

## MINUTES OF THE PARI SH HALL COMMITTEE MEETING HELD ON

### MONDAY 13<sup>th</sup> JANUARY 2014 AT 4.30 P.M. IN THE YEO ROOM

**Present:** N Irwin (Chairman), L White (Treasurer), C Delafield (Secretary), J Booth, P Crawford, M Elliott, J Le Grice, K Livett, P Macdonald, D Martin, J Munn, R Parkin, M Stickland and C White.

**1. Apologies:** Jeanne Barton, Marilyn Cater

#### **2. Minutes**

The Minutes of the 16 December meeting were agreed and signed by the Chairman.

#### **3. Matters Arising**

3.1 (3.2) Touch screen display to be removed and Peter Hurrell to make good (**Chris**).

3.2 (3.5) **Chris** has chased up the 'Events' section on website and is awaiting a reply.

3.3 (3.7) Publicity to go up a month before an event; proposed programme to be in Village Voice for February/March (**Pat M**). A wooden board for the main road is required and Paul Martin is investigating the option of a reusable banner (**Chris**).

3.4 (4.2) No oil was required as the tank is 6/10 full.

3.5 (4.3) **Lisa** has processed the necessary forms to allow electronic payments (under £500).

3.6 (5.1) Ray will touch up the (sellotape) damage left by the school (**Chris**).

3.7 (5.2) **Mike** will pressure wash the outside.

3.8 (5.3) **Chris** has arranged for the repair of a small roof leak which involved a lead valley.

3.9 (5.4) A quotation for redecoration be obtained and a plan prepared to manage future decorating as part of routine maintenance on a four year cycle (**Chris/Neill**): still ongoing.

3.10 (6.1 & 6.2) [See items 6.1 & 6.2 below for updates on 1<sup>st</sup> Quarter and full Programme action points]  
**Catherine** has updated the 2014 programme; more updates required.

3.11 (7.3) **Diane** has confirmed no clash from bookings by Nola Baylis and Thursday Tai Chi class.

3.12 (7.4) **Diane** has booked licence for 25 January Neil Diamond tribute act. **Jill** and **Pat M** to serve the drinks.

#### **4. Treasurer's Report**

4.1 There was little change from the previous report in December so no further documentation was supplied. The feed-in tariff was £301.42 but interest is still awaited. £144 was paid for draught exclusion, £74.33 for phone, £21 to TEAMAKERS and £14.79 for a new lead.

4.2 For Q1, the licence is £21, caretaker £110 and water rates £75.38.

4.3 SHDC need to receive a further claim for business rates exemption (ie of the remaining 20% which is liable). It was agreed that the Trustees' statement would make clear the use of the Hall as a village amenity to support the continued exemption (**Lisa**).

#### **5. Maintenance Committee Report**

5.1. Roof has been repaired and 3 fence posts replaced including new struts.

5.2 Ray cannot trim the hedge for health reasons so £160 quotation was agreed in order to support local tradesman (**Chris**).

5.3 **Chris** will arrange for the repair of the toilet.

5.4 It was agreed that there should be an overall budget proposed by the next meeting (**Neill/Chris/Lisa**).

## 6. Events

### 6.1 1<sup>st</sup> Quarter 2014 Programme

#### Tim Kliphuis – 23 February

Malcolm Le Grice has produced a poster; Paul Martin will produce at the right size for the new publicity board (**Chris**). After discussion it was felt that a £32 charge by the *Gazette* was not justified despite the new Sunday evening slot. Jemma will be provided with copy (**Judith**). It is a BYO with setup at 1000 on 23<sup>rd</sup>. The other participants are Nigel Clark (guitar) and Roy Percy (bass).

#### AGM – 25 March

Revised date (6pm); minutes have been on display but copies of the accounts needed plus the usual presentations. **Pat M** to take the minutes; chairs to be set up in advance. **Ron** asked that the Hall should be shown as a focus of social activity with less emphasis on the financials.

#### The Porter Family – 29 March

**Mike** has confirmed and last year's poster will be used (with date change). **Chris** will co-ordinate set-up on the day. **Diane** will obtain a licence. The layout is to be in the centre of the Hall (electricity permitting) to maximize interaction with the audience.

### 6.2 Programme for 2014 – finalized

May: Matt Harvey (31 May) is a joint event with the Red Cross and there will be a link from Matt's webpage using **Diane** as the contact. (**Neill** to confirm Red Cross involvement).

June: Joan is not available in June; update: summer lunch is postponed for 2014.

July: **Ron** does not now need to sound out student concert because the programme is full.

August: **Marilyn** will update the event on Bantham beach at the next meeting (tide dependant).

November: **Mike** (update) has booked Spiffing Tunes for the jazz evening (1 November; BYO; cost under £400).

December: Murder Mystery (Salcombe Players) for 29 November or 6 December with a Christmas theme (**Ron**) still to be confirmed because of pantomime season.

#### ALSO

- February 2015 Valentine's Day dance: it had been established by Pat C that Mrs Crotty (£400) has retired and Midge has been researching Folk 2 (£300). It was agreed that Folk 2 were a good option with extra variety and that ticket prices could be £7.50. Booking to go ahead (**Pat C & Midge**).
- Puppet show available in the autumn (2014).
- Joint event (curling) with Kingsbridge in Bloom to be investigated (**Diane**); held over.
- The vegetable orchestra will be considered for 2015.
- Pat M had also heard from a 50s/60s/70s band called the Racketts who only require petrol money (£200?) for a booking. This appeared to be a good summer event at £5 per head and BYO. It was agreed that the Car Boot Sale would make way ie 28<sup>th</sup> June and **Pat M** would book.

**Catherine** will update the 2014 programme for inclusion in Village Voice.

## 7. Any Other Business

7.1 Concern was raised about the Hall's involvement in WW1 commemoration in 2014. Pat M explained that there would be an exhibition in August with no charge for renting and other events would be publicized in Village Voice.

7.2 Diane had been given a poster by Donna who wants to hold meditation classes and is trying to gauge interest. It was agreed that this could go up on the noticeboard.

7.3 Pat C requested that there should be four open evenings (ie once a week) for Bowls and this was agreed.

The meeting closed at 6.05 p.m.

**Signed:** .....

**Date:** .....

**The next Committee Meeting will be on Monday 17 February 2014 at 4.30 p.m.**