

Thurlestone Parish Council

The Minutes of the Parish Council Meeting held on
Monday 12th March 2007 at 7.30pm in Thurlestone Parish Hall, Thurlestone.

Present: Cllr Marshall (Chairman), Cllr Girling (Vice-Chairman), Cllrs Stidston and Hurrell.

Apologies: Cllr Mitchelmore, Cllr Rhymes

In Attendance: DCllr Shonaugh Rankin, Cathy Tavender (Clerk), 7 members of public

Declaration of Interest: None

The Chairman opened the meeting at 7.30pm and welcomed everyone. A tribute was read by the Chairman to John Crawford, who recently passed away, and who will be greatly missed in the parish.

1. Open Forum

2. Minutes

The minutes of the Parish Council Meeting held on Monday 5th February, were agreed as a true record and signed by the Chairman.

3a Parish Hall

- Cllr Hurrell reported that bookings continued to be good and that regular Health & Safety checks were being carried out within the hall.

3b Highways

- Upton Grange – The clerk reported a phone call from Jamie Staples at Planning requesting that the members be informed that the owner of the property had been asked to stop using this entrance and to make good the hedge which had been removed.
- Road closure – Notice had been received that the road between Whitley Cross and Huxton Cross will be closed between 9th March to 21st March for utility work, between 9.30 am and 3.30 pm.
- Pot holes were reported outside Widcombe House, Bantham.
- Resurfacing will take place through Bantham but probably not until the next financial year.

3c Footpaths

- It was reported that paving slabs between the war memorial and Heathfield are cracked and kerb stones are missing. The root problem has still not been addressed. The clerk was asked to contact Jack Rhymes to discuss and also Simon Hurrell to carry out repairs or replacement slabs/stones. Mike Watts (SHDC) has said that he will re-gravel the footpath.

3d School – No report

3e Trees

- **Application PS/CP/TPO492** Land at Merchants Garden, Thurlestone to work on protected trees.
- Cllr Stidston wished to know if trees near Old Leaside had TPO's on them. Cllr Mitchelmore to be consulted on his return from leave.

3f Green Area

- The clerk to contact Cllr Rhymes for an update on this project.

3g Parish Plan

- Cllr Girling and the clerk had attended an open night at Modbury and discussed the parish plan which Modbury had produced and the analysis attached. It was decided to try and arrange a meeting nearer to the end of April with a representative of the Community Council of Devon and interested parties in the Parish Hall. The clerk to contact CCD to see if a representative would be available at that time. Clerk offered to start work on draft questionnaire and Cllr Girling to provide information re Parish Plan to Village Voice and request volunteers.

- 3h **Annual Parish Meeting**
- Sir Simon Day and Inspector Williams from the Devon & Cornwall constabulary have confirmed that they will attend the Annual Parish Meeting on 2nd April 2007. The clerk will try and contact Malcolm Elliot from SHDC planning, who has not replied to the invitation to check if he will attend. It was proposed that Steven Mundy be approached if Malcolm Elliott is unable to attend.
4. **District Councillors Report:**
5. **Police Business**
- Sir Simon Day has contacted the clerk on two occasions to discuss the complaint regarding the closure of the Kingsbridge police station. Sir Simon has contacted Inspector Williams and a letter has been received from the Inspector blaming shortage of staff for the closure.
6. **Business by Direction of the Chairman**
- The elections paperwork has been received and will be distributed to all councillors who wish to stand for re-election and to parishioners who have expressed an interest in standing for office. The Chairman and Cllr Grose have said they will not be standing again.
 - Cllr Stidston told the meeting that SW Water have requested permission from property owners on the Mead to go across their land in order to put a new link line in to the pump station in an effort to alleviate the sewer pipe problem being experienced on the Mead.
 - Cllr Hurrell requested permission from the parish council to erect a seat at Chapel Cross, West Buckland. The funds will be donated to the parish council who will purchase the seat on behalf the family and will also be responsible for the insurance of same.
7. **Planning:**
Application 55/0322/07/F - Construction of balcony extension, 2 Mead Lane, Thurlestone, Kingsbridge, TQ7 3PB – **No objections.**

Planning Permission Granted:

Application 55/2292/06/F – Re-submission of application 55/1397/06/F extension to dwelling at Summer Cottage, West Buckland, Kingsbridge, TQ7 3AF by Mr & Mrs F J Wilhelmsen, Little Wildage, Stelling Minnis, Canterbury, Kent.

Application 55/2432/06/LB – Listed building consent for erection of conservatory at 2 Church Cottage, Thurlestone, Kingsbridge, TQ7 3NJ by Mr & Mrs Harkness.

Application 55/2433/06/F – Erection of conservatory at 2 Church Cottages, Thurlestone, TQ7 3NJ by Mr & Mrs Harkness

Application 55/2445/06/LB – Listed building consent for internal and external alterations at Thatchways, Thurlestone, Kingsbridge, TQ7 3NJ by Mr & Mrs M Armitage

Application 55/2446/06/F – New render, conversion of studio, new windows and internal alterations at Thatchways, Thurlestone, TQ7 3NJ by Mr & Mrs M Armitage

Application 55/2465/06/O – Outline application for erection of dwelling on land at SX66994276 opposite Highfield, Eddystone Road, Thurlestone, Kingsbridge by St Martins Properties Ltd, Icart Point, St Martins, Guernsey, GY4 6JG

Application 55/0084/07/F – Alterations and extension at White Horses, Bantham, Kingsbridge, TQ7 3AN by Mrs J Pelly, Carapace, West Buckland, Thurlestone, Kingsbridge, TQ7 3AF

Application 55/0096/07/F – Replacement of damaged hedge with dwarf wall and fence at 9 Lambs Close, Thurlestone, TQ7 3PF by Mr & Mrs Northmore

Application 55/0100/F – Erection of conservatory to rear of existing dwelling at 5 Old Rectory Gardens, Thurlestone, TQ7 3PD by Mrs Jordan

Planning Permission Refused:

Application 55/1678/06/RM – Resubmission of 55/0172/06/RM for construction of dwelling with separate double garage at Plot 4, Leonards Close, Thurlestone, by Mrs L Jones, Home Farm, Water Street, East Harptree, Nr Bristol, BS40 6AD

Application 55/1681/06/RM – Resubmission of 55/0419/06/RM for the construction of dwelling with separate double garage at Plot 5, Leonards Close, Thurlestone, by Mr Lee, Woolway Lee & Partners, 1 Regal House, Fore Street, Saltash, Cornwall, PL12 6JY

8. Finance:

Permission was given to pay:

• Marine Conservation Society subscription		£25.00
• Devon County Council, playing field rent		£20.00
• Clerks Salary – 3 months (Jan-Mar 07)	£541.00	
Telephone Allowance (3 months)	£38.00	
Computer Allowance (3 months)	£67.00	
Mileage (76 x 43.8p)	£33.28	
Postage	£5.76	£685.04
• Thurlestone Parish Hall – hire fee		£10.00
• Julian Lee – grounds maintenance		£360.00
	<u>TOTAL</u>	<u>£1100.04</u>

9. Correspondence:

- DCC budget for 2007/08 Local Government White Paper
- SHDC Members Allowances – Recommendations of the Parish Remuneration Panel
- SHDC Consultation on Amendments to the Model Code of Conduct for Local Authority Members
- SHDC – Elections May 2007 – Information regarding the counting of votes
- SHDC – Sherford Area Action Plan Examination
- SHDC – New Brown Wheeled Bin liners
- Audit Commission – appointment of external auditor
- NALC – Review of Quality Town and Parish Council scheme
- Commission for Rural Communities – press release “Can rural councillors make a difference?”
- NALC – Email regarding Local Government Bill – Appointed Councillors
- South Hams CVS – Email announcing new web site

10. Circulars

- SHDC – Executive Forward Plan
- AONB – Spring newsletter
- AONB – Events brochure
- South Hams magazine
- Marine Conservation magazine
- South Hams Strategic Partnership
- Junk Mail newsletter
- South Hams CVS newsletter/Voluntary Vine
- Citizen’s Advice Bureau information

To confirm the date, time and place of the Annual Parish Meeting as Monday 2nd April 2007 at 7.30 pm in Thurlestone Parish Hall.

The meeting ended at 8.20 pm.

Thurlestone Parish Council

The Minutes of the Parish Council Meeting held on
Monday 14th May 2007 at 7.30pm in Thurlestone Parish Hall, Thurlestone.

