

THURLESTONE PARISH HALL

Minutes of Zoom committee meeting held
14 September 2020, 5.00pm

PRESENT: A Daily (Secretary, D Martin, M Stickland, C & L White (Treasurer) & S Woodford

1. Apologies: P Crawford, S Dwyer, V Hodder, N Hurrell, J Le Grice, P Macdonald and S Woodford

2. Minutes of meeting held 20 July agreed and will be signed at a later date.

3. Risk Assessment: This meeting will be held in the Main hall on 2 October at a time to be advised. A maximum of 6 people can attend, tables will be cleaned and socially distanced from each other. At present attendees are Diane and Paul Martin who will write up the Risk Assessment and Chris and Lisa White, which leaves two places for anyone else who wishes to attend. Please let Alison know by 30th September.

4. Treasurer's Report.

Quarter 2:

Donations from Juliette Atkin £50 and South Hams District Council £10000.

Repairs - Simon Hurrell £770.00 for the fence; Nicholas Rowell £364.00 for car park gravel; Oil Burner Service £97.80 for service of boiler; Dart Fire Protection £66.74 for servicing smoke alarms and emergency lights; Paul Martin £4.43 for the repair to the external wall socket

Quarter 3:

The Car Parking Permits are £40 for Old Rectory Cottage (part year) and £75 for the Friends of Thurlestone School towards maintenance of the car park.

Main Hall Parish - Mead Management Co Ltd hired the Main Hall for a committee meeting.

New Equipment - £6000 deposit for Luke Adams towards new lights.

Telephone and Internet is for the full 3 months.

Electricity - We had massively overpaid on the electricity and EDF refunded the full overpayment of £732.61 whilst continuing to take £147 per month.

Repairs - Dart Fire Protection £187.20 for Servicing the Fire Extinguishers; £38 to Chris White for the hire of the floor polisher from Kingsbridge Hire Centre to oil the floor.

Nicholas Rowell £184.46 for the extra gravel ordered for the Car Park.

Paul Martin £5.75 for the repair to the door of the Defibrillator.

5. Maintenance Committee Report.

Audio Visual – Tony still waiting for a HDMI socket for the far end of the hall, he will also do the PAT test.

Luke expected to finish today, but still waiting for 2 lights from Italy, he had to buy more brackets so there will be a slight adjustment to the bill. We have buyers for some of the old lights and we will try and sell the rest.

Frith has finished the deep cleaning of the kitchen, which was bad in some areas. This will probably remain closed when we re-open. If she doesn't get time to spray the weeds in the car park before she leaves Chris will do it.

Hedges will be trimmed.

Electricity consumption was high even though the hall was empty, Luke has the necessary equipment to check this.

Covid Heating Problem - A solution might be Infrared heat lamps which could be attached to the lighting bars, it won't be cheap but we have the grant from SHDC, Chris will look into this. Fluorescent lights can be changed to LEDs at the same time. Chris thanked Mike Stickland for his fantastic job of power washing the outside of the hall, he has been so effective it does not need re-painting.

6. Re-opening of the hall.

Diane still has various people wishing to return in October along with some new regular enquiries including one for Primary Care meetings. Mike raised the question of whether we would be liable to any claims if someone became ill from visiting the Hall- the answer is the onus is on those who are hiring to ensure necessary precautions are taken and that they adhere to the terms and conditions that we and their organisations set out.

Everyone has different guidelines as to how many they are allowed to have in classes or clubs dependant on activity.

A wedding is booked for May; they are still allowed 30 at present albeit with restrictions. The Rotary Club want to book in March for their quiz, this will obviously depend on the situation at the time.

W.I – Guidelines have not been received from the Federation thus far so not sure if they can return.

7. AOB

- Defibrillator – Sylvia and her husband Christian have very kindly offered to take on the caretaking of the Defibrillator from Anna and David Martin. Our thanks to both couples.
- Caretaker/Cleaner job will become vacant from Sunday 20th September, in spite of Chris being given various names no one has replied to his calls, suggestion is an advert is placed in the Kingsbridge Gazette.

Dates of next meetings — Risk Assessment	2 October 2020 Main Hall TBA
Normal Meeting	26th October Zoom 5pm

The meeting closed at 6.00pm

Signed.....
Chairman

Date.....