

## MINUTES OF THE PARISH HALL COMMITTEE MEETING HELD ON

### MONDAY 1<sup>st</sup> DECEMBER 2014 AT 4.30 P.M. IN THE YEO ROOM

**Present:** N Irwin (Chairman), L White (Treasurer), C Delafield (Secretary), P Crawford, M Elliott, J Le Grice, P Macdonald, J Munn, R Parkin, M Stickland and Chris White.

**1. Apologies:** Marilyn Cater, Diane Martin.

#### **2. Minutes**

The Minutes of the 20 October meeting were agreed and signed by the Chairman.

#### **3. Events**

3.1 (3.1) Re: online Events – in Diane’s absence, it was agreed that Paul should proceed with the linked information for the village as part of the website design.

##### 3.2 (3.2) 2014 Programme

- **Barbecue, Bowls and Boules – 29 July: Neill** (as champion for the event) has met with members of the Telephone Box Committee who have a number of proposals for improvements (eg announcements of activities, flyers, a notice on the Green). The event will be rechristened a ‘Family and Fun’ Day. Other meetings concerning the games are to be arranged in the second quarter of next year.
- **Spiffing Tunes – 1 November:** it was felt that there were too many events and too little advertising and that this contributed to the low attendance (43; see income below). The band was well-received, however, and it was agreed that they would be approached for 2016.

##### 3.3 (3.3) 2015 Programme

- **Folk 2 – 14 February:** Information will now go into Feb/Mar ‘Village Voice’ (**Pat C/Midge**). Pat and Midge will be contacts for the tickets (£7.50) and posters will be up by 14 January.
- Following Diane’s feedback from the ‘hall and hearty’ event in Marlborough, it was decided not to pursue the idea.
- Tim Abel has agreed on 25 April. He will be bringing two singers ie his fiancée Emma and an operatic tenor called John Pierce who has an impressive cv. Cost will be £650 + expenses unless there are other concerts within the area (**Pat M**).
- Update: KCC will not be available in 2015; March 2016 suggested (**Ron**).
- Cleverly Everley (6, 20 or 27 June 2105) are not responding and their agent needs to be chased up (**Lisa**).
- Words for Voices cannot commit to October (along with Flanders and Swann evening at £7 per ticket). After discussion it was suggested that this event be co-ordinated with Cleverly Everley and the Racketts to cover available spaces in the programme ie March, May, June, July and October (**Chris/Lisa/Pat M**).

3.4 (3.4) Neill had included the issue of the hall being for the parish in Parish Hall News; Jill had spoken to Anna Martin about Bantham and Buckland events in the Hall. It was agreed that Anna be invited onto the Committee to try to encourage more support for the Parish Hall from Buckland (**Jill**).

#### **4. Treasurer’s Report**

4.1 Lisa handed out Q4 to date and Q1-3. Variance for 2014 to date is +£2138.58 with some income and expenditure still pending. Expenditure in Q4 includes carpet cleaning, repairs to cisterns and dishwasher and hedge trimming. The total cost of chippings was £485 and it was felt that parents who use the car park

were causing damage; **Neill** will contact the Friends of Thurlestone School to request a contribution towards these costs.

#### 4.2 Events finance

<i>Spiffing Tunes</i> Income	£430.00 (43 tickets at £10)
Bar Sales	£130.00
Fee	£350.00
Bar Expenditure	£77.85
Licence	£21.00
<b>Net Profit</b>	<b>£111.15</b>

### 5. Maintenance Committee Report

- 5.1 (5.1) New outside tap is to be fitted in the spring (**Chris**).
- 5.2 (5.2) The list of caretaker duties (2005) was circulated. It was felt that a trial of cleaning for the kitchen and toilets at a cost of £300 should take place for review after six months (**Chris/Neill**).
- 5.3 (5.3) Air handling system filters to be fitted by Danny Baker (**Chris**).
- 5.4 (5.5) Chippings have been laid in the car park (**Chris**).
- 5.5 (5.7) Weeding at front of the Hall to be discussed by the Maintenance Committee (**Chris**).
- 5.6 (5.8) Perspex strip is to be installed in the Yeo Room before Christmas once fittings have been sourced (**Chris**).
- 5.7 (5.12) The new contract for shutter maintenance has been received (**Chris**).
- 5.8 (5.13) Wheelchair tyre has been repaired (**Chris**).
- 5.9 The school are to be warned about using sellotape at their Christmas Fair (**Chris**).
- 5.10 Some slates have been replaced on the roof.
- 5.11 New LED lights will be sourced in the New Year sales (**Chris**).

### 6. Any Other Business

6.1 Pat M proposed that the Parish Hall's tenth anniversary should be celebrated in December 2015. It was agreed that there should be a cheese and wine lunch on the 5<sup>th</sup>; cost to be decided.

The meeting closed at 5.45 p.m.

**Signed:** .....

**Date:** .....

**The next Committee Meeting will be on Monday 12 January 2015 at 4.30 p.m.**