

## MINUTES OF THE PARISH HALL COMMITTEE MEETING HELD ON

MONDAY 14<sup>th</sup> APRIL 2014 AT 4.30 P.M. IN THE YEO ROOM

**Present:** N Irwin (Chairman), L White (Treasurer), C Delafield (Secretary), M Elliott, P Macdonald, D Martin, R Parkin and C White (part).

**1. Apologies:** Jeanne Barton, Judith Le Grice, Karen Livett, Jill Munn and Mike Stickland. Joan Booth had written to Neill that she would have to stand down from the Committee owing to work and other commitments; a card would be sent (**Neill/Catherine**). Ron asked that a formal thanks be sent to Peter Hurrell on the occasion of his retirement from the Parish Council acknowledging his support for the Hall in the past (**Ron** to co-ordinate with **Neill**).

### **2. Minutes**

The Minutes of the 17 February meeting were agreed and signed by the Chairman.

### **3. Matters Arising**

- 3.1 (3.1) Touch screen display to be removed and Peter Hurrell to make good (**Chris**).
- 3.2 (3.2) **Chris** has chased up the 'Events' section on website again to no avail.
- 3.3 (3.3) Paul Martin is investigating the option of a reusable banner (**Chris**).
- 3.4 (3.6) Ray has been asked to touch up the (sellotape) damage left by the school (**Chris**).
- 3.5(3.7) **Mike** to pressure wash the outside during April (**Chris**).
- 3.6 (3.8) Toilet repair to be chased up (**Chris**).
- 3.7 (4.1) No budget comments were received and the budget is therefore accepted.
- 3.8 (4.1) The previous list of caretaker duties will be located (**Chris/Ron**).
- 3.9 (5.1) The heating programmer did not need to be repaired.
- 3.10 (5.2) The air handling system's new filters are being arranged by Mike Barnes (**Chris**).
- 3.11 (7.2) Diane has agreed access for the Tinnitus group meeting with Joan Mackenzie.
- 3.12 (7.4) Pat M had not received any copy about Badminton for Village Voice (**Paul Martin**). The Bowls taster evening had been cancelled.

### **4. Treasurer's Report**

4.1 Lisa handed out Q1 and Q2 to date. Net income for Q1 was £642. The Dyson heaters had been recalled for checking. There was a saving of £480 on the original budget for insurance when unnecessary items were discounted from the policy. Hire income for Q2 would include the garden furniture and jewellery bookings. The redecoration estimate of £3300 was under Repairs in Q2.

#### 4.2 Events finance

<i>Tim Kliphuis</i>	Income	£630.00
	Expenditure	£800.00
	<b>Net Loss</b>	<b>£170.00</b>

<i>Porter Family</i>	Income	£620.00
	Expenditure	£400.00
	Bar Sales	£112.50
	Bar Expenditure	£75.86
	Licence	£21.00
	<b>Net Profit</b>	<b>£235.64</b>

## 5. Maintenance Committee Report

5.1 The handrail has once again been damaged by a car. Ray has suggested stainless steel bollards at £70+VAT each. The Committee felt that these would also be subject to damage and that the handrails should be repaired (**Chris**).

## 6. Events

### 6.1 1<sup>st</sup> Quarter 2014 Programme

#### **Tim Kliphuis – 23 February**

It was agreed that the loss made was in part due to the Sunday timing and in part the repeat visit. Although the event was well-received by those who attended, it event would not run in 2015.

#### **AGM – 25 March**

The minutes were agreed and would be displayed on the noticeboard (**Catherine**).

#### **The Porter Family – 29 March**

This was an enjoyable and profitable evening. There was a brief discussion of the low bar profits and it was agreed that any events requiring a licence should be carefully considered.

### 6.2 Programme for 2014

#### **Matt Harvey – 31 May**

Neill was meeting to finalize arrangements with the Red Cross through which it was hoped to attract a new audience. **Diane** will obtain a licence and the posters will go up after Easter (**Pat M**). **Chris** will send out the email communication early and **Neill** will also contact Sam Acourt (*Gazette*) and discuss publicity via Red Cross contacts. Final arrangements to be discussed at the 19 May meeting

#### **The Racketts – 5 July**

Accommodation arrangements have been finalised and it has been agreed that Chas Newby will give his account of playing with the Beatles. Expenses will be c. £200 and it is a BYO with tickets at £5.

#### **Bantham Beach Event – August**

Marilyn explained that there were problems with the Sailing Club programme in 2014 because of the tide patterns. It was regrettably agreed that the beach event would have to be postponed until 2015.

#### **Poster Distribution**

Pat M has resolved the poster distribution situation with Pat C and there was some discussion of the additional posters. Chris would cover Churchstow and South Milton as well as the A3 posters; Diane the Kingsbridge posters ie Tesco, Morrison's and the Tourist Information office. **Catherine** to send out an updated poster distribution list.

## 7. Any Other Business (2015 programme)

7.1 Midge has discussed a Murder Mystery evening with a local contact performing at the Cottage Hotel in Hope Cove in October 2015 and it was agreed that an event at the Hall on 7 or 14 November 2015 would be suitable. **Midge** to go ahead for a maximum fee of £300.

7.2 Diane has received two queries through the website; one for old-time American music and the other for a locally sourced eating event (£20-25 per head). These were reserved for later discussion (**Neill**).

7.3 It was pointed out that the school's Circus Bezercus event was very well attended (150) and that a family event might be profitable. The Puppet Show was still being researched but concern was also raised that families would not come into Thurlestone if the event was not a profit to the school and that the school would not want to share profit with the Hall.

7.4 Ron observed that a KCC event was usually well attended and this too could be considered for 2015.

7.5 In terms of previous successes there was a possibility that Tim Abel would put on a concert with a soprano (**Pat M**).

7.6 A draft 2015 programme would be sent out (**Catherine**).

The meeting closed at 5.40 p.m.

**Signed:** .....

**Date:** .....

**The next Committee Meeting will be on Monday 19 May 2014 at 4.30 p.m.**