

THURLESTONE PARISH HALL

Minutes of committee meeting held
22 January 2018, 4.30pm, Yeo Room

PRESENT: P Crawford, A Daily (Secretary), S Dwyer, J Le Grice, P Macdonald, A Martin, D Martin, M Stickland (Acting Chairman), C White, L White & B Zaffiro.

1. Apologies N Irwin.

2. **Minutes** of meeting held 4 December 2017 need date changing on the first page but otherwise agreed and signed on the second page.

3. Events Programme 2018

- ❖ **Ceilidh – (10/02/18)** – Fee is £400 with supper to be provided. Licence applied for and 16 tickets sold so far, big and small posters needed for displaying. Set up time changed to 3pm as a children's party booked for the morning, this should not be a problem as just chairs, bunting and lights required. **(Diane)**
- ❖ **Wild Artichoke – (10/03/18)** – 42 tickets sold so far, would like a maximum of 90. Wild Artichoke prefers tables of 8 to 10 people so list of people required. Set up will be 10am using our tablecloths unless advised otherwise, Hall providing crockery and cutlery, there don't appear to be many water jugs for the tables, will check with WA if they provide them. Diane will collect small jars for flowers to decorate the tables. Bunting and candles to be used, Chris to check candles to see if they are all in working order. Guests to pay corkage on their bottles of wine, background music will also be provided. Yeo Room being used for Prep. **(Anna)**
- ❖ **Tim Abel (21/04/18)** – Fee of £800, so tickets to be charged at £12, licence required for wine bar. There will be 3 of them, Tim and his wife will stay with his Grandfather and Connor will stay with Pat M. **(Pat M)**
- ❖ **Open Garden (15/07/18)** – Piece to go in Village Voice advertising for gardens, as Sue does not have enough. Vera Palthorpe providing refreshments at the Hall. Sue will have a sale of Perennials in her garden the proceeds of which will be jointly shared between the Hall and a charity Sue's church supports in Kenya. **(Sue)**
- ❖ **Heartstart** – They have given 2 dates the 19 or 24 April. It lasts for 2 hours and is for only 20 participants, Anna would like to target the groups who use the Hall, Diane will give her a list. The 24 April is also the date of the AGM, which starts at 6pm but as this usually only lasts about 20 minutes there shouldn't be a problem as chairs will already be out.
- ❖ **Tim Kliphaus** – Has been e-mailed about a return visit in 2019, but no reply as yet. **(Judith)**

4. **Treasurer's Report** – Balance sheet and reports circulated, covered most of this in our last meeting. Caretaker costs higher this quarter due to payment for previous quarter not paid until October. Profit of Approx. £8000 mainly due to not so much replacement of equipment, caretaker costs being less and PAT testing not being done until this year and Paul M only charges for materials. We are one of the lowest charging Parish Halls to hire and considering

we have cut back on events this is very pleasing. We do have to thank our Councillors who have given funds towards various projects.

5. Maintenance Committee Report.

Nothing much to report, had an issue with the automated door lock software so unable to put in code. Brenda e-mailed about the cubicle in the men's loo, which has a leak and will need looking at. Water heater needs a new filter.

6. AOB

- ❖ Sue reiterated the need for gardens for the open day. **(Sue)**
- ❖ Reminder that the Horticultural Show will be here in August so would the Bridge Club play in the Yeo Room so exhibitors can display their entries. **(Pat M)**

Date of next meeting – 12 March 2018 in Yeo Room at 4.30pm

The meeting closed 5.19pm

Signed.....
Chairman

Date.....

25 January 18