

# THURLESTONE PARISH HALL

Minutes committee meeting held  
29 November 2021, 4.30pm

**PRESENT:** A Daily (Secretary), S Dwyer, D Martin, M Stickland, C White & L White (Treasurer).

**1. Apologies:** P Crawford, N Hurrell, J Le Grice & S Woodford.

**2. Minutes** of previous meetings were agreed and signed.

### **3. Events for 2022.**

**Tim Kliphuis - (15/01/22)** – All the posters have gone up thanks to Sylvia, also in Village Voice and on the new Facebook page. Judith will ask for it to be added to the Salcombe ‘What’s on list’ and Chris will circulate to his Parish Hall contacts. **(Judith, Chris & Lisa)**

**Open Gardens - (26/06/22)** – We have four gardens so far, discussed who else to ask and hopefully there will be a response from the advert in the Village Voice. **(Sue)**

**Autumn Fair** – Diane helped out at the charity Christmas Fair, which had 26 stalls and a steady flow of people. It was a good learning curve for when we stage our own next year, we probably won’t have quite so many stalls. Good quality merchandise was on sale and we invite some of them to return for our fair. Stallholders said £15 was too little to charge for a table, so perhaps we could ask £20. As it will be an Autumn fair it would be good to have a mix of food and drink as well as crafts. Unfortunately, the only advertising was on Facebook as most of the parish were unaware, so they were a little disappointed with the turnout but didn’t realise the onus is on the hirer to advertise. We will be able to advertise on the website, Village Voice, Facebook and also using the banners especially made for us. The stallholders were able to park at the school, so we would hope to do the same. Possible date is 2 October. **(Diane)**

**Children’s Event** – Diane spoke to a mum from the school who said that anything to do with a circus would be appreciated. In 2018 Circus Bezerkus charged about £450 for a 70-minute show and a morning workshop for 20 people was £100. Unable to find a costing for the Jester whose shows last 20-25 minutes.

### **4. Treasurer’s Report.**

Quarter 4 and yearly reports were circulated and included all of November’s invoicing.

#### **Income**

There have been quite a few parties and we also received a £10 donation for the use of a wheelchair, our chairs are still being hired out to Rosalind Spiers.

#### **Expenditure**

£119.93 for the new outside Christmas lights ready for the illuminations.

£30.49 for a new cutlery tray.

Cleaners were away for a week in November.

Phone/Internet was £26.95

£165 for trimming the hedges.

TV licence paid

Smart lock for the front door £15.95.

£1090.40 for the PAT testing and 5 yearly checks.

Parish Council haven't paid for the hire of the hall since September.

### **5. Maintenance Committee Report.**

Unfortunately, due to other commitments the tasks from the last meeting are still outstanding, apart from fitting a new battery in the Yeo room clock.

The heating is performing reasonably well, it comes on for 20 minutes before every class and then it's their choice whether they want it to remain on. The temperature is set higher for the Bridge Club. Dark coloured materials tend to heat up more.

Heard nothing from the audio-visual guy. HDMI socket and cable all out of stock but did manage to get the plug for the Ethernet cables, which will hopefully be sorted out next week. Will also look at getting a card machine to take payments, they cost as little as £15 to purchase plus £1.69 per transaction.

### **Facebook**

Lynsey was unable to attend the meeting but sent in the following presentation: -

#### **Why are we doing Facebook?**

- ✓ Facebook has 2.2 billion active users/day
- ✓ In the time it takes you to read this document - There's been 40 million Facebook likes & reactions and 4,800 new Facebook personal profiles have been created!
- ✓ People send 140+ million tweets every day on Twitter
- ✓ In 2018, it was reported that over 1 billion people use Instagram every month and an increasing audience is over 40s.

#### **How will it benefit the Parish Hall?**

- ✓ We want more people to know what a fantastic venue it is so they book it for parties / wedding receptions
- ✓ We can share all the wonderful events that happen at the hall – to sell more tickets and raise awareness of what a wonderful venue it is
- ✓ We can set up separate 'events' pages to spread the news about what is happening and gauge interest / attendance. We can also sell tickets directly this way as well
- ✓ We can ask people's opinions quickly – ask them what they would like to see more of happening at the hall for example

#### **What's happened so far?**

- ✓ The Page 'Thurlestone Parish Hall' is now set up – just go into the search bar to find it
- ✓ We are just putting in all the details so the page links to the website always
- ✓ We have put rules and regulations in place so it can be a positive and transparent page
- ✓ Lynsey is Admin and can see every post before it 'goes live' so can check in with people if we need a response

### What are we going to post?

- ✓ We have taken some fun footage and pictures of the hall so we will start with those
- ✓ We also want to share the history of the hall and also shine a spotlight on the faces behind the scenes and the clubs that happen – a few groups have sent me photos to use already
- ✓ The website has a wealth of information on the Hall so we'll be sure to be using that to encourage more interest
- ✓ We'll aim to post once or twice a week

### How we doing so far?

- ✓ We have over 25 people liking our page already
- ✓ We also have had 1 person 'tag' us which is a great start

### What can you do to help?

- ✓ Like the page if you're on Facebook and encourage others to do the same
- ✓ 'Tag' the page whenever you're posting on your own pages about the hall
- ✓ Share things with Lynsey to post – even if the hall is looking glorious on a sunny day or the inside is set up for something, take a nice photo for us please or share it yourself direct to the page
- ✓ Share what we post onto your personal pages

We could post photos on from the Christmas Fair, perhaps Sue Durrant would do this. Chris asked if Lynsey would be prepared to give a lesson as to how to use Facebook to it's full potential e.g. tagging.

### 6. A.O.B

- Could we buy some new tablecloths are the current ones are starting to look a bit shabby? (**Alison**)

**Date of next meeting - Monday 17 January 2022 at 4.30pm in the Yeo Room**

The meeting closed at 5.27pm

Signed.....  
Chairman

Date.....