

THURLESTONE PARISH HALL

Minutes of committee meeting held
11 January 2016, 4.30pm, Yeo Room

PRESENT: N Irwin (Chairman), P Crawford, A Daily (Secretary), M Elliott, K Livett, P Macdonald, A Martin, C White, L White (Treasurer), B Zaffiro.

1. Apologies received from S Dwyer, J Le Grice, R Parkin, and M Stickland

2. Minutes of meeting held 7 December contained errors and were amended as follows:
Treasurer's **report** Feed in Tariff is due in December not January as stated.

Section 5 should have read that even though Pat Crawford had a torch she felt frightened.

Parish Open Gardens - Lisa White and not Pat MacDonald will discuss Public Liability with Sally Martin.

Events Programme 2016

- **Murder Mystery (7.11.15)** – Midge was unable to report on this at last meeting. The cast member's voice was not as bad in the morning and was unaware that a stand in would also be used. Chris picked up very quickly the need for a microphone. Lesson learnt is always use a microphone. Neill reiterated what a good enjoyable evening it was.
- **Events Programme for 2016 – see separate attachment for list of events.** Neill contacted IMS Prussia Cove and was told to enquire via their website but received no reply. Spiffing Tunes confirmed at a cost of £500. Racketts are returning in July at a cost of £350. Tim Kliphuis is touring so would prefer the end of the year, Judith suggested October when there are Saturdays free, but not heard back yet. No news on High Society as yet. Anna has spoken with Groove Line and they are keen to be included in our programme and can change their repertoire to suit the audience. There are 7 of them and include professional musicians, Anna will find out costs and if agreeable ask if they could perform in March as 3 available dates at present. Neill expressed concern charges appear too be on the increase and need to bear this in mind. PS Groove Line would play for £500 but unable to do March but can we bear in mind other dates or any cancellations.

4. Treasurer's Report

Q4 and yearly report circulated, December invoices now included. Not much happened since last meeting apart from Anna busily replacing items in the first aid kit.

Net income shows as a minus because of the £8000 paid out of the current account for the projector. We have done better than expected and there will be about £4000 profit, which includes £2202 from the Feed in Tariff. Uncategorized expenditure of £89.99 was for ink cartridges. Feed in Tariff paid in December was £364.03. Don't know the interest amount on the deposit account yet but should be around the £60 mark. Beers advert for £55 per annum, Neill spoke to them and they were unaware it wasn't being paid; Jo Parkin will send an invoice to them.

5. Maintenance Committee Report.

Disabled Parking Space – Simon Hurrell given the task at cost of £1375. It will be a high specification and consist of 6-inch reinforced concrete. Pat Crawford suggested painting in angled bays so 3 cars instead of 2 could be accommodated. Chris will look into the practicality of this.

Click share – Tony coming on Friday 15th January and will move receiver from the cupboard to the top of the projector to hopefully cut down on interference.

Light is working in the Ladies loo.

Chris had a good look round the hall, floor looked fine but dust in corners, the skirting boards and dado rail looking scruffy but hasn't been painted since hall built, will task Marcus to clean it and then look at whether will need repainting. Kitchen not too bad though lower cupboards need attention where they get splashed. Neill emphasised the need to keep the hall looking good. Complaints received from some of the exercise classes, as floor has been sticky and messy. Diane has forewarned Marcus about late booking finishing at 6 on a Sunday and the need to clean it for the NIA class on the Monday morning.

Bulb in emergency light has been replaced.

Shutter in kitchen not yet serviced, the company have been chased.

Lisa raised issue of a Bridge Club member not being able to dial 999, Robin and Vlod also tried but failed. They were aware of the need to dial 9 for a line before dialling 999. Difficult to test so Chris will speak to BT.

6. Hall Hire Charges – Paul Martin looked at other websites and they include local rate so Diane thinks this is what Paul will do.

7. Hall Keys. – Diane supplied tags to key holders present; she has a couple more to buy and will then provide a list. **(Diane)**

8. Ariel Photo – General consensus was to hang the photo in the Yeo Room and add date when taken.

9. Diane Martin gave prior notice her 3 years in the post of Bookings secretary is up at the end of June and will be stepping down to pursue other things. Neill thanked her for all her hard work and said she will be missed. Post to be advertised in Village Voice, Chris will send out an e-mail and posters put up in the village. In Neill's absence Diane will be point of contact.

10. First Aid Kit – now well stocked and in Kitchen behind the door. Includes plasters and Anna is trying to get some more dressings. **(Anna)**

11. Defibrillator – Anna asked if the committee would be prepared to site a Defibrillator near the entrance to the hall, have until the end of March to apply for funding and Anna is willing to do this. Committee agreed. **(Anna)**

12. Thurlestone website – Neill once again said how impressed he was, it made for very interesting reading especially back copies of the Village Voice. Diane said January and February bookings now shown but still under construction so Diane not currently using it at the moment.

13. A parishioner came to pick up grandchildren from the hall and found children playing in the store cupboards because there is nothing stating this is not allowed. Something could be put in the letting conditions. **(Chris)**

14. Ray still attends maintenance meetings even though he has retired and also stands in for Marcus, should we give him a token. As Public money need to draw a line otherwise a precedent could be set.

15. **Super Fast Broadband** - Do we have permission to upgrade and pursue this to find out how much it will cost. **(Chris)**

16. **Elliot Veal** not paid for November and December. Diane will contact him **(Lisa)**

17. NSPCC want to hold a Down to Earth Jumble sale in April, how much will this cost. They will be charged £7ph as charity; there are two dates available in April. **(Pat C)**

18. Neill away for 3 months from Thursday and asked for volunteer to stand in as Chairman in his absence, hoping to ask Mike Stickland who was not present at the meeting so will contact and ask. **(Neill)**.

19. Neill has written a thank you note to the couple from the Barns for the donation of the glasses.

20. The son of Jose Pedrick, a previous caretaker of the hall who died last month, has asked if a memorial bench could be put in the car park. There is space for it; Pat will correspond with the son to discuss details **(Pat M)**

Date of next meeting –8 February 2016 4.30pm in the Yeo Room.

The meeting closed at 5.35pm

Signed.....
Chairman

Date.....