Present: Cllr Marshall (Chairman), Cllr Rhymes (Vice-Chairman), Cllrs Stidston, Hurrell, Mitchelmore, Hugo

Apologies: Cllr Came

In Attendance: DCllr Shonaugh Rankin, Cathy Tavender (Clerk), PCSO Blackmore, 7 members of public

Declaration of Interest: Cllr Marshall – Item 8 Application 55/0837/07/F

The Chairman opened the meeting at 7.30pm welcomed everyone, and informed those present that the Agenda would proceed in a slightly different order to that printed.

1. Open Forum

PCSO Blackmore informed the meeting that it had been very quiet in the parish with no crimes being reported since March. PCSO Blackmore will look into the matter of heavy lorries travelling through Thurlestone and causing long hold ups to through traffic.

PCSO gave the police email address for the public to use:

Kingsbridge@devonandcornwall.pnn.police.uk

The Chairman thanked PCSO Blackmore for the information and reminded the meeting that PCSO Blackmore holds a surgery on the first Monday of each month in the parish hall. PCSO Blackmore left the meeting at this point.

2. The next matter was appointment of parish council officers;

- a. Cllr Hurrell proposed Cllr Marshall as Chairman and this was seconded and approved.
- b. Cllr Marshall proposed Cllr Rhymes as Vice-Chairman and this was seconded and approved.
- c. School representative – Cllr Rhymes was approved
- d. Parish Hall representative – Cllr Hurrell was approved
- e. Tree Warden/Police Liaison – Cllr Mitchelmore was approved
- f. Friends of Thurlestone Church – Cllr Marshall was approved

3. To receive our District Councillor's Report

DCllr Shonaugh Rankin received the parish council's congratulations on her re-election. Her report is attached.

DCllr Rankin had to leave the meeting at this point to attend another appointment.

4. The minutes of the Parish Council Meeting held on Monday 12th March 2007 and the Annual Parish Meeting held on the 2nd April 2007 were approved and signed.

Matters Arising

5a Parish Hall

- Cllr Hurrell reported a few minor repairs that needed to be carried out.
- Cllr Mitchelmore questioned why a large sum of money needed to be spent on the parish hall kitchen which was only 12 months old. This was due to the worktops/dishwasher not being suitable for their use. Part of the cost will be borne by the builders.

5b Highways

- Drain outside "Burwood" blocked.
- Potholes between Whitley Fork and Whitley Farm
- Drains at Homefield blocked again.
- Potholes opposite "The Dogwatches", Bantham.
- Concrete Post at Chapel Cross disintegrating.
- Blocked gully downhill from Chapel Cross.
- Retaining wall by stream between Woodlands and Old Mill Cottage being undermined.

- 5c **Footpaths**
- The paving slabs between the war memorial and Heathfield still needing repairs. Cllr Hurrell to contact Simon Hurrell and get quote.
 - The roots at the war memorial have still not been taken out. It was discussed whether to grind or dig out roots. It was decided to grind out the roots and also the roots of the dead tree by the bus shelter at the same time. Cllr Hurrell has offered to plant a replacement tree at the bus shelter.
 - Permission has been received to place a seat to Vic Adams, Cllr Hurrell informed the meeting that the base was down and a small rail will be put in front for safety purposes.
 - Cllr Mitchelmore reported that large potholes are forming along "Post Office Lane". This lane is a public footpath and there could be risk to the public using it. Clerk was asked to write to Nigel Morrison at Grant Thornton enquiring whether something could be done to assist with repairing the lane.
- 5d **School**
- Cllr Rhymes reported that there are 127 children on the school roll.
 - The school is embarking on a building programme starting with a planning application for a music room with further plans to assist with modernisation and to provide disabled access for handicapped children. It is hoped the work will be carried out during the summer holidays in preparation for the September term.
 - The school has been successfully audited for two terms on its ITC skills and are planning to introduce Laptops.
 - The school runs master classes for some of the very bright children.
 - PC Bond attends to talk to the children about drug awareness/personal safety
- 5e **Trees**
- **Ref: RK/CP/TPO 492** Grant of Conditional consent for work to be carried out on land at Merchants Garden, Thurlestone.
 - **Ref: PS/EG/TPO 739** Order not confirmed for Southview, Warren Road, Thurlestone. Cllr Mitchelmore felt that there were trees that should be preserved on the property and had spoken to SHDC who still refuse to put a TPO on.
- 5f **Green Area**
- Cllr Rhymes has met with Mr Knight and discussed plans for the green area and is hoping to start the fencing in July. He felt that the Leylandii needed lowering however the Ash tree appears to be thriving..
- 5g **Parish Plan**
- Nothing further has been done with the Parish Plan. The council are looking for a new lead and it was suggested that Maya Plass be asked to run this. The members felt this was a good idea. Ms Plass will let the council know whether she is interested in developing this.
6. **Police Business**
- Cllr Mitchelmore reported that he had received a telephone call from the police warning about two men trying to sell gold chains who could become aggressive if refused. People are being approached in car parks. The public are asked to dial 999 if this happens.
7. **Business by Direction of the Chairman**
- The Chairman asked if it would be possible to change the date for the June meeting from the 11th to a week earlier (4th). This was agreed.
 - Parish Youth – Cllr Marshall felt that the parish council should try to do some more for the youth of the parish and as Cllr Came is already involved in some youth projects, he has agreed to take the lead on this.
 - Election – The clerk was asked to write to the election department at SHDC and complain about the lack of information received, in particular the counting and notification of results.
 - Cllr Mitchelmore brought to the council's notice the state of the seat by the war memorial, which is collapsing. It was felt that the council had a duty to repair the seat however Cllr Mitchelmore also felt that the tree overhanging the seat was over intrusive and requested that the Church be asked whether the tree could be removed as there were more attractive trees nearby which would improve the area. Enquiries will be made to the church regarding this matter.
 - Cllr Stidston reported that the bus shelter was in a dirty condition with rubbish just thrown down everywhere. The Pump House is also in need of cleaning. The clerk to enquire whether it is DCC's responsibility to clean the bus shelter.

8. **Planning:**

Application 55/0702/07/F, Conversion of games room to holiday unit at Buckland Park Farm, Bantham, Kingsbridge, TQ7 3AB by Mr & Mrs R McIntosh – **No objections.**

Application 55/0728/07/F, Resubmission of application 55/2381/06/F for erection of conservatory at Broadsands, Ilbert Road, Thurlestone, Kingsbridge TQ7 3NY by Mr M Terry – **No objections.**

Application 55/0804/07/RM, Reserved matters application for the erection of 11 detached dwellings and access road, Phase 2, land adjoining The Mead, Mead Drive, Thurlestone, Kingsbridge for Gerald Wood Homes – **The members felt that the development itself was good but there were reservations concerning the roof height and it was requested that this be reduced if at all possible. The decision was reached by a majority vote of members present, one member objecting. REVISED PLANS HAVE SINCE BEEN RECEIVED.**

Application 55/0837/07/F – Extension to dwelling at West Wing, Warren Road, Thurlestone, TQ7 3NT by Mr & Mrs Walker. – **Objections on the grounds that the site would be totally overdeveloped especially in conjunction with the development to the adjacent South View property. The council also felt there would be parking problems if the property was fully occupied at any time. The council strongly recommend that SHDC have a site meeting and the parish council wish to be informed if one is planned in order to be represented.**

Application 55/0967/07/F – Extension to provide music room at All Saints School, Thurlestone, Kingsbridge, TQ7 3NB by All Saints School. – **No Objections**

Planning Permission Granted:

Application 55/0026/07/F – Alteration and extension to dwelling at 2 Mead Drive, Thurlestone, Kingsbridge, TQ7 3TA by Mr & Mrs Girling.

Application 55/0190/07/F – Alterations and extension to property at Mariners, Ilbert Road, Thurlestone, TQ7 3NY by Mrs P Wyld & Mr A D Petty.

Application 55/0322/07/F – Construction of balcony extension at 2 Mead Lane, Thurlestone, Kingsbridge, TQ7 3PB by Mr & Mrs P A Dean.

Application 55/0505/07/F - Demolition of existing conservatory and erection of new orangery at Lower Kerse, Thurlestone, Kingsbridge, TQ7 3LU by Mr & Mrs Parker-Swift.

Application 55/0526/07/F – Extension to dwelling at Clanacombe Farm Cottage, West Buckland, Kingsbridge, TQ7 3AF by Mr P McCarthy.

