

# MINUTES OF THE PARI SH HALL COMMITTEE MEETING HELD ON

## MONDAY 9<sup>th</sup> FEBRUARY, 2015 AT 4.30 P.M. IN THE YEO ROOM

**Present:** C White (Acting Chairman), L White (Treasurer), J LeGrice (Acting Secretary), M Cater, P Crawford, S Dwyer, M Elliott, K Livett, P Macdonald, D Martin, A Martin

**1. Apologies:** C Delafield, N Irwin, J Munn, R Parkin, M Stickland.  
Anna Martin was welcomed as a new member of the Committee.

### **2. Minutes**

The Minutes of the 12<sup>th</sup> January meeting were approved.

### **3. Events**

3.1 (3.1) **Folk 2 – 14<sup>th</sup> February.** Sale of tickets is not going too well at the moment. 10 am set-up. A stage is not needed and the musicians will bring their own keyboard. 10 small tables with tablecloths and candles will be arranged around the edge of the hall allowing room for dancing. The musicians will arrive at around 6.45 pm. There will be an interval at 9 pm when they will have supper provided by Pat Crawford and Midge Elliott. Lisa will provide £300 cash in hand to pay the musicians. The drinks licence has arrived. There will not be a raffle. **Chris** to buy supplies.

**Tim Abel – 25<sup>th</sup> April.** Sean Brown, an operatic tenor, will now be part of the trio.

**Flanders and Swann Evening – October** (£7 per ticket). Still needs finalizing with Alistair Durden. (**Chris**).

**Racketts – 11<sup>th</sup> July.** £5 per ticket. They do not want remuneration, other than travel expenses. Pat Macdonald will liaise with Pat Clarke to organise hospitality.

**Cleverly Everley – 6<sup>th</sup> June.** To be advertised in the April Village Voice. (**Pat Macdonald**)

**Autumn Fair – 26<sup>th</sup> September.** Pat Macdonald will still organise it. She stressed that the representative from each Hall User Group should emphasize to their members that contributions were needed.

**Murder Mystery Evening – 7<sup>th</sup> November.** Midge Elliot confirmed that it is all booked.

The **Dwyers** and the **Whites** are prepared to do travelogues on their various travels, with videos and still photos, possibly in October.

3.2 **Neill** has yet to work on increased utilization of the Hall.

### **4. Treasurer's Report**

4.1 Lisa handed out Q1,2015, and Budget 2015. A cleaner has been paid £80 for deep cleaning the kitchen. There have been repairs to an electrical socket, and Paul Martin has repaired a cistern. £119.89 has been paid for the telephone and internet. The estimate for the external painting, which should be done this year, has been included in the Budget, but not the cost of the new projector.

We are still paying for an advert in Village Voice for the pro bono work that Beers did for the original legal work for the Hall, 10 years ago. As this amounts to £55 per year, and they are probably not even aware of this happening, this can reasonably be discontinued. **Neill** to sort out.

4.2 **Neill** has yet to decide on the charitable status of Stanborough Chorus in order for them to be charged the lower hire rate.

### **5. Maintenance Committee Report**

5.1 (5.1) New outside tap has been fitted.

- 5.2 (5.2) The kitchen and toilets have been given a deep clean. This will be repeated when necessary. If the price is reasonable, there could be a “small” clean, possibly every month. **(Chris)**
- 5.3 (5.3) Air handling system filters to be fitted by Danny Baker **(Chris)**.
- 5.4 (5.5) Weeding at front of the Hall has not been discussed.
- 5.5 (5.6) Perspex strip has been installed in the Yeo Room. Many thanks to Paul Martin and Chris White who installed them.
- 5.6 (5.11) The decorative LED lights are out of stock. Other sources to be researched. **(Chris)**
- 5.7 (5.9) J-cloths have been re-ordered.
- 5.8 (5.10) Ray has approached Marcus Faye from Glebefield to apply for the job of Hall Caretaker. He seems, from his letter to Chris, to have experience of caretaking, and to be keen for the job. **Chris** will up-date the list of caretaker duties and responsibilities which he will e-mail to the Committee.
- 5.9 The curtains on the sunny side of the hall need re-lining as they are deteriorating with the sunlight. Ray has contacted Moysey’s who recommended Peggy Elliot to do the job. One curtain also needs re-cording.
- 5.10 We need estimates for painting the exterior. **(Chris)**
- 5.11 Projector replacement. The demonstration we had at the last meeting showed how much improved the latest model is. The full cost is: Projector - £4626, Connectivity (Click Share) which means that all elements connect wirelessly (includes I-pads, I-pods, etc.) with no cables - £1450, DVD, Free Sat Box, and cabling - £1683. Total - £7000 plus VAT = £8265.
- Chris suggested that it should all be done in one go, it would save paying for repeat visits over several years, and we have been offered free PAT testing for 1 year if done in one go. We need to keep our equipment up-to-date. The installer we have always used should be continued as he knows the system. Two days will have to be allowed for installation. The money will come out of capital.
- Chris White has talked to Councillor Ian Bramble about the possibility of a grant – he may be able to come up with £700. Also Councillor Rufus Gilbert may be able to provide something out of his Locality Fund.
- 5.12 Paul Martin is researching a Parish Website. This can prove complicated as people need to up-date sections they are responsible for on a regular basis.

## **6. Any Other Business**

- 6.1 Diane Martin said that there is a new Keep Fit class starting on Thursday afternoons, other than on WI day. She has had several wedding enquiries. It was decided that Weddings would take precedence over “The Last Night of the Proms 2016” as we would otherwise lose money.
- She also enquired who was responsible for erecting staging for outside hirers. It was agreed that Committee members need to be around when this was done to avoid damage to the floor and to ensure the stage is erected securely. Hirers will be charged accordingly.
- 6.2 Marilyn Cater said that she is resigning from Bantham Sailing Club and would therefore not be able to represent Bantham on our Committee. It was agreed that she should stay if she would like to. Anna Martin said that she would approach Jill Stone who may be interested in representing Bantham.
- 6.3 Anna Martin said that there is a community notice-board in the telephone box at West Buckland where posters for Hall events can be displayed.
- 6.4 Chris said that Rendell’s should be asked to clean and oil the hall floor this year. It was last done two years ago.

The meeting closed at 5.45 p.m.

**Signed:** .....

**Date:** .....

**The next Committee Meeting will be on Monday 16<sup>th</sup> March, 2015 at 4.30 p.m.**