

**MINUTES OF THE PARI SH HALL COMMITTEE MEETING HELD ON**

**MONDAY16th JANUARY 2012 AT 5.30 P.M. IN THE YEO ROOM**

**Present:** C White (Chairman), N Irwin (Deputy Chairman), S Barnes (Secretary),  
P Stanley (Treasurer), J Barton, J Booth, P Crawford, M Cater, J Le Grice  
P Hurrell, K Livett, P Macdonald, J Munn, R Parkin, M Stickland, L White

**1. Apologies:** June Beven,

**2. Minutes**

2.1 The minutes were agreed and signed by the Chairman.

**3. Matters Arising**

3.1 (5.3) The new parking cones have not yet been acquired.

3.2 (5.5) It was agreed that the W.I. would decide on the paint colour for the bench seats before the spring.

3.3 (5.6) The purchase of an external clock by the Parish Council and the Parish Hall to celebrate the Queen's Diamond Jubilee was discussed. Chris said that three different companies had been approached by Kit Marshal and their prices were on average £450. A radio controlled clock would probably be about £450 extra. Pat Crawford offered to consult a relative who deals in clocks and this was agreed.

3.4 (5.7) The payphone is not giving free calls but the screen does not work. Chris will arrange to get a new phone.

3.5 (7) The AGM date will now be on Tuesday 20<sup>th</sup> March at 6.00 p.m.

**4. Treasurer's Report**

4.1 Patrick reported that no official figures were available as yet for income in December. For the final three months we have a surplus of £1,293 and a deficit for the year of £7,198 after paying for the solar panels.

4.2 The Kingsbridge Community College Concert bar sales amounted to £152.90 and soft drinks £60.74. The licence was £21 which left a surplus of £71.16.

4.3 The Armada Jazz surplus was £10.

4.4 No money has yet been received from the electricity supplier since the installation of the solar panels. This is due to the fact that to date we have not been registered with a post code or proper address.

- 4.5 The CCTV system had a power supply failure which has now been repaired. The cost of repair amounted to £163.20.
- 4.6 Chris handed round details of his draft budget for 2012. He ran through the details and asked Patrick to look at the figures and report back his views. There was a suggestion that a column with last year's budget figures would be useful for comparisons to be made. This was agreed.
- 4.7 No capital expenditure was planned for 2012. But Chris thought that we may like to add colour changers on the lights if there was spare money at the end of the year. The lights have been taken back by the supplier because of the melting paint problem. The supplier did some more tests which had the same result. They are dealing with the manufacturers and we will have the lights back in time for the coming events.

## **5. Maintenance Committee Report**

- 5.1 Peter reported that the wind damaged fence has been repaired.
- 5.6 Painting will be carried out in the spring.
- 5.7 The Joint Committee with the Parish Council and Parish Hall had discussed the installation of a Jubilee Clock which would be fixed under the apex.
- 5.8 Parents are parking again since the cones were taken. When we have new cones it was proposed that we fill them with concrete to discourage their removal.
- 5.9 An outside tap has to be repaired.
- 5.10 Graham Clack will be asked to clean the stains to the carpets in the hall and Yeo Room.

## **6. Events**

### **6.1 Tim Kliphuis – 11<sup>th</sup> February 2012**

To date 70 tickets have been sold. A decision was made to limit the audience to a maximum of 120. Tables, chairs and the stage will be set up at 10.30 a.m. on the morning of the event. The stage to be central and middle height.

Judith will contact Tim to ask him if he needs to bring a piano or use ours. Malcolm will be asked to do the lights.

The doors will open at 7.30 and performance will start at 8.00 p.m. with a half hour interval starting at 8.45. The second half would be from 9.15 – 10 p.m.

Judith will provide accommodation and food and drinks with the help of Pat Macdonald.

Posters will be printed on Wednesday this week.

6.2 **Tim Abel - 17<sup>th</sup> March 2012**

Tim will charge a fee of £600 plus expenses. It was agreed that the ticket should be £10 each. Robin will print the tickets. Judith has applied for a licence.

6.3 **Queen's Diamond Jubilee**

Jill Munn reported on the progress of the Sub-Committee. The Parish Council has allotted money to help with whatever is decided to do. A beacon will be lit on Monday 4<sup>th</sup> June in a field behind the Church. There would also be a ram roast. On Sunday 3<sup>rd</sup> June a "picnic" lunch in the Parish Hall to watch the Queen's River Thames Pageant may also be held.

It was suggested that our regular BBQ could be part of Jubilee celebrations. The Sub-Committee would be consulted on this.

6.4 **Car Boot Sale – 30<sup>th</sup> June 2012**

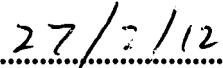
Car parking for buyers would need to be provided. The local farmer could be asked to let us use a field. Alternatively the school may let us use their field. Sellers would be given the option of a table in the hall or in the car park.

**7. Any Other Business**

7.1 Judith requested the purchase of some dessert forks. Chris will purchase  $\frac{3}{8}$  dozen.

There being no further business to discuss the meeting closed at 6.25 p.m.

Signed: .....  .....

Date: .....  .....

**The next Meeting will be on Monday 27<sup>th</sup> February 2012**

## PARISH HALL BUDGET 2012

Income	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	2011	
						Actual	Budget
Hire Charges	2575	2275	1825	2075	8534	9250	
Private Events	600	600	600	500	2300	2300	
Event Income	2100	0	1550	1000	4650	4900	
Donations	50	50	50	50	200	100	350
Interest	75	75	75	75	300	337	240
FIT	200	500	500	200	1400		
<b>Sub Total</b>	<b>5600</b>	<b>3500</b>	<b>4600</b>	<b>3900</b>	<b>17600</b>	<b>12950</b>	<b>17040</b>
<b>Expenses</b>							
Caretaker	350	400	350	400	1370	1370	
Cleaning Mtrls	50	50	50	50	200	112	200
Utilities	1500	900	600	1000	4000	3542	4500
Insurance		1850			1850	1602	1850
Secretarial Exp	50	50	50	50	200	173	200
Event Costs	1400	0	200	600	2200	4316	2000
Sundries	70	80	80	70	300	288	300
Maintenance	900	250	250	250	1650	4103	4500
New Equip.		1000	1000	1850	3850		
<b>Sub Total</b>	<b>4320</b>	<b>4580</b>	<b>2580</b>	<b>4270</b>	<b>15750</b>	<b>13550</b>	<b>14920</b>
<b>Total</b>	<b>1280</b>	<b>-1080</b>	<b>2020</b>	<b>-370</b>	<b>1850</b>	<b>-600</b>	<b>2120</b>

*Ex Fund*