Planning Application Withdrawn:

Application 55/0097/07/F – First floor extension above existing garage at Garage, Bantham House, Bantham, Kingsbridge by Mr & Mrs P D Kirvan.

Appeal Decision:

Application Ref: APP/K1128/A/06/2028666/WF – Plot 6 St Leonards Close, The Mead, Thurlestone, Kingsbridge, TQ7 3LE – **Appeal dismissed.**

• **Finance:**

Permission was given to pay:

- | | |
|--|---------------|
| • Thurlestone Parish Hall – hire fee (March) | £10.00 |
| • Membership of Devon Playing Fields Association | <u>£15.00</u> |
| | £25.00 |

Public Works Loan Board – notice of loan repayment £3,107.56 on 1st May 2007.

Audit Commission – notice of annual audit for year ending 31st March 2007.

Precept notification of payment to council account April 2007 £6560.00

Correspondence:

- DAPC – Election of DAPC County Committee for 2007-2011 (Nominations requested).
- Ivybridge Town Council – Draft Programme for New Parish & Town Councillors Training Day on 13 June 2007.
- Teignbridge District Council – Shoreline Management Plan for South Devon and Dorset, questionnaire attached – reply sent.
- South Hams CVS – Advertising current promotion. Poster put on board.
- DCC – Proposal for a unitary authority for Exeter.
- Communities and Local Government – Local Authorities Model Code of Conduct

Circulars

- SHDC – Agenda & Minutes of the Council and its Bodies 29.3.07
- SHDC – Executive Forward Plan
- SHDC – Minutes of Executive meeting held on 08.03.07
- SHDC – Minutes of Executive meeting held on 05.04.07
- SHDC – Minutes of Executive meeting held on 26.04.07
- DCC – Insider newsletter – article regarding Unitary status for Exeter.
- South Hams Strategic Partnership – Spring newsletter
- The Playing Field newsletter
- AONB newsletter

To confirm the date, time and place of the next Parish Council Meeting as Monday 4th June 2007 at 7.30 pm in Thurlestone Parish Hall.

The meeting ended at 8.26 pm.

4th June 2007

Kit Marshal, Chairman

Thurlestone Parish Council

The Minutes of the Parish Council Meeting held on
Monday 4th June 2007 at 7.30pm in Thurlestone Parish Hall, Thurlestone.

Present: Cllr Marshall (Chairman), Cllr Rhymes (Vice-Chairman),
Cllrs Stidston, Hurrell, Mitchelmore, Hugo, Came.

Apologies: None

In Attendance: DCllr Shonaugh Rankin, Cathy Tavender (Clerk), PCSO Blackmore, 9 members of public

Declaration of Interest: Cllrs Hugo, Stidston – Planning Section 7, Item 2.

The Chairman opened the meeting at 7.30pm and welcomed everyone, in particular, Cllr Came who was attending his first meeting as a member after his election.

1. Open Forum

2. **To read** and if approved, authorise the Chairman to sign the minutes of the Annual Parish Meeting held on Monday 14th May 2007. The minutes were agreed with one amendment. Cllr Hugo requested that the date of the planning meeting held to consider Application 55/0804/07/RM be inserted in Section 8, Planning, Page 91.

3. Matters Arising:

3a) Parish Hall - Cllr Hurrell gave his report on maintenance items to be carried out. The hall made a profit of £956.00 in the first quarter. The cost of refurbishing the kitchen is estimated at £5500 with some of this sum being raised from donations and sales of old equipment.

3b) Highways - The landslip down the main road through Thurlestone is still causing problems, the clerk was asked to contact DCC Highways to try and get some assistance with getting the work progressed. Cllr Hurrell has met with Mike Watts (DCC) and discussed various outstanding highway matters that have been reported.

The potholes between Whitley Fork and Whitley Farm have not yet been mended, clerk will report again. The verge at Seaview road has now been cleared and tidied.

Cllr Mitchelmore brought up the parking on the cobbled road near Thurlestone Church and ways and means of restricting parking on this area to ensure that the top and bottom of this stretch is left clear for access by residents and/or public was discussed. Placing large rocks or bollards was suggested and Cllr Hurrell was asked to cost the placing of bollards. It was finally decided to ask Mike Watts for advice and perhaps arrange a site meeting with him and members to discuss more fully.

3c) Footpaths – The condition of the raised footpath had been raised. This is part responsibility of the property owner, Tor Homes and Devon County Council. Clerk to contact DCC to try and resolve.

3d) School – Cllr Rhymes reported that the school are looking for a new school governor. As the new school term is just starting there was little news at this time.

3e) Trees – Cllr Mitchelmore reported that the unauthorised cutting done at The Grove, West Buckland had been reported to Polly Stone and that she and her enforcement officers were now dealing with this.

3f) Green Area at Island View – Cllr Rhymes reported that work on the fencing would start around mid July and when completed the Youth Club would then decide what sort of gardening project they would like to do.

3g) Parish Plan – The Chairman appealed to the meeting for volunteers to help with the parish plan and it is hoped to get an article into Village Voice with a view to getting some assistance with this.

3h) Parish Youth – The Chairman asked for suggestions/ideas which the parish could use to involve the youth of the parish. Cllr Came is to lead this and it was suggested that he contact Colin Knight who runs the youth club.

4. **To receive our District Councillor's Report**

5. **Police Business**

- Matt Blackmore reported that the village had been very quiet apart from some criminal damage at the school where some newly planted flower beds were destroyed. There had also been a theft from the post office. Those responsible had been identified and police were dealing with this.
- PCSO Blackmore was asked to try and do something about motorists who ignore double yellow lines through the Thurlestone as this can constitute a danger to walkers and other motorists. PCSO Blackmore will try and monitor this

6. **Business by Direction of the Chairman**

- A trustee of Friends of Thurlestone Church has given £5,000 for basic building repairs. The Friends of Thurlestone Church exists to raise fund to retain the fabric of the church for posterity.
- DCllr Rankin was asked to look at the possibility of weekly collections of brown bins as fortnightly collections are causing problems with maggots in some bins which are further exacerbated by holiday homes. Cllr Rankin replied that weekly collections were cost prohibitive and that it was cost the district council £150,000-£200,000 a year more to enable this. She felt that it would be helpful if people were more careful in the way they recycled. i.e. wrapping food before depositing it, using the cornstarch liners etc. The clerk was requested to write to SHDC requesting weekly collections be looked at again.
- Further to Cllr Mitchelmore's request that perhaps the tree in the churchyard overhanging the seat be removed, the church would be happy to do this but wondered if the parish council could assist with the cost that would be involved. It was decided to get a quote from Timberjack before making a decision on this.
- It was reported that the bus shelter seat needed some maintenance work done on it and the dirty state of this shelter and the pump room was again discussed. Clerk to try to ascertain who is responsible for cleanliness of bus shelter.

7. **Planning:**

Planning discussed at meeting:

- **Item 1 - Application 55/1106/07/F**, Erection of dwelling and garage at Plot 4, Leonards Close, Thurlestone, Kingsbridge by Mr & Mrs A Jones – **No Objections.**
- **Item 2 - Application 55/1158/07/RM; Application 55/1106/07/RM; Application 55/1157/07/RM** – Erection of dwelling and garage at Plots 3,4 and 5 Leonards Close, Thurlestone, Kingsbridge by Mr & Mrs N Redfern, Mr & Mrs A Jones and Mr R Lee, respectively. Due to the Clerk only receiving these plans two days before the meeting the council members decided to take time to inspect the plans in detail and to hold a site meeting before making a decision. A site meeting was held on 8th June 2007. Present were Cllrs Marshall, Hurrell, Rhymes, Mitchelmore. Cllr Stidston was present for consultation, but declared an interest. Cathy Tavender (Clerk) was in attendance. The decision of the parish council is attached to these minutes.

