

**MINUTES OF THE PARISH HALL COMMITTEE MEETING HELD ON
MONDAY 7th DECEMBER 2009 AT 4.30 P.M. IN THE YEO ROOM**

Present: C White (Chairman), S Barnes (Secretary), P Stanley (Treasurer), P Crawford, D Houghton
P Hurrell, J LeGrice, K Livett, P Macdonald, R Parkin, L White

1. Apologies: J Beven

2. Best Kept Village Award

Judy Willis attended the meeting to present an award certificate for Runner-Up of the Best Kept Village Competition. Kit Marshall (Deputy Chairman of the Parish Council) received the award on behalf of the village. Judy Willis said she appreciated the work involved in entering the competition and said that judging the villages was not easy but was extremely interesting. She also said that new judges would be welcome. Kit Marshall thanked Judy for coming to Thurlestone and said that a Plan of Action would be put together for the future. Chris also thanked Judy for coming to the meeting and presented her with a DVD of the POTS film, Land of the Five Beaches. Judy Willis and Kit Marshall then left the meeting.

The framed certificate was handed round and it was agreed that a copy should be displayed in the notice board outside the shop and the framed original kept on display in the porch of the Parish Hall.

3. Minutes

The minutes of 19th October were signed by the Chairman.

4. Matters Arising

- 4.1 (3.1) The instructions for the spray tap have been done.
- 4.2 (5.1) The lights have been put up on the fence.
- 4.3 (3.2) The Accident book has been used for the first time. It was agreed that the First Aid Box and Accident book should be in a more accessible position within the kitchen. The Maintenance Committee will sort this out.
- 4.4 (7.2) Chris had written to the South Hams Council.
- 4.5 (7.3) June is in contact with Andy Glen re the website "southhamsevents".
- 4.6 (7.7) Mervyn Stutter will not be coming to the Parish Hall.
- 4.7 (7.9) The Yeo Room carpet has been cleaned. There were a few spots that could not be removed.

5. Treasurer's Report

- 5.1 Patrick handed out a summary of the Third Quarter Figures. Expenses for the Tim Kliphuis concert amounted to £650 with an additional £15 for accommodation.

- 5.2 The budget for the year appears to be on target and the finances are in good shape.
- 5.3 Patrick asked what expenses were likely to be incurred next year. Pat Macdonald said that we need some table cloths as some of her cloths have been burnt by candles which have been tipped over. It was agreed that we should purchase oilcloth in a pleasing shade of blue for about 10 large tables. Pat Crawford agreed to see what is available and the cost.
Action: PC
- 5.4 It was also agreed to look into the possibility of using battery operated "candles" for the tables. It would be a good idea to buy these in time for the New Year's Eve Party. Lisa will look for some suitable lights.
Action: LW
- 5.5 The blacksmith will be making the railings for outside the fire doors and this would be another expense this year. (Subsequent to the meeting, it was discovered that the work will not be carried out until next year).
- 5.6 The fact that money from fund raising events had increased as had the expenses was partly due to three high quality events which produced a lot of money but at the same time were fairly expensive to put on.
- 5.7 A question was raised about the funding of the store extension and whether we would be able to get a grant from the local authority. This was thought to be unlikely but would be looked into.
- 5.8 Chris said that it had been suggested that we should budget to replace the projectors, but this is not yet urgent.

6. Maintenance Committee

- 6.1 Chris and Peter had a meeting with Maurice Blight to point out the area for the proposed new store. Maurice agreed to the plan.
- 6.2 Maurice was very concerned about cars being parked outside his garage and although we are not responsible for this problem we would make some signs requesting that this area be kept clear.
Action: PH
- 6.3 Maintenance Committee will look into creating no parking notices in a common style.
- 6.4 Peter was waiting for a quotation for the railings outside the fire doors.

7. Hire Charges 2010

- 7.1 Judith handed out details of 2009 charges. £8,000 was the 9 month budget and the actual amount was £7,156. This was mainly due to a reduction in usage.
- 7.2 The cost of hiring the hall for weddings will be set at £250 but specific timings will be set for preparation and clearing up: 2 hours to set up on Friday and 1 hour to clear up on Sunday morning.
- 7.3 Bookings for non-parish people will be increased by £1 an hour as from 1st January 2010.
- 7.4 Parish and children's parties will be £7 an hour.

