

THURLESTONE PARISH HALL

Minutes of committee meeting held
18 April 2016, 4.30pm, Yeo Room

PRESENT A Daily (Secretary), S Dwyer, J Le Grice, K Livett, C White (Acting Chairman), L White (Treasurer). B Zaffiro.

1. Apologies received from P Crawford, M Elliott, N Irwin (Chairman), P MacDonald, A Martin, D Martin & M Stickland.

2. Minutes of meeting held 14 March 2016 agreed and signed.

3. Ron Parkin

Committee were very sad to hear of Ron's death. He was the most amazing member of the committee and will be sorely missed by all. Even though he didn't initiate the building of the new hall, he masterminded the process and it is due to him the new hall is here. He said he would rather be criticised for spending money on something that may not be used rather than be criticised for doing nothing. He wanted the hall to be used for the benefit of the village and not as a profit-making organisation. He worked for the Hall right until the last and we will carry on with his legacy, as he would have wished. Service is being held at the Church at 2pm on Saturday with refreshments at the Parish hall afterwards. Lisa said with everyone's agreement she will not charge for the use of the hall. Agreed.

4. Events Programme 2016

- **Grooveline (19/3/2016)** – This was a popular and lucrative event especially enjoyed by the younger members of the community. Some older villagers found music too loud and not to their taste but it brought in others who had not attended past events and this is something the committee have been eager to do. A huge thanks goes to Anna for organising this highly successful event. **(Anna)**
- **Spiffing Tunes (14/5/2016)** – This will be BYO so no license required. Advert appeared in Village Voice and posters need to go out. Diane to arrange crew for stage if required and setting up of tables. **(Mike)**
- **Open Gardens – (19/6/2016)** – Sue and Pat discussed and decided the Church Meeting Room car park is best starting point, where people can purchase their ticket and obtain a map of the circular route round the gardens. It can either be walked or driven part of the way. If weather were wet the Church Meeting Room would be a good alternative. Karen to liaise with the Church with this regard and find out any costs. Owners will check tickets on entry to their garden, or a member of the committee if owner unable to do this. Decision to be made on ticket price, which includes cream tea and then posters can be produced, needs to be decided before next edition of Village Voice produced at end of May. Hall will provide tables and crockery for teas if Vera's garden is used, some committee members will be required to transport these. Sue to discuss with Vera who is providing items for the teas.

- **Queen's 90th Birthday Cheese and Wine** – Pat MacDonald willing to do the same as last time if Sue is willing to obtain cheese as before. Alison offered to assist Pat. Tables will need to be set up in the morning. Red, white and blue tablecloths required but unfortunately bunting still cannot be found. Chris will talk to Pat. (Pat, Sue, Alison)

4. Treasurer's Report

Q1 and Q2 were circulated. New equipment was new amplifier for existing hearing loop that is a very important piece for those who need it, which cost £600. Extra disabled parking space was £1375, Jan MacKenzie contacted Lisa asking how much it was, as she wanted to pay for it but though Lisa repeated amount 3 times as she is hard of hearing, the amount received was £375. Alison will send letter thanking her for the donation. She is also very pleased with the new light and is offering to pay for that as well which cost £211. Doing quite well mainly due to the success of Grooveline that bought in £1020 from ticket sales minus £500 to the band and £28 for refreshments. One concern every year is when forms completed for South Hams District Council for council tax, they usually reduce this by 20% but they have billed us for it this year and this amounts to £520. Lisa Written to them and copied in Judy Pearce.

5. Maintenance Committee Report.

- **Disabled Parking Space** – Work completed all that is required is the purchase of paint to mark out the two bays and a template for disabled sign. Chris carried out the task of measuring the area and can only fit in 2 spaces.
- **Cleanliness of the Hall** – Company came to do floor cleaner demonstration floor but was not the correct one for the job. They are returning on Wednesday 20th. Chris showed us the type of cleaner, which has two water tanks, one for clean water and one for dirty. Also testing if possible to oil the floor with the machine using a different pad, if this can be done the £1200 cost for the machine will be paid off in two years.
- **Electrical test** – carried out after new light fitted and is required every 5 years, this took 2 men and cost £500 highlighted 3 or 4 things, which need doing. Chris will ask for a quote and whether we are actually required to do them.
- Shutter in Kitchen fixed by Paul Martin, this saved us £125.
- Disabled Loo – Marcus discovered leak.
- Kitchen - New washing up bowl purchased and waiting to hear from Melanie Sharwood about deep clean of kitchen. Already ordered 2 dozen spoons, but as cutlery only £2 a dozen it was decided to increase the order so there are 100 of both spoons and forks. 24 mugs ordered which are a different design, but stackable. Dishwasher tray also ordered

AOB

6. Bookings Secretary – Diane contacted by three ladies none of whom want to do the special events, but Diane is happy to continue with these, so this could work. This leaves the online and telephone bookings and normal regular events to be dealt with. One applicant is often away so not a viable choice. Diane only met with one of the remaining applicants so far who had good computer skills but is housebound. Committee expressed concern about taking

on anyone who cannot walk up to the hall when required. None of them mentioned payment. Committee agreed to wait to make final decision once all applicants have been seen. **(Diane)**

7. Defibrillator – Anna sent e-mail with details of her preference and cost which was £1840. Neill sent e-mail from Australia suggesting delaying decision for a couple of months, to gage how the systems already in place have benefited the community. This was agreed. **(Anna)**

8. Memorial Bench for Jose Pedrick. – Bench installed, Pedrick family thanked Paul Martin and the committee for their help and the prompt fixing of the memorial plaque. Judith asked if WI benches had been checked for protruding screws. Chris not had time but will take a look. **(Chris)**

9.Events on Website – Anna raised issue of Events Page on the website as she couldn't find it when looking for Grooveline. The webmasters want to all events in the village to be accessed from the home page and need someone to update this section and Anna wondered if this could be part of the booking Secretary's job description. Mike and Paul have since asked Alan and Alison Daily to take on this task and they will commence training shortly. If any organisation wants an event advertised please would they notify Alan at aldaily@waitrose.com.

10. Judith had to use phone to ring Diane because projector left on overnight and couldn't be switched off. The 20p only lasted a couple of seconds. Chris said it was a complicated process to set the rate so is probably not right, he asked Lisa to calculate correct rate. To switch off projector the Projector button needs to be pressed, then once this has stopped flashing the unit can then be switched off. It sometimes gets in a loop that stops it turning off.

Date of next meeting – AGM 3 May 2016 in Main Hall at 6pm

The meeting closed 5.45pm

Signed.....
Chairman

Date.....