen required will provided by Pat M. They will bring their own sound engineer. Diane & Alison will sell the tickets and the poster is ready to go in Village Voice.
- * Alison will produce posters for events from now on.
- * Committee did not think it feasible at this current time to introduce online ticket sales.
- * Need to start thinking about next years events, Tim Kliphaus will probably come later in the year and Diane will look into getting the Auctioneer company from Exeter to stage a Call my Bluff evening.

4. Treasurer's Report – Q3 was circulated which doesn't include September. School paid for their parking permit, the open gardens raised £480, 2 parties raised £220. Events expenditure was £32.40 to advertise in the Gazette for the open gardens which was money well spent. Telephone and Internet costs pricey, Chris will look at these. Cleaning materials are high as we stocked up. Electricity bill was £555 in credit, £353.27 refunded and monthly payment reduced to £135. Waiting for feed in tariff. Repairs were for cutting hedges at £168 and the floor cleaner. Doing all right and still have September to be factored in.

5. Maintenance Committee Report.

Lisa read out the report in Chris' absence. The new AV system not installed yet as unable to obtain the screen, now in the hands of the delivery company so hopefully upgrade will take place this week. Both County and District councillors have promised money towards this later in the year. Floor cleaner developed a fault which cost £460 to repair but unfortunately hasn't cured the problem so another engineer is due and a new motor may be required, Chris will make a complaint about the cost of all this and will also look at the cost of getting a machine solely for oiling floors. Boiler maintenance is in hand. Annual fire equipment check suggested replacement of the emergency lights for brighter more modern ones and same applies to the smoke detectors. Chris will cost these also.

6. AOB –

- * Pat Macdonald has rolls of banqueting tablecloths she will bring up for hall use. **(Pat M)**
- * World War 1 exhibition in November, last time the Hall didn't charge it would be the same this time. **(Pat M)**
- * A recruitment poster for more volunteers for the committee will appear in the next edition of Village Voice. **(Alison)**
- * Should we advertise that we can hold weddings, suggestion is it can go in later edition of the Village voice. **(Judith)**

Date of next meeting – 22 October 2018 in Yeo Room at 4.30pm.

The meeting closed 5.30pm

Signed.....
Chairman

Date.....

11 September 18