

MINUTES OF THE PARI SH HALL COMMITTEE MEETING HELD ON

MONDAY 13th JANUARY 2014 AT 4.30 P.M. IN THE YEO ROOM

Present: N Irwin (Chairman), L White (Treasurer), C Delafield (Secretary), J Booth, P Crawford, M Elliott, J Le Grice, K Livett, P Macdonald, D Martin, J Munn, R Parkin, M Stickland and C White.

1. Apologies: Jeanne Barton, Marilyn Cater

2. Minutes

The Minutes of the 16 December meeting were agreed and signed by the Chairman.

3. Matters Arising

3.1 (3.2) Touch screen display to be removed and Peter Hurrell to make good (**Chris**).

3.2 (3.5) **Chris** has chased up the 'Events' section on website and is awaiting a reply.

3.3 (3.7) Publicity to go up a month before an event; proposed programme to be in Village Voice for February/March (**Pat M**). A wooden board for the main road is required and Paul Martin is investigating the option of a reusable banner (**Chris**).

3.4 (4.2) No oil was required as the tank is 6/10 full.

3.5 (4.3) **Lisa** has processed the necessary forms to allow electronic payments (under £500).

3.6 (5.1) Ray will touch up the (sellotape) damage left by the school (**Chris**).

3.7 (5.2) **Mike** will pressure wash the outside.

3.8 (5.3) **Chris** has arranged for the repair of a small roof leak which involved a lead valley.

3.9 (5.4) A quotation for redecoration be obtained and a plan prepared to manage future decorating as part of routine maintenance on a four year cycle (**Chris/Neill**): still ongoing.

3.10 (6.1 & 6.2) [See items 6.1 & 6.2 below for updates on 1st Quarter and full Programme action points]
Catherine has updated the 2014 programme; more updates required.

3.11 (7.3) **Diane** has confirmed no clash from bookings by Nola Baylis and Thursday Tai Chi class.

3.12 (7.4) **Diane** has booked licence for 25 January Neil Diamond tribute act. **Jill** and **Pat M** to serve the drinks.

4. Treasurer's Report

4.1 There was little change from the previous report in December so no further documentation was supplied. The feed-in tariff was £301.42 but interest is still awaited. £144 was paid for draught exclusion, £74.33 for phone, £21 to TEAMAKERS and £14.79 for a new lead.

4.2 For Q1, the licence is £21, caretaker £110 and water rates £75.38.

4.3 SHDC need to receive a further claim for business rates exemption (ie of the remaining 20% which is liable). It was agreed that the Trustees' statement would make clear the use of the Hall as a village amenity to support the continued exemption (**Lisa**).

5. Maintenance Committee Report

5.1. Roof has been repaired and 3 fence posts replaced including new struts.

5.2 Ray cannot trim the hedge for health reasons so £160 quotation was agreed in order to support local tradesman (**Chris**).

5.3 **Chris** will arrange for the repair of the toilet.

5.4 It was agreed that there should be an overall budget proposed by the next meeting (**Neill/Chris/Lisa**).

6. Events

6.1 1st Quarter 2014 Programme

Tim Kliphuis – 23 February

Malcolm Le Grice has produced a poster; Paul Martin will produce at the right size for the new publicity board (**Chris**). After discussion it was felt that a £32 charge by the *Gazette* was not justified despite the new Sunday evening slot. Jemma will be provided with copy (**Judith**). It is a BYO with setup at 1000 on 23rd. The other participants are Nigel Clark (guitar) and Roy Percy (bass).

AGM – 25 March

Revised date (6pm); minutes have been on display but copies of the accounts needed plus the usual presentations. **Pat M** to take the minutes; chairs to be set up in advance. **Ron** asked that the Hall should be shown as a focus of social activity with less emphasis on the financials.

The Porter Family – 29 March

Mike has confirmed and last year's poster will be used (with date change). **Chris** will co-ordinate set-up on the day. **Diane** will obtain a licence. The layout is to be in the centre of the Hall (electricity permitting) to maximize interaction with the audience.

6.2 Programme for 2014 – finalized

May: Matt Harvey (31 May) is a joint event with the Red Cross and there will be a link from Matt's webpage using **Diane** as the contact. (**Neill** to confirm Red Cross involvement).

June: Joan is not available in June; update: summer lunch is postponed for 2014.

July: **Ron** does not now need to sound out student concert because the programme is full.

August: **Marilyn** will update the event on Bantham beach at the next meeting (tide dependant).

November: **Mike** (update) has booked Spiffing Tunes for the jazz evening (1 November; BYO; cost under £400).

December: Murder Mystery (Salcombe Players) for 29 November or 6 December with a Christmas theme (**Ron**) still to be confirmed because of pantomime season.

ALSO

- February 2015 Valentine's Day dance: it had been established by Pat C that Mrs Crotty (£400) has retired and Midge has been researching Folk 2 (£300). It was agreed that Folk 2 were a good option with extra variety and that ticket prices could be £7.50. Booking to go ahead (**Pat C & Midge**).
- Puppet show available in the autumn (2014).
- Joint event (curling) with Kingsbridge in Bloom to be investigated (**Diane**); held over.
- The vegetable orchestra will be considered for 2015.
- Pat M had also heard from a 50s/60s/70s band called the Racketts who only require petrol money (£200?) for a booking. This appeared to be a good summer event at £5 per head and BYO. It was agreed that the Car Boot Sale would make way ie 28th June and **Pat M** would book.

Catherine will update the 2014 programme for inclusion in Village Voice.

7. Any Other Business

7.1 Concern was raised about the Hall's involvement in WW1 commemoration in 2014. Pat M explained that there would be an exhibition in August with no charge for renting and other events would be publicized in Village Voice.

7.2 Diane had been given a poster by Donna who wants to hold meditation classes and is trying to gauge interest. It was agreed that this could go up on the noticeboard.

7.3 Pat C requested that there should be four open evenings (ie once a week) for Bowls and this was agreed.

The meeting closed at 6.05 p.m.

Signed:

Date:

The next Committee Meeting will be on Monday 17 February 2014 at 4.30 p.m.