Planning already considered (Decisions returned 1.6.06):

- **Application 55/1016/07/F** – Extensions to dwelling at 18 Court Park, Thurlestone, Kingsbridge, TQ7 3LX – **No objections.**
- **Application 55/1044/07/RM** – Reserved matters application to vary the siting of access road on application 55/0624/02/RM, Phase 2, The Mead, Mead Drive, Thurlestone, Kingsbridge – **No objections.**
- **Application 55/1054/07/F** – Conversion of barn to dwelling, Barn adjacent to Woodlands, West Buckland, Kingsbridge – **No objections**
- **Application 55/1078/07/F** – Single storey extension to garage, 15 Meadcombe Road, Thurlestone, Kingsbridge, TQ7 3TB - **No objections.**

Planning Permission Granted:

- **Application 55/0526/07/F** – Extension to dwelling at Clannacombe Farm, West Buckland, Kingsbridge, TQ7 3AF by Mr P McCarthy, Aune Cross Cottage, Bantham, Kingsbridge, Devon.
- **Application 55/0702/07/F** – Conversion of games room to holiday unit at Buckland Park Farm, Bantham, Kingsbridge, TQ7 3AB by Mr & Mrs R McIntosh.
- **Application 55/0728/07/F** – Resubmission of application 55/2381/06/F for erection of conservatory at Broadsands, Ilbert Road, Thurlestone, Kingsbridge, TQ7 3NY by Mr M Terry.

8. **Finance:**

Permission was given to pay:

- Zurich Municipal Insurance
(To cover Parish Council for Material Damage; All Risks plus Council's Assets; Money; Public Liability; Employer's Liability; Libel & Slander; Fidelity Guarantee; Personal Accident) (Zurich Municipal assure us that this cover is also adequate for the Green Area at Island View, should the parish council proceed with this project). £830.76

 - Society of Local Council Clerks £ 65.00
 - Devon County Council Playing Field Rent £ 20.00
 - Clerks Salary (April to June) £557.00
 - Clerks Allowances (April to June) £108.00
 - Clerks Mileage £ 43.80
 - Postage £ 4.42 £713.22
- TOTAL £1628.98**

- Following circulation of the 2006/2007 Balance Sheet, the Chairman and Clerk were given permission to sign both the Balance sheet and Audit Commission Annual Return for year ending March 2007.

- The Clerk asked permission to purchase a “memory stick” to save all parish council computer records on. The cost to be between £20-£30. The members agreed to this.

9. **Correspondence:**

- SHDC Villages in Action
- Devon & Cornwall Police – Police Liaison Meeting, The Library, Salcombe 12.6.07 at 7.30pm.
- NALC – Email re Conference in Birmingham on Revised model Code of Conduct.
- DCC – Externalisation of services.

10. **Circulars:**

- Community Partnership Renewable Energy Workshops flyer
- SHDC Agenda & Minutes of the Council and its Bodies 21.05.07
- SHDC Executive Forward Plan
- Devon Rural Transport Partnership Spring Newsletter 2007

To confirm the date, time and place of the next Parish Council Meeting as Monday 9th July 2007 at 7.30 pm in Thurlestone Parish Hall.

The meeting ended at 9.00 pm.

Thurlestone Parish Council

The Minutes of the Parish Council Meeting held on
Monday 9th July 2007 at 7.30pm in Thurlestone Parish Hall, Thurlestone.

Present: Cllr Rhymes (Vice-Chairman), Cllrs Stidston, Hurrell, Mitchelmore, Hugo, Came.

Apologies: Cllr Marshall (leave)

In Attendance: Cathy Tavender (Clerk), Police Sergeant Jane Corkhill, PCSO Blackmore, 6 members of public

Declaration of Interest: None

The Vice-Chairman opened the meeting at 7.30pm and welcomed everyone.

1. **Open Forum**

2. **The minutes** of the Parish Council Meeting held on 4th June 2007 were agreed as a true record and signed.

3. **Matters Arising:**

3a) Parish Hall

Cllr Hurrell reported the following;

- Kitchen refurbishment completed.
- External touch board almost ready.
- Leak in roof to be investigated
- Damage to lights in the car park.

Cllr Mitchelmore requested clarification regarding the cost of the new kitchen. Cllr Hurrell was uncertain about the details but will find out and report back.

3b) Highways

- The clerk will contact Mike Watts with a view to arranging a meeting at the cobbled road to discuss ways of restricting parking at each end of green verge.
- The landslip down the main street has still not been cleared. DCC are chasing the landowner but nothing has been done yet. Clerk will contact DCC again to try and get something done before busy season begins.

3c) Footpaths

- Edging stones on footpath leading down Warren Hill are still not in place. Cllr Hurrell will contact Simon Hurrell about this.

3d) School

- Letter from Devon County Council with proposal to supply and erect solar powered warning signs for Thurlestone Primary School. The parish council approved the proposal, and would also like to see the speed limit reduced from 30mph to 20mph through Thurlestone village. The Clerk to inform Chris Rook, Traffic Technician, DCC.

Cllr Rhymes reported the following:

- Three new school governors have been elected.
- School planning application has been passed and it is hoped work will start in the summer holiday.
- There have been some issues with vandalism and children gaining access to the power station by standing on adjacent compost bins. These bins have now been moved.
- There has been an excellent increase in various school achievements.

Cllr Mitchelmore asked whether the gate between the school and the playing field could be locked at nights and weekends. Cllr Rhymes could see no reason why this couldn't be done and will investigate.

3e) Trees

- Cllr Mitchelmore reported that the Church would be happy for one of the trees overhanging the church wall to be taken down but the Church requested that the Parish Council pay for this. It is proposed that the seat by the wall be repaired but only when the tree has been done. Cllr Rhymes estimated that the cost of cutting the tree down would be about £350.00 The Clerk will request quotes if appropriate.

- Cllr Rhymes said that the stump by the bus shelter and the cherry roots by the war memorial will all be dealt with within the next fortnight.
- The hedges along the footpath down Court Park are starting to overhang; Clerk will ask Mike Watts to have a look at this.

3f) Green Area at Island View

- Cllr Rhymes reported that work scheduled to be done on this area is still on track for this month.

3g) Parish Plan

- Cllr Hugo has looked at the paperwork for the Parish Plan and hopes to find someone who will take this forward with the help of a Steering Group. Cllr Hugo will do a piece for the Village Voice.

3h) Parish Youth

- Cllr Came has done some fact finding into what is available for the youth of the parish such as the Bantham Surf Club and the Youth Club. Both these organisations provide good facilities. Cllr Came was impressed with the Youth Club, which is partly funded by the Church, but is still short of funds.

4. **To receive our District Councillor's Report** – DCllr Rankin was not present at the meeting, therefore there is no report.

5. Police Business

- A letter was received informing the parish council that Inspector Phil Chivers has been appointed due to Inspector Williams retirement.
- Sergeant Corkhill reported that no crimes had been reported in the parish in June, compared with four last year. She is aware of the speeding issues and told the meeting that they are now using a form of speed gun again and she, PC Mullen and PCSO Blackmore will be visiting the parish to use this and issue tickets if necessary. She also asked that people let them have the registration numbers of speeding cars as they will identify and speak to these people as they are usually locals.
- PCSO Blackmore spoke about the parking issue and warned that the police are planning to take a zero tolerance stance to this. Sergeant Corkhill warned that that from April 2008 illegal parking will be decriminalised and the responsibility will be with the Council who will have dedicated traffic wardens.

Sergeant Corkhill and PCSO left the meeting at 8.15pm.

6. Business by Direction of the Chairman

- In response to Pat Crawford's request about the driveway to The Thatches being made into part of a public footpath, Cllr Marshall had been in touch with the family who have since sold the house to a developer who is "quite receptive" to the idea. There were some concerns by members as to where it was proposed that this footpath should run and over what land. .
- Thurlestone Church has requested permission to use the green by the war memorial for their annual barbecue. The members were agreed that this should be allowed.

7. Planning:

- **Application 55/1332/07/F** – Resubmission of application 55/2201/06/F for the relocation of LPG tanks, demolition of old piggery and construction of staff accommodation with associated parking at the Thurlestone Hotel, Thurlestone, Kingsbridge TQ7 3NN by Thurlestone Estates Ltd. – **No objections.**
- **Application 55/1400/07/F** – Extension to dwelling and conversion of garage to living accommodation at Homefield House, Homefield, Thurlestone, Kingsbridge TQ7 3LF by Mr R Westhead. – **No objections.**

Planning Permission Granted:

- **Application 55/0967/07/F** – Extension to provide music room at All Saints School, Thurlestone, Kingsbridge, TQ7 3NB by All Saints School.

Conditional Approval Granted:

- **Application 55/0804/07/RM & 55/1044/07/RM** – Reserved Matters application for the erection of 11 detached dwellings and access road on Phase 2 land adjoining The Mead, Mead Drive, Thurlestone, Kingsbridge by Gerald Wood Homes.
- The Clerk has received a copy of a letter sent by Thurlestone Mead Estate Property Owners Association regarding the Thurlestone Mead Development has been received.

