

MINUTES OF THE PARI SH HALL COMMITTEE MEETING HELD ON

MONDAY 7th JULY 2014 AT 4.30 P.M. IN THE YEO ROOM

Present: N Irwin (Chairman), L White (Treasurer), C Delafield (Secretary), P Crawford, M Elliott, P Macdonald, J Munn, D Martin and M Stickland.

1. Apologies: Jeanne Barton, Marilyn Cater, Judith Le Grice, Karen Livett, Ron Parkin and Chris White. Jeanne has resigned from the Committee in light of her illness.

2. Minutes

The Minutes of the 19 May meeting were agreed and signed by the Chairman.

3. Events

3.1 (3.2) The 'Events' section on the website is no longer functioning. It was agreed that some other form of update and online presence needed to be created. **Pat M** agreed to advertise for a webmaster in 'Village Voice' and look into the South Milton model.

3.2 (3.3) Paul Martin has created the second frame for a free-standing poster and it was felt that this had brought more people in to the Racketts evening. **Diane** to convey our thanks to Paul.

3.3 (3.3) 2014 Programme

Matt Harvey – 31 May

This proved to be a super evening with a profit of £141.24. The Red Cross were delighted but it was felt that there could have been increased benefits from their bringing in audience numbers. It was agreed that Matt Harvey should be on the programme for 2016 (**Neill**).

The Racketts – 5 July

This was a great evening with many positive comments and a profit of £150. Again there was potential for a repeat event. **Neill** will write special thanks to Pat Clarke and Wendy Neukirchen for providing accommodation; he also thanked Pat M.

Barbecue, Bowls and Boules – 29 July

Diane to obtain a licence and **Lisa/Chris** will buy drink to run the bar. Set-up will be from 4pm on the day (runs 6.00 – 8.30pm).

Last Night of the Proms – 13 September

Set-up at 10.00 with tables for supper event; the evening is 7.00 for a 7.30pm start with donations.

Autumn Fair – 20 September

Pat M will notify hall users/stallholders. Tables will go out at 9.00 and the Hall will be available from 10.00 for event from 2.00–4.30pm.

G&S – 27 September

10.00 set-up with licence; **Diane** will check on her 'limit' for licences and ask someone else to apply if necessary.

3.4 (3.6, 3.7) 2015 Programme

- **Diane** has had no response from the 'hall and hearty' group but will try again.
- **Pat M** has contacted Tim Abel who would be happy to come. It was suggested that 21 March or the end of April would suit.
- A response from KCC was awaited (**Ron**).
- **Diane** will pursue a potential Frank Sinatra/café style evening.

4. Treasurer's Report

4.1 Lisa handed out Q1 and Q2. Net income for Q2 was £63.99 with final bank interest still awaited. The garden furniture cheque cleared when presented for the second time. The election income has been a bonus and one wedding is provisionally booked for 2015. Expenses include the new display board plus

boiler and fire extinguisher service. There has been a complaint to the company who serviced the fire alarm as there was an immediate breakdown (**Lisa**). Insurance has been reduced by £400 and electricity is over £100 in credit (**Lisa** to recoup). The redecoration estimate of £3300 under Repairs has been carried into Q3 which would show a loss; commences 1st week of August.

4.2 Events finance

<i>Matt Harvey</i>	Income	£260.00 (52 tickets at £10/2)
	Expenditure	£150.00 (shared with Red Cross)
	Advertising	£21.00 (shared with Red Cross)
	Bar Sales	£145.60
	Bar Expenditure	£72.36
	Licence	£21.00
	Net Profit	£141.24

<i>Racketts</i>	Income	£400.00 (80 tickets at £5)
	Expenditure	£250.00 (band expenses)
	Net Profit	£150.00

5. Maintenance Committee Report

- 5.1 (5.1) Touch screen display has been removed; Peter Hurrell to finish rendering (**Chris**).
- 5.2 (5.2) Sellotape damage left by the school will be repaired during redecoration.
- 5.3(5.3) It was suggested that a more convenient outside tap could be fitted extending from the gents' toilets (**Chris**).
- 5.4 (5.4) Toilet repair to be identified and completed (**Chris**).
- 5.5 (5.5) Ron has passed the list of caretaker duties (2005) to Chris. **Neill** would like to see it.
- 5.6 (5.6) Air handling system filters have been bought for fitting (**Chris**).
- 5.7 (5.7) The Maintenance Committee to revisit the problem of the damaged handrails (**Chris**).
- 5.8 (5.8) Paul Martin will check over the old water heater (**Diane**). A new one has been bought at a cost of £387 after efforts to reuse proved fruitless; it needs to be fitted (**Chris**).
- 5.9 PAT testing takes place on 11 July.
- 5.10 New chippings and cones have been ordered for the car park.
- 5.11 The clock remote is not working; Daniel Knight will investigate (**Chris**).
- 5.12 The floor will be oiled again in 2015. The carpets will be cleaned again after the decorating in August (**Chris**).
- 5.13 Dishwasher service has resulted in £102 bill for repairs to detergent pump. Fire alarms have also been serviced.

6. Any Other Business

- 7.1 It has been suggested that the front of the Hall needs weeding. Jane Stanley has previously done it when she lived opposite; passed to Maintenance Committee (**Chris**).
- 7.2 It was suggested that the kitchen needs to be deep-cleaned every two months; passed to Maintenance Committee (**Chris**).

The meeting closed at 5.40 p.m.

Signed:

Date:

The next Committee Meeting will be on Monday 8 September 2014 at 4.30 p.m.