7.5 Chris will announce at the AGM that the charges for the local users will not be increased until 2011.

8. Events

8.1 Celebrating Stephane Grapelli

This event was a great success and Chris thanked Judith for making the arrangements. We have already made a provisional booking for Tim Kliphuis to come back next November.

8.2 New Year's Eve Party

This event will be organised by the same team as last year. Volunteers were requested for setting things up in the morning at 10 a.m. Karen, Pat Macdonald, Lisa & Chris and Shirley all offered their services.

8.3 Widdecombe Wag – 20th February

The charge for Widdecombe Wag will be £150. Lisa is taking bookings for tables and it will be a "bring your own food etc" event. Tickets will be £7.50 each. Lisa said that the email list of events is bringing in more interest.

8.4 Animals of the Arctic and Antarctic – 24th April

Patrick's friend, Peter Fuchs will give a talk on this subject.

8.5 March & April

Ron will try to arrange a Tango Dance evening, possibly on the weekend of 7th March. He also suggested a mixed concert of light music and other entertainment for sometime in April.

Action: RP

8.6 Cream Tea in June

A venue will be needed for this. Jeanne Barton will be asked if Rectory Gardens would be suitable for this. There may be problems with toilet arrangements.

8.7 BBQ and Bowls on 27th July

8.8 Autumn Fair – September

8.9 October - Possible concert from Kingsmen and Panache

8.10 November -Tim Kliphuis

8.11 Other possibilities: Piaffinity, and Mazaika

9. Parish Plan

David said that things are moving on and he handed round copies of "Developing the Thurlestone Parish Action Plan". He suggested that the Parish Hall Committee would be a good centre for discussion on aims and actions. Committee members who represent groups within the Parish should ask their members for ideas for aims, actions and how these can be achieved.

10. Dates for 2010 Committee Meetings

These dates are in line with those for 2009:

Mondays: 18th Jan., 8th March, 26th April, 7th June, 19th July, 6th Sept., 18th Oct., 6th Dec.,

AGM: Tues. 30th March

11. Any Other Business

11.1 Chris had received a request from the school for permission to park vans in the hall car park but after outlining the cost, had heard no more about it.

Teachers had been instructed to park in Court Park but they are still using our car park.

There was some discussion on the dangers to the children and our possible liability if there were to be an accident. Chris had recorded the movements within the car park on a specific morning between 8.45 and 9.10 a.m. It was agreed that he would talk to the Parish Council and to the Police and show them the DVD in an effort to solve the problems.

Action: CW

11.2 Chris met with Tony Marder to look at the microphones which are not working to the desired standard. A piece of kit which can be slotted into the rack would solve the problem the cost of which would be about £300 including installation. It was unanimously agreed to do this.

11.3 Patrick said that on 14th October a credit of £311 from HMRC had been deposited in our bank account. This was assumed to be a tax refund.

The meeting closed at 6.15 p.m.

Signed: 

Date: 18/1/10

Next meeting will be on Monday 11th January 2010 in the Yeo Room

18th

PARISH HALL ACCOUNTS 2009

Income	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year	Budget	
Hire Charges	2947	2591	1618	2360	9516	10500	
Private Events	356	682	607	425	2070	1800	
Fundraising	1070	978	3068	1781	6897	3750	
Donations	--	170	--	344	514	350	
Interest	267	159	109	65	600	600	
Total	4640	4580	5402	4975	19597	17000	
Expenses							
Caretaker	300	300	300	350	1250	1300	
Cleaning Mtrls	44	35	101	18	198	200	
Utilities	1164	516	444	1080	3204	3300	
Insurance	--	1581	--	--	1581	1600	
Secur'l Expenses	--	54	13	32	99	200	
Event Costs	756	323	1162	682	2923	1000	
Sundries	126	115	7	50	298	300	
New Equip	967	1007	1777	691	4442	6000	
& Maintenance							
Total	3357	3931	3804	2903	13995	13800	
Surplus	1283	649	1598	2072	5602	3200	
Bank Balance	£58463						
Fundraising							
4th Quarter	Income	1781	Costs	682	1099	Budget	950
Year	Income	6897	Costs	2923	3974	Budget	2750