8. **Finance:**

Permission was given to pay:

- | | | |
|--|---------|-------------------|
| • Internal Auditor fee for 2006/2007 Audit | £275.00 | (Folio No. 07-07) |
| • Saltstone Group annual subscription | £15.00 | (Folio No. 08-07) |

TOTAL **£290.00**

To sign Lloyds/TSB mandate to remove old and add new signatories. Members agreed new signatories and signatures obtained.

To sign NS&I mandate to remove old and add new signatories – Mandate not yet received.

Cllr Hugo enquired whether the donation to the Church towards the upkeep of the churchyard would be made this year; the members were agreed that another donation of £300 should be made.

9. **Correspondence:**

- DEFRA Public Rights of Way Consultation papers
- SHDC – Copy of letter sent to Ruth Kelly MP expressing their views on the bid by Exeter Council for the creation of a Unitary Authority.

10. **Circulars:**

- Community Partnership Renewable Energy Workshops flyer
- SHDC Agenda & Minutes of the Council and its Bodies 21.05.07
- SHDC Executive Forward Plan
- Devon Rural Transport Partnership Spring Newsletter 2007
- Standards Boards – The Bulletin No. 34
- SHDC Executive Forward Plan
- Western Power – Quality Supply Report 2006
- South Devon & Dartmoor Community Safety Action Plan 2007/8
- SHDC – Agenda & Minutes of the Council and its Bodies
- Devontalk
- SHDC Local Development Framework Consultation Events

To confirm the date, time and place of the next Parish Council Meeting as Monday 3rd September 2007 at 7.30 pm in Thurlestone Parish Hall.

The meeting ended at 8.25 pm.

3rd September 2007

Kit Marshall, Chairman

Thurlestone Parish Council

The Minutes of the Parish Council Meeting held on
Monday 3rd September 2007 at 7.30pm in Thurlestone Parish Hall, Thurlestone.

Present: Cllr Marshall (Chairman), Cllr Rhymes (Vice-Chairman), Cllrs Hurrell, Mitchelmore, Hugo, Came.

Apologies: Cllrs Stidston, DCllr Shonaugh Rankin

In Attendance: Cathy Tavender (Clerk), PCSO Blackmore, 6 members of public

Declarations of Interest: Cllr Rhymes (Sections 3e, 3f), Cllr Hugo (Section 7, Application 55/1629/07/RM).

The Chairman opened the meeting at 7.30pm and welcomed everyone back after the August break.

The Chairman invited PCSO Blackmore to give his report, as he had another meeting to go to. The report is given in Section 5.

1. Open Forum

2. **The minutes** of the Parish Council Meeting held on Monday 9th July 2007 were agreed as a true record and signed.

3. Matters Arising:

3a) Parish Hall

- Alarms to be checked each month.
- Work to be done on car park
- Cabinets to be bought to store paper roof space

Cllr Mitchelmore reported that he had received a complaint from Roger Prowse about his right of way across the parish hall car park. Several letters have been sent to the parish hall committee regarding the right of way by Mr Prowse, but no response has been received. Cllr Hurrell has already raised this with the committee and the clerk was asked to contact the parish hall chairman to advise that this now been raised with the parish council.

3b) Highways

- Members of the parish council have met with Mike Watts to discuss the problem of inconsiderate parking on the cobbled road by the Church. It was suggested that the kerb could be brought out at each end of the area to ensure cars could not park at each end of the strip. This would leave parking for up to four cars. Cllr Hurrell will obtain a cost to have this work done and it was proposed that the work be carried out during the winter in readiness for the next season.
- The landslip opposite the Rectory has been cleared, however it was reported that there has been another slippage since then. Clerk will contact Mike Watts for assistance.

3c) Footpaths

- It was reported that the dog waste bin had been full to overflowing during the bank holiday weekend and on the ground around it. This was due to the fact that the bin was not emptied when it should have been, the busy weekend, and the bin had been used for ordinary rubbish as well as dog waste. Photographs taken.

3d) School

- Cllr Rhymes reported that the work on the new office was complete
- A new fence has been put up around the vegetable garden
- New term starts Wednesday 5th September 2007.
- The gate between the school and playing field is kept locked when the school is closed however the playing field is still accessible via alternative gate for parish to use.

3e) Trees

- Cllr Mitchelmore reported that he had received a letter from Graham Worrall, confirming that the Church have no objection to the pine tree adjacent to the upper bench on the approach to Eddystone Road, being cut down. The work to be carried out by Timberjack (quote received).

The Snowdon family have offered to donate a new seat to replace the broken one. The Turner family who donated the original seat no longer reside in the U.K., and it was suggested that the commemorative plaque on the broken seat be removed and placed on the wall behind. The Chairman volunteered to contact the Turner family about this.

- TPO492 Application to work on protected trees on land at Thurlestone Hotel. This mistakenly refers to trees owned by the Thurlestone Hotel. Cllr Mitchelmore is contacting SHDC asking them to specify the correct owners of the property in question.

3f) Green Area at Island View

- Cllr Rhymes reported that the fence is now erected apart from a section where there could be issues with the utility companies. Cllr Rhymes to discuss with them. Trees have also been tidied up.

3g) Parish Plan

- Cllr Hugo reported that he'd had a very poor response for assistance with starting a Parish Plan, but it was still felt that a questionnaire would be a way forward and Cllr Hugo will look at this.

3h) Parish Youth

- Cllr Came visited the green area at Island View and suggested that perhaps there could be swings or a climbing frame. The Youth Club would be in favour of a garden plot of some description. An area for bowling sports was also suggested.
- Cllr Rhymes and Cllr Came with Martin Beck will discuss what happens next.
- The Chairman asked whether there should be an official opening, and volunteered to do a piece for the Village Voice to inform parish.
- Clerk to contact Julian Lee and request that he keeps grass cut and area tidy from now on.

4. **To receive our District Councillor's Report** – DCllr Rankin was not present at the meeting, therefore there is no report.
5. **Police Business** – as reported by PCSO Blackmore
 - So far, eight parking tickets have been issued for illegal parking outside the Village Inn.
 - Two arrests have been made. One for drink/driving and one for drunk in a public place.
 - The police have been out with speed guns, but have been concentrating on gauging speeds rather than stopping people. It appears that no-one is travelling more than 35mph which is within the leeway given, however they will be present on Wednesday when the school starts and will be issuing tickets if anyone is travelling above the speed limit.
 - PCSO Blackmore asked parishioners to report, and if possible get registration numbers of any cars being driven erratically or with loud music as they can issue a Section 59 – Anti-social driving order, which means that if the person is reported again within a twelve month period, the police can seize their car.
 - It was reported that tourists are driving up Parkfield and parking in home owner's parking space, Tor Homes have been contacted but they state they can do nothing. PCSO Blackmore will try and monitor this.
6. **Business by Direction of the Chairman**
 - **Code of Conduct** – The Chairman proposed that the parish council adopt the new Code of Conduct with the exception of paragraph 7. The motion was carried. The clerk to insert advertisement in local newspaper.
 - **Tourist Centre** – a letter has been received from the Chairman of A.S.H.T.I.C regarding the lack of support and funds for the Tourist Centre from South Hams District Council. The Clerk was asked to write to SHDC in support of ASHTIC and their stand against the loss of identity for the South Hams which has been shown by the brochure jointly produced with Teignbridge. It was felt that the South Hams was being sidelined.
 - The kerb stones missing down Warren Hill are to be replaced. Cllr Marshall mentioned the cracked slabs by the War Memorial, but as these are still firm, nothing to be done at present. Julian Lee to be asked to repair and put down seed where the tree roots have been cut out by War Memorial.
7. **Planning:**
 - Application 55/1629/07/RM** – Reserved matters application for the erection of dwelling on Plot 8, Leonards Close, Thurlestone, Kingsbridge, by Mr & Mrs N Readfern, "Penhaven", Middle Leigh, Newton Ferrars, Plymouth, PL8 1DS – **Objections (see separate sheet).**
 - Application 55/1734/07/F** – Alterations to existing conservatory at 12A Mead Lane, Thurlestone, Kingsbridge, TQ7 3PB by Mrs P Powell – **No Objections**

Application 55/1849/07/F – Resubmission of application 55/1477/07/F for the erection of storage unit/shed and conversion of garage to living accommodation at Cross Park Barn, Cross Park, Thurlestone, Kingsbridge, TQ7 3LP by Mr R Cotterell.- **No Objections**

Planning Permission Granted:

Application 55/1078/07/F – Single storey extension to garage at 15 Meadcombe Road, Thurlestone, Kingsbridge, TQ7 3TB by Mr R Bishop.

