

THURLESTONE PARISH HALL

Minutes of Zoom committee meeting held
26th April 2021, 4.30pm

PRESENT: A Daily (Secretary), S Dwyer, D & V Gibby, D Martin, C & L White (Treasurer) and S Woodford.

1. Apologies: P Crawford, N Hurrell, J Le Grice and M Stickland.

2. Minutes of AGM held on 9th March were agreed and will be signed at a later date.

3. Re-opening and events for 2021

The County Council elections will be held on Thursday 6th May. Classes resuming are Yoga on Tuesday 18th May, line dancing on Wednesday 19th, table tennis and a new Pilates club which is for the whole morning on Thursday 20th. In June, 3 Sundays have been booked for anti-natal workshops and a fitness Yoga class will be held on Monday evenings. We have a HIT and tone class and a baby and toddler group wanting to start on Wednesdays, but need to find out if Tai Chi will be returning, Diane will contact Vida and ask her if she wants to do and explain other classes are waiting to start. WI booked in from July and as far as we are aware this has not changed. Other classes restarting in September are NIA, the art class, badminton and Acorn meetings. There is also a wedding scheduled.

A request has been received from a flautist asking to put on a concert on 7th October with no set up required from us. Need to check if this will clash with any of our plans.

Diane has updated the risk assessment to take in account the new heating and operation of the ventilation system. Use of the kitchen will be limited to teas and coffees and just the disabled loo open. The Yeo room will reopen in line with COVID rules at the time.

Decided to wait until next meeting in June to discuss putting on any events when hopefully we should know more details about lockdown ending.

Sue asked if the Horticultural show will be held, but unsure whether the Society is still in operation.

4. Treasurer's Report.

Profit and loss accounts for Quarter 1 and 2 were sent to committee members

Quarter 1

8 car parking permits were renewed generating £520 (£65 per parking permit).

We have received grants from South Hams District Council totalling £9669 (£7573 on February 17th and £2096 on March 12th), another application has been sent in.

The Feed-in-Tariff generated £300.88.

The Uncategorised Income is the Village Voice share of the Zoom subscription over 3 months.

New Equipment - £16.20 on Batteries; £3529.80 on the Infrared Heaters; £163.97 on a new Dray Tek Vigor Wireless Router; £69.89 on an Ethernet Cable; and £5281.08 on the installation of the new Infrared Heaters.

Telephone and Internet - 3 months @ £26.99 per month.

Electricity - 3 months @ £174 per month. However, having accumulated an overpayment of over £750 since last August, our direct debit has now been reduced to £1 per month.

Property Insurance of £1237.80. Water rates of £72.86. Uncategorised Expenses - Zoom subscription of £14.39 per month over 3 months.

Quarter 2

New Equipment - £26.82 on an SB600 SALUS Smart Button.

Telephone and Internet - £26.99 for April.

Electricity - £1 for April.

Water rates of £46.90

5. Maintenance Committee Report.

We have a new cleaner called Jan who will clean the hall before re-opening next month, how much do you think she should be paid? After discussing the issue, it was decided to pay the going rate of £15 per hour. Should we treat her to a new vacuum cleaner as the old one has been taped up for years and not really fit for purpose, a Henry hoover was suggested but Jan will be consulted as to whether she has a preference?

The last part of the control for the heating will hopefully be fitted tomorrow and a notice has been put up with operating instructions which are very simple to follow. It can be set at difference hourly intervals but can also be controlled remotely. The Yeo room and lobby will still be heated on the oil burner system. EDF are coming on Wednesday to remove the test meter which proved the new meter installed is accurate but cannot explain why there is no difference from the old meter which wasn't taking into account the solar.

Chris has accepted the quote for the repainting of the disabled parking spaces but is yet to hear anything back.

DART fire has inspected the extinguishers and apart from replacing a couple of bits everything else is fine.

The new heating system has been tested and we are impressed but have to decide on the room temperature which is currently set at 18 degrees, this is comfortable but time will tell if it is sufficient for all users.

Windows to be open for ventilation but if this becomes too cold the ventilation system can be used, Chris spoke with Danny and he said when in cooling mode the system only sucks in fresh air which is not recycled.

6. A.O.B

- **Recruitment** - committee has always been made up from users of the hall with a few co-opted members, it would be nice if younger members could be encouraged to join especially now more families are moving into the parish. Once settled back into a more normal routine we could pursue this further possibly through the school. (Alison)
- **Pat's Leaving Party** – Committee members are invited to Sue's for tea and cake in her garden to say thank you to Pat who has done so much for the parish over the years. In the event of bad weather, we can go inside but will need to wait until after 21st June. Ideas for a suitable gift were put forward. (Alison & Sue)

- **Tables** – there are still tables missing which will be required once the hall reopens, Diane to speak to Mike. (Alison)
- **Autumn Fair** - Diane is concerned about the Autumn fair which has not been successful the last couple of years, although we are not the only ones with this problem. Diane would like to form a subcommittee to come up with new ideas and solutions. One suggestion was to move it to the October half term which may increase footfall. Sylvia, Sue and Alison volunteered to form the sub-committee with Diane. (Diane)
- **David and Viv Gibby** said they are happy to help with future events.

Dates of next meeting - Monday 14 June 2021 (how and where to be confirmed)

The meeting closed at 5.17pm

Signed.....
Chairman

Date.....