

**MINUTES OF THE PARISH HALL COMMITTEE MEETING HELD ON  
MONDAY 12th JANUARY 2009 AT 5.00 P.M IN THE YEO ROOM**

**Present:** Ron Parkin (Chairman), Chris White (Deputy Chairman), S Barnes (Secretary), J Barton, J Beven (Assistant Treasurer), D Houghton (Hall Development), J Barton, P Crawford, J Le Grice, P Hurrell, P Macdonald, L White.

**1. Apologies.** P Stanley, M Cater, K Livett

**2. Minutes.** Item 5. Line 1: Chris reported that the floor had not been oiled. The minutes were signed.

**3. Matters Arising.** Ray has not yet been asked to clean the dishwasher.

Chris has obtained a new instruction book for the cooker. He has also purchased and installed a Free Sat Box.

We do have a TV licence.

**4. Treasurer's Report.** In the absence of Patrick Stanley, June Beven reported that we have a healthy surplus of approximately £6,000 which is £2,000 over 2008 budget figures. £1,000 of this was the legacy from Joan Galloway. June presented a list of total income for the past 3 years together with a graph showing the months where highest income was earned.

Ron presented proposals for the 2009 budget. Although interest will be down this year by at least £1,000 this would be compensated by maintaining last year's earnings. Expenses for 2009 have been based on those for 2008. Insurance will be the same and new equipment comparable to 2008. We need a healthy balance for general running expenses and maintenance of the hall. Booking charges should not be increased. Hire charges and private events pay for running expenses and fund raising gives us a good margin.

Judith has several private functions booked for 2009, particularly in May and the school may need more use of the hall while their building programme is being carried out.

It was agreed that parking permits should stay at £50 per annum.

David Martin will take over checking the accounts from Alan Chapman.

These proposals from Ron were agreed by all those present.

**5. Maintenance Committee Report.** Peter has checked for any problems where the old water pipes run in the car park area. He found no problems.

The heating in the hall has been fine but at a recent event Jeanne Barton had felt a draught from one ceiling outlet. Chris explained that the amount of air coming out of individual vents was set the same for all but he thought it possible that this one could have been accidentally altered when some work was being done in the loft area. We may have to have this checked by the heating engineer.

Although the Store Room at the end of the hall is heated Lisa said there was often a draught coming from under the doors; this will also be investigated. Another coat of paint will be applied to the lower part of the wall in the main hall. **David** will organise a team to do this by the end of the month. The floor will be oiled and the yellow lines renewed when the painting is completed. Alarms are to be tested.

Ray had told Mike Barnes that the heating was working flat out on Friday morning, 9<sup>th</sup> January. The switch had been changed from "auto" to "hand". This was a mystery which no-one could solve but Mike had suggested that the knob be removed.

Oil consumption was on a par with use in 2007. Water and electricity use was a little less.

**Peter** would arrange for the gravel in the car park to be raked over.

**7.2 Future Events.** **The Maestro Duo in Concert** with Tim Abel and Matthew Glossop will be on Saturday 28<sup>th</sup> March at 7.30 p.m. Tickets at £8 each will include coffee and cakes in the interval. A programme and posters have been produced.

**Photographic Exhibition** on 11<sup>th</sup>, 12<sup>th</sup> & 13<sup>th</sup> April. Entrance fee will be £1. There will be a raffle and refreshments for which a rota of helpers will be needed.

Mike Sparrow and Keith Millman had met with Ron and Chris at the hall to decide how to display their photographs. The stage will be erected on Friday 10<sup>th</sup> April and the exhibition will be open on Saturday afternoon, all day on Sunday and Monday morning. Posters advertising this event will be displayed after the concert on 28<sup>th</sup> March. It is hoped that visitors to the area will be attracted to the exhibition.

Plans for a **Folk Evening** have been shelved.

Lisa has been unable to make contact with the **Widecombe Wag** but she will continue her efforts to get in touch with him.

**Villages in Action.** Chris is hoping to receive the 2010 "menu" of events organised by Villages in Action. This year's programme has some interesting events which would be worth considering if they appear in next year's "menu".

**Cream Tea and Roses** at Diana Parker-Swift's garden on Sunday 21<sup>st</sup> June. There will be a plant stall as well as the cream tea.

**Barbecue and Boules** will be on Tuesday 28<sup>th</sup> July. David and Kit Marshall will organise the barbecue.

**Autumn Fair** will be on Saturday 26<sup>th</sup> September.

**Last Night of the Proms** will be in September but no date has yet been identified.

**Tim Kliphuis Swing Fiddle Trio** has been booked to give a concert on 14<sup>th</sup> November celebrating Stephane Grapelli's music. Their fee is £500, therefore tickets will be about £10. Ron has kindly offered to accommodate the group for a night (or two).

Other bookings have been made by The South Hams Society when Adam Hart-Davis will be speaking at the hall on 21<sup>st</sup> March, and by Aune Valley Conservation Society for a meeting on 21<sup>st</sup> April.

**8. Any Other Business.** Chris said that at the School Quiz evening the wine was sold for £10 a bottle and this helped to swell their profits. He thought that for some of our fund raising events we should consider doing something similar instead of asking people to bring their own drinks. It would be cost effective even after paying £21 for the alcohol licence.

**Chris** would arrange to have the portable electrical appliances tested during the school holiday period.

**Pat Crawford** requested help for changing the bowls mats around so that they get equal wear. The mats at the bottom should be moved to the top. Ron will help on Thursday 12<sup>th</sup> March.

**Judith** complimented June on the notices in Windeatts which have prompted some enquiries. She also requested that a front door key be given to Tom Trender so that he can check oil etc. This was agreed and Judith will purchase another key. Judith had been informed that Mrs. Eaton has left all the lights on after the ballet classes and has taken a half hour interval between lessons so that mothers have time to pick up their children from other schools outside the area. During this time she has occupied the Yeo Room. It was proposed that the minimum hiring period be revised to one whole hour.

**Lisa** pointed out that the Outside lights are not always on when needed. Ray will be made aware of this.

**Karen** reported that the Keep Fit Class would welcome some new members as their numbers are very low and they are only just able to cover the cost of the hire charge.

**June** has made numerous attempts to recover a bad debt from a lady. All necessary procedures have been followed but there has been no response from this person. Patrick has now written off the debt in the accounts. Deposits are now received from new unknown hirers.

There being no further business the meeting closed at 5.55 p.m.

Signed: 

Date: 27/4/09