Application 55/1153/07/F – Resubmission of approval 55/0526/07/F for extension to dwelling (alterations to fenestration) at Clanacombe Farm Cottage, West Buckland, Kingsbridge, TQ7 3AF by Mr P McCarthy, Aune Cross Cottage, Bantham, Kingsbridge.

Application 55/1332/07/F – Resubmission of application 55/2201/06/F for the relocation of LPG tanks, demolition of old piggery and construction of staff accommodation with associated parking at The Thurlestone Hotel, Thurlestone, Kingsbridge, TQ7 3NN by Thurlestone Estates Ltd.

Application 55/1400/07/F – Extension to dwelling and conversion of garage to living accommodation at Homefield House, Homefield, Thurlestone, Kingsbridge, TQ7 3LF by Mr R Westhead, The Manor House, Monks Kirby, Warwickshire, CV23 0RJ

Planning Withdrawn:

Application KO/55/1054/07/F – Conversion to barn adjacent to Woodlands, West Buckland, Kingsbridge.

Development Control Committee Site Inspection

Application 55/0837/07/F – Monday 30th July 2007 – Cllr Marshall attended and reported that SHDC Councillors would be objecting to the plans.

8. **Finance:**

Permission was given to pay:

09-07 All Saints Church (donation agreed)	£300.00
10-07 Peter Hurrell (work to footpath)	£111.63
11-07 Thurlestone Parish Hall (3 months)	£ 35.00
12-07 Reimbursement was made to Cllr Hurrell for cost of seat	£218.99.
13-07 Thurlestone Parish Hall (1 month)	£ 10.00
14-07 Timberjack (work to memorial green)	£235.00
15-07 Clerks Salary & Expenses (3 months)	£724.08

GRAND TOTAL: 1634.70

- Donations collected by Cllr Hurrell for commemorative seat for Vic Adams have been handed to the Clerk and banked as follows: Cash £248.00 + Cheques £679, making a total of £927.00.
A separate account will be kept of expenditure of donations for materials and upkeep of seat until nil balance is reached, when it is proposed that parish council will take over upkeep.
- Remittance received HM Revenue & Customs Duty/Vat repayment £49.64
- To propose and agree NS&I signatories and sign required forms – Agreed and signed.

9. **Correspondence:**

- SHDC – Local Development Framework (LDF) documents (circulated to members).
- SHDC – Email re: Review of Polling Districts and Polling places – Clerk to write and request that North Upton, Bantham polling station be merged with Thurlestone Parish Hall.
- DCC – Bus Information Strategy 2006-2011 – comments are invited.
- SHDC – LDF Focus Group Meeting 11.9.07 at Follaton House 7.00-8.30 pm.
- SW Regional Assembly – Public consultation – review of additional pitch requirements for Gypsies and Travellers in the South West.
- Sport South Hams – Awards 2007 – requesting nominees.
- DCC – Adopted Devon County Waste Local Plan – copies now available.

- NALC – Email re Post Office Closure programme, giving information for dates for public consultation. The Chairman will contact the postmaster and ask if there is anything the parish council can do to help.
- Thurlestone Parish Hall – Autumn Fair 15.9.07 – letter circulated to members and contributions to raffle received. Cllrs Marshall and Hurrell volunteered to help with the stall.
- SHDC – Qualifying date for register of electors 2008 – 15.10.07.

10. **Circulars:**

- DCC Update on unitary status for Exeter.
- SHDC Minutes of Executive Meeting 12.07.07
- DCC Annual Report 2006/07
- The Playing Field newsletter
- Devon Playing Fields Association Annual Report 2006/07
- SHDC – Council & Performance Plan 2007 and beyond.
- Supporting People – Strategy and executive summary
- NHS Trust – Public consultation literature
- South Hams LDF – Sherford New Community Action Plan
- DCC – Newsletter regarding emergency planning and flooding
- AONB Annual Report 2006/07
- Junk Mail newsletter

To confirm the date, time and place of the next Parish Council Meeting as Monday 1st October 2007 at 7.30 pm in Thurlestone Parish Hall.

The meeting ended at 9.10 pm.

1st October 2007

Kit Marshall, Chairman

Thurlestone Parish Council

The Minutes of the Parish Council Meeting held on
Monday 1st October 2007 at 7.30pm in Thurlestone Parish Hall, Thurlestone.

Present: Cllr Rhymes (Acting Chairman), Cllrs Hurrell, Mitchelmore, Hugo, Came, Stidston

Apologies: Cllr Marshall (Chairman)

In Attendance: Cathy Tavender (Clerk), PC Mullen, 9 members of public

Declarations of Interest: Cllr Rhymes (Sections 3e), Cllr Hugo (Section 7, 55/1945/07/RM), Cllr Stidston (Section 7 55/1945/07/RM).

The Chairman opened the meeting at 7.30pm and welcomed everyone.

The Chairman invited PC Mullen to give his report first. This is recorded in Section 5.

1. Open Forum

2. **The minutes** of the Parish Council Meeting held on Monday 3rd September 2007 were agreed as a true record and signed.

3. Matters Arising:

3a) Parish Hall – Cllr Hurrell reported:

- Gutters – need cleaning
- Lights in the car park have cracked glass, not necessary to repair at the moment but this is being monitored.
- Lead valley on roof needs repairing. Cllr Stidston asked whether the builders will do this? Cllr Hurrell needs to assess the problem first before pursuing with the builders.
- Cllr Mitchelmore asked whether there had been any progress with the problem of access for Mr Prowse. The solicitors have this in hand. There have been problems with the Land Registry but these are being resolved.
- Recent Parish Hall Autumn Fair raised £721.00.

3b) Highways

- Cllr Mitchelmore raised the problem of the landslip opposite the Rectory. This was reported to Highways last month but Clerk has not heard from them. Clerk to contact again and also request white line to be painted.
- Cllr Hurrell reported that on the top road at West Buckland between the telephone box and Valley side, the hedge is overgrown and this makes lorries move to the side of the road causing some erosion.
- Valley Side bank needs trimming and the trees by the septic tanks are overhanging the road on the south side of Valley Side.
- Cllr Stidston reported that the hedge needs trimming opposite the Old Coach House, West Buckland.
- Cllr Mitchelmore asked when the parish could expect the road signs for the school. Cllr Rhymes said it would probably not be before Christmas.

3c) Footpaths

- Cllr Stidston asked when the slabs and kerb bricks by Swallows would be done. Cllr Hurrell will chase this.

3d) School

- Cllr Rhymes had little to report as term has just started. There has been a slight downturn in school meals which may be due to the slight increase in cost.
- Cllr Mitchelmore asked why workmen cut the grass the same day as the children returned when the school had been closed for several weeks. Cllr Rhymes said this had already been addressed.

3e) Trees

- **TPO 492** Work on trees in Marshalls Lane. Lift crown 3 metres – granted. Permission was refused to reduce the tops.

- Cllr Hurrell to discuss with Cllr Rhymes the planting of an Oak by the bus shelter. Cllr Hurrell is donating this tree to replace one recently cut down.

3f) Green Area at Island View

- Cllr Rhymes reported that the fence is finished. It is planned to insert another gate but this will be left until nearby householders have finished some work on their homes to give them better access to their properties.
- Julian Lee to be requested to take over the maintenance of this area.
- Cllr Came has approached Martin Beck and asked for some ideas for the area.

3g) Parish Plan

- Cllr Hugo reported that he will be trying to get a questionnaire together to distribute around the parish to try and get their views on what they would like to happen in their parish.
- Cllr Marshall attended the Saltstone Group and had asked whether any of the parishes who had completed the Parish Plan would give us a copy of their questionnaire to look at. Several parishes agreed to do this.

3h) Parish Youth

- Cllr Came has attended a Youth Club meeting. Ideas are being asked for regarding what the club members would like to do on the green area at Island View.

