

MINUTES OF THE PARI SH HALL COMMITTEE MEETING HELD ON
MONDAY 27TH FEBRUARY 2012 AT 4.30 P.M. IN THE YEO ROOM

Present: C White (Chairman), N Irwin (Deputy Chairman), S Barnes (Secretary), J Booth, M Cater, J Le Grice, K Livett, P Macdonald, J Munn, R Parkin, L White, C Delafield

The Chairman opened the meeting by welcoming Catherine Delafield who will take over the position of Secretary following the AGM in March.

1. Apologies: Patrick Stanley, Pat Crawford, Peter Hurrell, Jeanne Barton, June Beven, and Mike Stickland.

2. Minutes

2.1 (7.1) Should read “Judith requested the purchase of 8 dozen dessert forks”. The minutes were then agreed and signed by the Chairman.

3. Matters Arising

3.1 (3.1) The new parking cones have been ordered. We will be informed when they arrive.

3.2 (3.2) The W.I. will decide the paint colour for the benches before the next meeting.

3.3 (3.4) Chris has ordered and received a new top for the Payphone at a cost of £55. We may be able to sell the old one for spares.

3.4 (4.4) We are now fully registered with address and post-code and should receive payment from the electricity supplier following the first meter reading on 19th March dating back from September.

4. Treasurer’s Report

4.1 In the absence of Patrick, Lisa passed round copies of the 4th Quarter 2011 figures. Income was in excess of budget. Expenses were higher as a result of solar panels installation.

4.2 Owing to forthcoming changes of officers the signatories on the bank account will also need to be changed, after the AGM, to the new Chairman, Secretary and Treasurer. This was unanimously agreed. All officers would become trustees.

4.2 The Tim Kliphuis Concert was very successful. The sale of tickets raised £1,480. Tim was paid £800 cash which left a surplus of £680. There were no expenses. Judith was thanked for all the organising work she did and for providing

accommodation and meals for the artists. Pat Macdonald was also thanked for her assistance.

4.3 The Parish Hall Budget for 2012 was handed round. At the end of the year there was £11,806 in Barclays Bank current account and £41,548 in the deposit account. There was some discussion regarding the need for a prescribed amount to be put into a reserve account, which will be resolved with the auditor.

4.4 Hire charges do not cover our expenses but money from events is making up for that. The feed-in tariff for a year should amount to around £1,400 which will also help.

5. Maintenance Committee Report

5.1 Graham Clack has agreed to clean the carpet in the Yeo Room as soon as possible.

6. Events

6.1 Tim Abel – 17th March

57 tickets have been sold to date and posters and programmes are being printed. Judith has applied for a bar licence. Pat is liaising with Ted Abel regarding Tim's arrangements. Members of the Committee will meet at 10.30a.m. on 17th March to set up the stage and chairs. Chris will get the drinks. Apple juice and orange juice will also be available.

6.2 Queen's Diamond Jubilee

Chris has received minutes from the ad hoc Committee outlining some of the arrangements.

A cheese and wine fund raising event would be held on Saturday 5th May at midday in the Parish Hall.

On Saturday 2nd June at 7.30 p.m. Peter Hurrell would be giving a talk about the Parish of Thurlestone and West Buckland.

On Sunday 3rd June an "indoor street party" and television broadcast of the Thames Flotilla

On Monday 4th June a ram roast and lighting of a beacon.

There will also be a treasure hunt for the children.

The Parish Council have given £1,000, a large part of which will be used for the purchase of commemorative £5 coins which will be given to children of the Parish aged up to 16 years.

Marilyn Cater said that the Bantham Sailing Club may have a contribution to make.

On 4th June there would be a Jubilee Church Service and from Saturday 2nd to Tuesday 5th June cream teas will be served in the Church Meeting Room.

Street parties are also planned for West Buckland and Bantham.

There is a possibility of a mini flower festival in the Church.

Jill Munn will liaise with the Golf Club to avoid the possibility of conflicting events.

6.3 **Car Boot/Table Top Sale – 30th June**

The hall will be open at 9 a.m. for setting up and the sale would start at 9.30 a.m. and finish at 12.30 p.m. The sellers would pay £5 and keep the money they make on sales. Chris will ask the school Headmaster if we can use the school car park for buyers' cars.

6.4 **BBQ and Boules – 24th July**

The original date for this event clashed with the Olympics. As this new date is on a day when karate takes place it may be a good idea to ask them to demonstrate karate and encourage new members.

6.5 **Concert with Henry Tozer – 7th or 14th July**

Ron explained that Henry is a talented musician and would like to hold a concert at the Parish Hall along with a girlfriend who is a flautist. It was agreed that we offer him 80% of the ticket sales with free use of the hall. He would be given advice from Ron regarding the price of tickets, possibly around £7. We would arrange a bar and keep the profit from the sale of drinks.

7. Annual General Meeting – 20th March 2012 6 p.m.

The accounts have been audited. Pat Macdonald will ask Robin to do posters.

8. Any Other Business

8.1 It was agreed that a 36" diameter clock to commemorate the Diamond Jubilee would be purchased for the Parish Hall. This would cost about £1,000. Donations have been offered from Village Voice (£250). The W.I. will have a collection at their next meeting. The Parish Council have yet to decide. There is a 10% discount being offered on all Jubilee clocks.

8.2 It was agreed that we should purchase 20 8" tall table stands for seating plan table numbers at a cost of £3.95 each + VAT.

- 8.3 Chris outlined the work needed to make alterations and improvements to the stage lighting. It was agreed that this would make the operation of lights much easier and more convenient when the stage is at either the side or the end of the hall. He has one quote from the original installers of the new lights but it was agreed that he should seek two further quotes before a decision is made. Neill suggested that the complete job, including cabling and colour changers, would be the best plan.
- 8.4 The question of extending the kitchen was raised once again by Joan Booth. Chris and Neill will discuss the problems. Plans may be drawn to show what could be done.

There being no further business to discuss the meeting was closed at 6.10p.m.

Signed:

Date:

The AGM will be on Tuesday 20th March at 6 p.m. in the Main Hall

The next Committee Meeting will be on Monday 16th April at 4.30 p.m.