

**MINUTES OF THE PARISH HALL COMMITTEE MEETING HELD ON
MONDAY 8TH JUNE 2009 AT 4.30 P.M. IN THE YEO ROOM**

Present: C White (Chairman), P Stanley (Treasurer), S Barnes (Secretary), J Barton, M Cater
P Crawford, P. Hurrell, J LeGrice, K Livett, P Macdonald, R Parkin

Apologies: J Bevan, L White

1. Minutes

- 1.1 The Minutes of the meeting of 27th April 2009 were approved and signed by the Chairman.

2. Matters Arising

- 2.1 **Car Parking.** Chris had circulated information re Car Parking Services. It was agreed that we would not consider this system at present. It could cause bad feeling in the village and would also require volunteers to make it work properly.
- 2.2 (7.1) Ray and Ron have agreed to having their names added to the list to assist Judith with bookings and opening the hall. Judith will recreate a sign to incorporate their names. **JLG**

3. Treasurer's Report

- 3.1 Patrick presented the First Quarter information. In reply to a question from Pat Macdonald regarding funds raised at events the Treasurer agreed that expenses could be taken from the funds and the remaining money handed to the Treasurer but he must also be given an account of the expenses involved in organising an event. Patrick will add an extra line to show the net amount made for fund raising. Total fund raising to date amounted to £1,070 less costs of £756. **PS**
- 3.2 Income for April was £1,114 and for May £1,784. Some costs of Photographic Exhibition have to come out of this but the budget is well on target.

4. Maintenance Committee Report

- 4.1 Peter Hurrell reported that the chippings on the car park will need to be raked at some time.
- 4.2 When Timber Jack has secured the posts the lights can be fixed back on to the posts. **PH**
- 4.3 Chris has arranged for David Chapman to insert a new piece into the Hall Floor where it was damaged.

The yellow lines have been fixed and the floor will be treated when repair is completed. We await a quote for repairing the fire doors.

- 4.4 The Store Room is so full up that a Health and Safety inspector may not approve. It could be extended by about six to eight feet towards the garage and up to the first window. As everything stored there is used regularly nothing could be moved into the roof space. Discussions will need to take place with the Local Authority and Building Regulations checked. **CW/PH**
- 4.5 The spray tap for the kitchen has not yet been received. Peter will chase. **PH**
- 4.6 Judith asked if hall users were allowed to use their own electrical equipment in the the hall. Chris will speak with Tony Marder. **CW**

5 Events

- 5.1 **Cream Tea and Roses.** Sunday 21st June. Pat made a list in 2005 at a similar event which will help in deciding arrangements for this coming event. She has several volunteers to make scones. Jean Barton will look after the raffle but will need some good quality prizes. Peter Hurrell will arrange for large items to be transported in the morning and the ladies will arrive in the kitchen at Lower Kerse at 2 pm. David Houghton has gazebos if it should rain. Chris will send out notice of the event by email and will man the gate. **PM/CW/PH/PC**
June and John have delivered 95% of posters.
Pat Crawford volunteered to put a notice in Windeatts display window.
- 5.2 **BBQ and Boules** 28th July
- This event has been advertised in Village Voice. David Houghton and Kit Marshall have costed out the food at £2 a head. A decision needs to be made on how much to charge customers. Instead of charging for entrance there would be a fee for each game, say £1 and food would be bought separately. Children aged 10 and under would not be charged to play the games.
A licensed bar will be required from 6 – 10 pm. Judith will apply for a licence. **JLG**
- 5.3 **Lost Gardens of Helligan** 10th October. To be arranged.
- 5.4 **Widdecombe Wag.** Lisa has spoken to him and the fee would be £160 for a talk about Dartmoor. She will try and arrange this for Saturday 5th December or failing this the 12th December. It was suggested that a bring your own picnic could be taken during the interval. **LW**
- 5.5 **August.** Ron will try and organise a musical evening or a one act play for August. **RP**
- 5.6 **“Celebrating Stephan Grapelli”.** 14th November. Judith will email Tim Kliphaus to formalise this event. Further details will be in the next issue of Village Voice. **JLG**

5.7 **Villages in Action.** Pat and Robin went to see the “menu” of future events for 2010. It was agreed that Mervyn Stutter from Flying Pickets could be booked for 13th February or 13th March. This would be an evening of Music and Comedy. **CW**

6. Any Other Business

6.1 It was agreed that the minimum time for booking the Parish Hall facilities is one hour.

6.2 Jean Barton said that at her Bridge Evening cold air was coming down on the players. Chris explained the time switch system which operates in the Hall and users can turn the timer and control switch in the entrance hall on or off to suit their needs.

6.3 Judith said that the fire doors had been found open recently. Whoever is responsible for locking up should check the doors before leaving.

6.4 Pilates has cancelled their booking of the Hall.

6.5 Ron said he would look into the question of the Prowse’s right of way. **RP**

6.6 Chris needs a volunteer to keep the Events Diary up-to-date. Pat said Robin may be of help.

The meeting closed at 5.40 p.m.

Signed:

Date:

**The next meeting will be on Monday 20th July at 4.30 in the Yeo Room.
Please let Shirley know if you are unable to attend.**