4. **To receive our District Councillor's Report** – DCllr Rankin was not present at the meeting, therefore there is no report. The Clerk was requested to contact DCllr Rankin as it was noted she had not been present for some time and members would like to discuss some issues with her.
5. **Police Business** – as reported by PC Mullen
 - The parish has been very quiet lately apart from the theft of a bike from Thurlestone Hotel garage, and minor damage to the Village Inn sign.
 - Parking has been monitored and is improving which may be due to the fact that several parking tickets have been issued.
 - PC Mullen and PCSO Blackmore are trying to pop into coffee morning sessions to keep in touch and PC Mullen reminded the meeting about the Surgeries that are held in the Parish Hall on the first Monday of every month from 5pm to 7 pm.
 - A letter had been received informing council that Devon & Cornwall Police are to webcast their meetings. Flyers to be posted informing parish.
6. **Business by Direction of the Chairman**
 - There were no issues raised.
7. **Planning:**

Application 55/2051/07/F – Amendment to application 55/1257/06/F for extension to garage at Kennedy, Thurlestone, Kingsbridge, TQ7 3NP by Mr M Beck - **No Objections.**

Application 55/1995/07/F – Extension to dwelling and erection of first floor balcony at 8 Meadcombe Road, Thurlestone, Kingsbridge, TQ7 3TB by Mr M Collier – **Objected. Members feel this is an overdevelopment and fully support the statements made by residents who have objected to this application. Copies of letters of objection have been circulated to members.**

Application 55/1945/07/RM – Resubmission of application 55/1106/07/RM for construction of single dwelling with separate double garage at Plot 4 Leonards Close, Thurlestone, Kingsbridge by Mr & Mrs A Jones. – **Objected. Members were unanimous in objecting to this application on the grounds of the size of the dwelling. They would like to see an overall reduction in this.**
8. **Finance:**

Permission was given to pay:

17-07 South Hams Newspapers – Code of Conduct Advert **106.74 TOTAL**
9. **Correspondence:**
 - Thurlestone Parish Hall – Letter received thanking members for their contribution to the raffle and for their assistance in running same. A total of £157.00 was raised by the raffle.
 - The Rural Housing Trust – Affordable Village Housing Seminar 2.11.07 at Newton & Noss Village Hall, Noss Mayo – to be attended by HRH The Princess Royal. Invitation to parish council.
 - SHDC Budget Consultation Meeting with Town and Parish Councils to be held Monday 29th October 2007 at Follaton House from 6.30pm. Invitation to attend.

10. **Circulars:**

- Marine Conservation magazine
- South Hams Magazine
- South Hams CVS newsletter
- South Hams Society newsletter
- SHDC Executive Forward Plan

To confirm the date, time and place of the next Parish Council Meeting as Monday 5th November 2007 at 7.30 pm in Thurlestone Parish Hall.

The meeting ended at 8.20 pm.

5th November 2007

Kit Marshall, Chairman

Thurlestone Parish Council

The Minutes of the Parish Council Meeting held on
Monday 5th November 2007 at 7.30pm in Thurlestone Parish Hall, Thurlestone.

Present: Cllr Marshall (Chairman), Cllr Rhymes (Vice-Chairman) Cllrs Hugo, Came, Stidston

Apologies: Cllrs Hurrell (sick) & Mitchelmore (leave).

In Attendance: Cathy Tavender (Clerk), DCllr Rankin, 9 members of public

Declarations of Interest: Cllr Hugo (Section 7, 55/1945/07/RM), Cllr Stidston (Section 7 55/1945/07/RM).

The Chairman opened the meeting at 7.30pm and welcomed everyone.

1. Open Forum

2. **The minutes** of the Parish Council Meeting held on Monday 1st October 2007 were agreed as a true record and signed.

3. Matters Arising:

3a) Parish Hall – There was no report at this meeting due to Cllr Hurrell's absence; however the Chairman drew everyone's attention to the new information touch screen, positioned just outside the front door, and wished to convey his congratulations to POTs who instigated this innovative feature.

3b) Highways

- The clerk had received a call from Mike Watts at Highways, who said the virtual footpath would be put on the list of works to be repainted.
- The bank opposite the Old Rectory has been cleared again. This is the responsibility of the homeowner and not Highways.
- The clerk had been in touch with Nigel Morrison at Grant-Thornton regarding Post Office Lane, which is in need of repair, and had received an email requesting confirmation that Grant-Thornton owned the land. Cllr Stidston offered to ring Nigel Morrison and discuss.
- Mike Watts to be contacted regarding the bollard by the Church.

3c) Footpaths

- The hedges in West Buckland have been trimmed.
- The Chairman will do a piece for the Village Voice reminding householders of their responsibility to keep hedges trimmed especially those overhanging public footpaths.
- It was reported that the pathway alongside the garage had had the tarmac treated to get rid of the moss and some hedge trimming had been carried out.

3d) School

- Cllr Rhymes reported that there are currently 120 children enrolled at the school. There are some concerns about the level of heating at the moment as the boiler is not working well. If temperature drops, children may have to be sent home. School are monitoring situation.
- The school are targeting parts of the curriculum which need addressing however Cllr Rhymes told the meeting that the school are in the top 4 per cent nationally for progress and attainment.
- The school will be holding several fund raising events, and are linking with old people's homes for events such as carol singing.
- Cllr Stidston asked how many of the 120 enrolled pupils were actually from the parish, but Cllr Rhymes didn't have these figures.
- Cllr Rhymes confirmed that the school would be using the parish hall more in the future.

3e) Trees

- **Application 55/2167/07/TCA** Works to Trees in a Conservation Area (Fell 1 Cherry) at Thatchways, Thurlestone by Mr M Armitage. Already dealt with by Cllr Mitchelmore who has contacted SHDC and discussed with them. Cllr Mitchelmore did not agree with type of tree or necessity to fell tree.

3f) Green Area at Island View

- The garden area is not to go ahead as the children have been approached about what they wish to do and they are happy with area as it is for now.
- The Chairman suggested that a sign be put up, and the clerk will get costs for this for members to consider. It was suggested that sign should state: **Public Play Area (Thurlestone Parish Council)**.

3g) Parish Plan

- Cllr Hugo is proposing a slightly different article in the Village Voice relating to the Parish Plan and will be studying copies of questionnaires he has received which other parishes have used.

3h) Parish Youth

- Cllr Dale reported that the youth group are still trying to resource a support person and that the group which uses the parish hall are well supported.
- It was agreed to amalgamate the parish youth with the green area for future meeting.

4. **To receive our District Councillor's Report** – DCllr Rankin was present at the meeting, and gave her report.

5. Police Business

- Apologies had been received from PC Mullen, who was unable to attend as PCSO Blackmore has unfortunately broken his foot and they are short staffed.

6. Business by Direction of the Chairman

- The Chairman has received an email from the Snowdon family who are happy to donate a new seat to be placed by the churchyard wall near the cobbled road, once the work on felling the dead tree has been finished.
- The Chairman will attend the Remembrance Sunday service and place a wreath on behalf of the parish.
- As a result of the parish council's response to a consultation document regarding polling stations, notification has been received from SHDC regarding removing the polling station from North Upton and using Thurlestone Parish Hall for these voters. A final report will be made on 20.12.07.

7. Planning:

Application 55/2137/07/RM – Resubmission of application 55/1157/07/RM for erection of dwelling with separate double garage at Plot 5 Leonards Close, Thurlestone, Kingsbridge by Ferndale Homes (Mr R Lee). - **Objection – whilst it was noticed there had been a reduction in roof height, it was still felt the plans show too large a property which would be overbearing and out of keeping with the existing street scene.**

Application 55/2138/07/RM – Resubmission of application 55/1158/07/RM for erection of single dwelling with separate garage at Plot 3 Leonards Close, Thurlestone, Kingsbridge by Mr & Mrs N Redfern. – **Objected as members still feel this development is too large (comments as Plot 5).**

Application 55/2206/07/F – Extension to dwelling at Broadsands, Ilbert Road, Thurlestone, Kingsbridge TQ7 3NY by Mr M Terry. - **Objection as extension would bring property very close to boundary which is adjacent to public footpath. It was also felt this was not an appropriate place for a structure of this size and purpose.**

Planning Application Granted:

Application 55/1849/07/F – Resubmission of application 55/1477/07/F for the erection of storage unit/shed and conversion of garage to living accommodation at Cross Park Barn, Cross Park, Thurlestone, Kingsbridge, TQ7 3LP by Mr R Cotterell.

8. **Finance:**

Permission was given to pay:

18-07	Timberjack (work to green area at Island View)	£2479.25
19-07	Marine Conservation Society subscription	£ 25.00
20-07	Peter Hurrell (repairs to path)	£ 625.10
21-07	Royal British Legion (wreath)	£ 16.50

TOTAL £3145.85

- PWLB Notification of collection of Direct Debit £3107.56
- SHDC Remittance Advice 2nd Precept payment £6560.00
- Notification from Audit Commission – Audit completed successfully. Notices posted.

