

**MINUTES OF THE PARISH HALL COMMITTEE MEETING HELD ON
MONDAY 6th DECEMBER 2010 AT 4.30 P.M. IN THE YEO ROOM**

Present: C White (Chairman), S Barnes (Secretary), P Stanley (Treasurer), J Barton, J Beven, J Booth, P Hurrell, N Irwin (Deputy Chairman), J Le Grice, K Livett, P Macdonald, J Munn, R Parkin, M Stickland, L White.

At the opening of the meeting the Chairman introduced new members Joan Booth, Jill Munn, Mike Stickland and Neill Irwin to the Committee. Chris also said that Neill has agreed to accept the position of Deputy Chairman.

1. Apologies: None received.

2. Minutes

2.1 The minutes were approved and signed by the Chairman.

3. Matters Arising

3.1 (5.1) June and John Beven had trimmed the hedge adjacent to the notice board. Ray would be asked to trim the hedge from around the lights.

Action: CW

3.2 (6.4) Chris had been told that 300 would be the maximum occupancy number for the hall at any one time. It would not be possible to seat 300 people but this information would be useful for some events. June said that our Web site stipulates up to 150 people. It was agreed that this figure should be removed. Chris will file the email which gives this information.

Action: CW

3.3 (7.3) Chris thanked June for arranging a regular booking for a Pilates class which will start on Friday afternoon on 7th January. Unfortunately the guitar player has been able to interest only two would-be pupils and will not be needing the hall.

3.4 (7.4) It was agreed that Lisa and Chris will purchase two dozen dinner forks and two dozen dessert spoons. A decision will be taken in the new year to see what more can be done to make sure we have enough crockery and cutlery for occasions when more than 60 people have a sit-down meal. This may occur more than four or five times a year.

Action: LW/CW

4. Treasurer's Report

4.1 The Tim Kliphuis concert raised £1,692, the costs amounted to £800 which left a surplus of £892.

4.2 Details of the 3rd Quarter were handed out. The maintenance expenses were above budget mainly due to heating problems and painting the hall inside and outside.

Fund raising and hire charges had done well. We have a surplus of £3,365 against a budget of £1,800. One of the biggest expenses has been the cost of oil. Patrick believes that we may break even at the end of the financial year.

- 4.4 In reply to a question regarding donations we receive, Patrick said that some resulted from people who have been unable to use tickets and do not want their money back. The Horticultural Society donated ^{Show} ~~some money~~ ^{£200} and several people send annual donations. We also had a grant this year from South Hams District Council and this was used for computer equipment.
- 4.5 On the subject of heating problems Chris explained that there had been an intermittent fault and someone will be arriving tomorrow to take a look to assess the situation. Judith suggested we install ~~sonar~~ ^{solar} panels but Chris said we have not got a south facing roof. Mike Stickland suggested that these could be fixed onto the south side wall. Chris said we could look into the practicalities of these suggestions.

5. Maintenance Committee Report

- 5.1 Peter Hurrell reported that outside there is a loose panel post and the light is not working. He will arrange for this to be fixed.

Action: PH

- 5.2 The blacksmith has promised that the rails will be installed before Christmas.

- 5.3 There are some scuff marks on the hall floor but nothing can be done about this yet. Sanding the floor must not be done too frequently.

6. Events

6.1 New Year's Eve Party

This event will probably be attended by 40-50 people. Graham Palmer and John Lavelle are planning to discuss the entertainment. Volunteers to decorate the hall, put up tables and chairs and blow up balloons, should arrive at the hall at 10.30 a.m. Pat Macdonald suggested we hold a raffle but the general opinion was against this. Mike Stickland will experiment with a compressor to see if it can be used to blow up the balloons.

Action: All who can

Future Events

6.2 Mazaika – 24th February 2011

Pat Macdonald will place an advert in Village Voice on 1st February. She will also ask Jemma Came to child-mind for Mazaika.

As well as the evening concert Mazaika would be happy to do a children's concert in the afternoon. Peter and the Wolf was a suggestion. June volunteered to take publicity to the local schools, primary and secondary. A decision was made to charge £2 per child and this would include free soft drinks.

Action: PM & June

Pat Crawford had previously said that she would do what she could to persuade people from Sea View Terrace to come to this event.

Action: PC

6.3 Jonathan Swinard

No date has been given yet. Ron thought that the Lincoln College Oxford Choir would be coming to the West Country in the not too distant future and he will continue his efforts to arrange a date for a concert.

Action: RP

6.4 June Event

Kitty Cook has spoken with Chris and she is happy to hold an event in her garden in May or June. Her garden is not suitable for a cream tea but a wine and cheese event could be held instead. This was agreed and 29th May or 5th June suggested as suitable dates.

Action: CW

6.5 BBQ and Boules – Tuesday 26th July

6.6 John Montague Family Concert

A date has yet to be arranged but probably after September would be a good time when Jonathan comes home from university.

Action: RP

6.7 Autumn Fair – 24th September

Pat stated that she would be happy to retire from organising this event and perhaps another Committee Member might volunteer to take it on.

6.8 Circus Berzerkus – 15th October

6.9 Golf Club

Chris has been in touch with the Chairman of the House Committee at the Golf Club who has given the dates of their events up to April.

7. Dates for 2011 Meetings

Jan 17th, Feb 28th, April 18, May 23, July 11, Sept 5, Oct 24, Dec 12
All on Mondays at 4.30 p.m. in the Yeo Room.

8. Any Other Business

8.1 It has been suggested to Chris that we should be trying to persuade the Kingsbridge Jazz Club to use the Hall on a regular basis. They normally have their meeting on a Tuesday evening and this is one night when we do not have any regular users. They do not meet on a weekly basis. Chris to suggest to Kit Marshall that he might like to follow this up.

Action: CW

8.2 June asked Patrick for two paying-in books for herself and Lisa. He agreed to do this.

8.3 Chris said he had news that the PLP music licence rules were to be changed on 1st January 2012. We do have an entertainment licence. Chris will find out what the changes are and if we will be affected.

Action: CW

8.4 Patrick said that the Mobile Library change of time to 3.40 – 4.40 p.m. could cause problems with car parking. Chris will speak with the Headmaster about the parents who use the car park at that time, even though they should not. He will also see if the Library could park at the shop which is closed on Wednesday afternoons.

Action: CW

8.5 June had received a “thank you” letter from Davina Wills following her 50th birthday party which she had at the Hall.


8.6 Neill reminded Chris that he will be unable to attend our meetings during the first three months of next year.

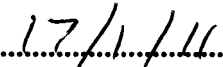
8.7 Joan informed the Committee that the funeral of Len Hubbard will take place at 2.30 p.m. on Friday 17th December at the Church and afterwards at 3.30 p.m. in the Parish Hall.

8.8 Judith asked for someone to open the Hall on Christmas Day for Brenda Jones. Patrick will open the Hall and Chris will lock it.

Action: PS/CW

There being no further business to discuss, the meeting closed at 5.50 p.m.

Signed: 

Date: 

The next meeting will be on Monday 17th January at 4.30 p.m. in the Yeo Room