

**MINUTES OF THE PARISH HALL COMMITTEE MEETING HELD ON
MONDAY 19th JULY 2010 AT 4.30 P.M. IN THE YEO ROOM**

Present: C White (Chairman), S Barnes (Secretary), P Stanley (Treasurer), J Barton, J Beven, P Crawford, D Houghton, J Le Grice, K Livett, P Macdonald, R Parkin, L White.

1. Apologies: P Hurrell

2. Minutes

The minutes of 7th June 2010 were approved and signed by the Chairman.

3. Matters Arising

3.1 (3.6) More stones have been put down in the car park.

3.2 (3.5) Chris was not able to speak with Jack Rhymes regarding appointment of a School representative on the Parish Hall Committee because he was not at the Parish Council Meeting.

3.3 (5.1) Mike Yeoman has completed the outside painting and has done a good job. He has also submitted a quote for painting inside and this has been accepted by the Maintenance Committee. This work should start in August.

4. Treasurer's Report

4.1 Patrick reported that income during the Second Quarter had been good but there had also been a lot of expenses. Fund raising had been very good with income from the Tim Abel and Huw Wiggin Concert amounting to £1,327.50 with surplus of £647. Congratulations were extended to Pat & Robin Macdonald for arranging this. A donation of £34 was also received from an appreciative person in the audience.

4.2 The grant of £750 from District Councillor Shonaugh Rankin to the Parish Hall was a direct bank transfer and did not appear on the 2nd Quarter figures.

4.3 An invoice from Murch & Baker for work on the heating installation has not yet been received but will amount to £3,000.

4.4 Hire charges are down against budget. June said she would prepare a breakdown of charges since 2006.

5. Maintenance Report

5.1 In the absence of Peter Hurrell, Chris reported that the painting of the inside is in hand. Fire door stays have yet to be fitted.

5.2 The floor in the hall has been badly scratched possibly by young dancers wearing tap shoes. Judith raised the matter with Mrs Eaton, the dance teacher, but was unable to get any information from her. The scratches are too deep to be sanded out.

6. Events

6.1 Tim Abel & Huw Wiggin Concert

This was a great success and thanks were given once again to Pat and Robin for the work they did in arranging it.

6.2 27th July, Boules & BBQ

Arrangements for this event were discussed. The food and drink have been organised. Judith has obtained a licence. Wine will be charged at £1.50 a glass or £8 a bottle; beer at £2 a pint (possibly), soft drinks at 50p. Burgers will be £2 each.

Table tennis will be set up in the Yeo Room. Boules will be outside and bowls with Pat Crawford will be in the main hall. Judith will provide a bagatelle and other games such as table skittles and shove halfpenny will also be available.

June and John will put a notice on the Green.

Helpers will set up tables, chairs and games at 4 p.m. and catering services would be ready to start by 5 p.m.

Notices regarding alternative car parking will also be set up.

6.3 21st August, Cream Tea at No. 1 The Old Rectory

Pat Macdonald will not be able to organise this event this year but she has documented all arrangements from past events and will pass them on to Judith and put a notice in Village Voice. June and John will prepare posters for this occasion and will include "No Dogs Allowed". Tickets will also be prepared.

Crockery, cups & saucers, 6 small tables, 8 large tables & 50 chairs, table cloths, serviettes and knives will need to be moved from the hall. Peter Hurrell's friend did this for us last year.

Approximately 200 scones will be required and most Committee Members volunteered to make at least 24 scones each. Lisa volunteered to get together the items for tea and coffee. Pat will look up her notes to see what is required.

It was decided to hold a raffle and tickets will be sold at the entrance.

The lady who sells cards will be set up in a suitable area and she will require 4 tables (large or small?)

Helpers to arrive to set up at 12 p.m.

In the event of rain a notice will be put up saying that it will be held in the Parish Hall.

Action: All (if possible)

6.4 25th September Autumn Fair

Pat Macdonald said that all arrangements have been put in place similar to last year and she had given all necessary information to all the stall holders.

6.5 16th October, Kingsmen and Panache

The date, time and place will be in the Village Voice. Judith will apply for a bar licence.

Action: JLG

6.6 20th November, Tim Kliphuis Concert

Lisa said that she was already taking bookings for this event. Last year 120 tickets were sold and on that occasion space was left for people to dance. No-one did and so this space need not be left this year so we could sell up to say, 150 tickets. These will be £10 each. We need to establish what the specific number is allowed to be seated in the hall in order to conform with the law.

June said she would continue advertising hall events in Windeatts' window.

Action: CW

6.7 Ideas for Future Events

Chris asked the Committee to "put their thinking caps on" for some different events for the future. Some are listed below:

Circus Berzerkus

Piaff

Mazaika

Jonathan Swinard with 2 singers

Montague Farewell Concert (in Sept. 2011)

Tim Abel and Huw Wiggin with a singer (their own suggestion)

6th Form Musical Concert (Kingsbridge Community College)

Music Quiz Night

Murder Mystery Evening

A Play or Plays (Ron to investigate possibilities)

7. Any Other Business

7.1 David announced that he had decided to leave the Parish Hall Committee. He felt that although he had been involved in the past with the preparations for the new hall he does not represent any particular hall user. Chris accepted and respected David's decision and thanked him for his work on the Committee which had been an enormous contribution to the of the Parish Hall and the Community. David said it had been a privilege to have been a part of it.

7.2 Jean Barton said that preparations on Friday for the Horticultural Show on Saturday 7th August would clash with Bridge Evening on Friday. Although they could use the Yeo Room she thought it would not be big enough to accommodate all the tables and therefore it may have to be cancelled.

7.3 Judith said that she had a complaint from the Thai Chi Class because when the weather was hot the floor became sticky which made it impossible for feet to slide. Chris said that there is not a solution to this problem but thought that when the oil dries out it would gradually deglaze.

There being no further business to discuss the meeting closed at 6.15 p.m.

Signed: *C. H. White*

Date: *6/9/10*

The next meeting will be on Monday 6th September at 4.30 p.m. in the Yeo Room.