9. **Correspondence:**

- Email from NALC asking for comments on how members think sector should be funded, i.e. via precept/central government funding?
- SHDC – Licensing Act 2003 Notifications – information on website address for applications.
- Enquiry from Newton Abbot Town Clerk re adding a commemoration to a war memorial.
- SHDC Parish Remuneration Panel to meet 28.11.07 to make recommendations on the parish basic allowance and travel and subsistence allowances.
- SHDC Invitation to attend Focus Group on Tuesday 13.11.07 at Follaton House as part of consultation on South Hams Local Development Framework, Totnes/Dartington Development Plan document.
- SHDC Letter regarding Budget Challenges for 08/09

10. **Circulars:**

- The Playing Field newsletter
- SHDC Minutes of the Executive Meeting 4.10.07
- SHDC Executive Forward Plan
- South Hams CAB Annual Report

To confirm the date, time and place of the next Parish Council Meeting as Monday 3rd December 2007 at 7.30 pm in Thurlestone Parish Hall.

The meeting ended at 8.30pm.

3rd December 2007

Kit Marshall, Chairman

Thurlestone Parish Council

The Minutes of the Parish Council Meeting held on
Monday 3rd December 2007 at 7.30pm in Thurlestone Parish Hall, Thurlestone.

Present: Cllr Marshall (Chairman), Cllr Rhymes (Vice-Chairman) Cllrs Hugo, Came, Stidston, Hurrell and Mitchelmore

Apologies:

In Attendance: Cathy Tavender (Clerk), PC Mullen, PCSO Blackmore, 11 members of public

Declarations of Interest: Cllr Hugo (Section 7), Cllr Stidston (Section 7)

The Chairman opened the meeting at 7.30pm and welcomed everyone. The Chairman invited PC Mullen & PCSO Blackmore to give their report as they had to leave shortly. This is reported under Section 5.

1. **Open Forum**

2. **The minutes** of the Parish Council Meeting held on Monday 5th November 2007 were agreed as a true record and signed.

3. **Matters Arising:**

3a) Parish Hall – Cllr Hurrell reported the following:

- Car park measured for land registry purposes.
- Proposal to buy metal cupboards for storage.
- Money has been set aside for exterior painting.
- The Chairman said he had attended several functions at the parish hall recently and had been impressed with the way the hall adapted to different needs. Ron Parkin confirmed that the hall continued to host a variety of different activities and was well used.
- The Chairman proposed that the Parish Council also purchase a metal cupboard to store archive material for the parish clerk. These cupboards will be sited in the roof space of the hall. The members agreed to purchase a cupboard.

3b) Highways

- Post Office Lane – Cllr Stidston had contacted Nigel Morrison who is now getting quotes to repair this private road.
- Cllr Stidston to speak to Mike Watts regarding a hole near the cattle grid at Court Park.
- Cllr Hurrell reported that the finger post in West Buckland by the telephone kiosk has not been repaired despite assurance from DCC that this would be done. Railings adjacent to the post have also been hit and knocked out and need repairing. The Clerk will contact Highways and report again.
- Cllr Mitchelmore reported another minor landslip on the property opposite the Old Rectory and was concerned this could become a danger to motorists if not sorted before more landfalls. Clerk to contact Highways and discuss.
- The members discussed the proposed work that was to be done by the cobbled road to prevent inconsiderate parking. It was proposed to get quotes for the work required and Cllrs Marshall, Hurrell and Stidston will provide a sketch and measurements of requirements for quotes to be made. Mike Watts at Highways had said that they may be able to provide granite kerbs, Cllr Stidston will check whether this is going to happen as this could affect quote.
- It was noted that some street cleaning through the parish had been done.

3c) Footpaths

- Cllr Mitchelmore reported that the raised path opposite Homefield Development was in a bad state. Clerk to ask Mike Watts if Lengthsmen could look at this.
- The Chairman reported that the coast footpath by the 7th green is starting to collapse again.

3d) School

- Cllr Rhymes reported that the school is awaiting the results of an audit carried out last week. All the signs are that it will be good.
- The children are involved in various activities for Christmas and will be doing a nativity play.

3e) Trees

- 55/2167/07/TCA Works to Trees in a Conservation Area (Fell 1 Cherry) at Thatchways, Thurlestone by Mr M Armitage. Already dealt with by Cllr Mitchelmore. **This is to proceed.**
- Trees at Marshall's Lane have had their crowns lifted.
- Cllr Mitchelmore had reports of a dead tree at Little Egrets but was unable to find it.
- It was reported that the prosecution of the owners at The Platt was still in hand and no further news was known

3f) Parish Youth/Green Area

- Cllr Dale had nothing more to report at this time. Clerk is still sourcing costs of signs.

3g) Parish Plan

- Cllr Hugo is arranging article for next issue of Village Voice

4. **To receive our District Councillor's Report** – There was no report at this meeting.

5. Police Business

- PC Mullen reported that it was very quiet in the parish at the moment. They had been present using the speed equipment but there had been no fines so far.
- It was requested that speeding cars, thought to be driven by builders, on the Mead could be monitored. PC Mullen offered to visit the site foreman and discuss.
- A letter has been received regarding funding for Neighbourhood Watch which led to a discussion regarding making a push to start our own Neighbourhood Watch throughout the parish. It was decided to ask the Neighbourhood Watch Police Liaison Officer to attend a meeting.

6. Business by Direction of the Chairman

- Cllr Hurrell brought up the questions of the right of way at Bantham Quay. It was reported at the Parish Meeting in September 2006 that Helen Buckingham, Rights of Way Officer was proposing to visit every parish to try and determine the accuracy of rights of way. Members hope to see her soon.

7. Planning:

Application 55/2295/07/F – Erection of three bedroomed bungalow with detached double garage in garden of Home Lea, Thurlestone, Kingsbridge TQ7 3LZ by Mrs J Leadbetter.- **Objections (Plans since withdrawn).**

Application 55/2318/07/LB – Listed Building Consent for removal of central window and replace with a pair of hardwood double glazed doors at 3 The Old Rectory, Thurlestone, Kingsbridge, TQ7 3NJ by Mr D Houghton. – **No Objections.**

Application 55/2388/07/AD – Erection of 3 no. Advertisement sign flag poles at Phase 2 The Mead, Mead Drive, Thurlestone, Kingsbridge, by Gerald Wood Homes. – **Objections.**

Application 55/2416/07/F – Construction of new roof at 1 Furzey Close, Thurlestone, Kingsbridge, TQ7 3NP by Mr & Mrs M Elliott. – **No objections.**

8. Finance:

Permission was given to pay:

- | | |
|---|----------------|
| • 22-07DCC Playing Field rent | £ 20.00 |
| • 23-07 Clerks Salary & Expenses (Oct-Dec 2007) | <u>£699.34</u> |

TOTAL: £719.34

- Members had received copies of budget proposal for 2008 which was agreed. The Chairman proposed that the precept be increased by 2% to £13,378.00, and this was agreed by all members.
- A letter received from SHDC enclosing summary of costs for Parish Election was reported to members. The costs amount to £1025.29 and the parish council will be invoiced in April 2008.

9. **Correspondence:**

- DCC Letter regarding Minerals Core Strategy consultation
- Email from NALC Re: Participatory Budgeting – requesting comments and views of this issue.
- Email from NALC Re: Local Government and Public Involvement in Health Act 2007
- SHDC Invitation to Budget Meeting on 17.1.08 at Follaton House from 6.30 pm. Guest will be representatives from DCC, D & C Police Authority and Devon Fire & Rescue service. – **Cllr Hugo to attend.**
- SHDC Preparation of Town, Parish and Community Emergency Plans – **Cllr Mitchelmore to visit Derek Yeoman and discuss for further information if possible.**

10. **Circulars:**

- Voluntary Vine newsletter
- Continuous Professional Development Training Booklet
- Marine Conservation Magazine
- SHDC Agenda & Minutes of the Council 15.11.07
- SHDC Development Control and Conservation User Group Minutes 31.10.07
- SHDC Minutes of Executive Meeting held 8.11.07
- SHDC Executive Forward Plan
- AONB Newsletter

The members agreed the dates circulated for 2008 meetings.

To confirm the date, time and place of the next Parish Council Meeting as Monday 7th January 2008 at 7.30 pm in Thurlestone Parish Hall.

The meeting ended at 8.32pm.

7th January 2008

Kit Marshall, Chairman