

THURLESTONE PARISH HALL

Minutes of committee meeting held
13 June 2016, 4.30pm, Yeo Room

PRESENT P Crawford, A Daily (Secretary), S Dwyer, J Le Grice, N Irwin (Chairman), K Livett, P MacDonald, A Martin, D Martin, M Stickland, C White, L White (Treasurer). B Zaffiro.

1. Apologies received from M Elliott.

2. Minutes of meeting held 18 April 2016 agreed and signed.

3. Booking Secretary

As no one has come forward who suits the requirements of the position, Diane will not step down just yet. She produced a draft for a new advert for the post stating it will purely be computer based without the need to come to the hall, except for the regular committee meetings. It was agreed that this was necessary so the applicant can engage with the rest of the committee. Once advert finalised it will be displayed in the Post Office, School and Hall before appearing in the August edition of the Village Voice, if post still vacant. Diane happy to continue with Hall based tasks. Should the need arise for to position to become paid to attract interest, Neill required the committee to agree a figure, £50 was settled upon.

4. Events Programme 2016

- **Spiffing Tunes (14/5/2016)** – This was cancelled the Thursday before and Mike asked if the committee would be willing to make an ex-gratia payment in lieu of cancellation. £120 was agreed upon. **(Mike)**
- **Queen's 90th Birthday Cheese and Wine (12/06/2016)** – The Chairman thanked all those who helped to make this a rip roaring success appropriately 90 tickets were sold. Several members of the committee were stopped by people, who said how much they enjoyed the occasion. Ticket sales and donations from councils amounted to £750 and costs incurred came to approx. £385.73 so overall £365.27 has been added to Parish Hall funds. The donations from the Councils covered the cost of the food. Neill has written to Judy Pearce thanking her for the donation of £100 from the District Council and once the donation of £200 has been received from the Parish Council a thank you will be sent to them. **(Pat M)**
- **Open Gardens – (19/6/2016)** – All 6 gardens finalised. Monica Dickens will be helped by family members, Anna will be at the Cooks, Chris and Lisa at the Rigby's, Diane and Judith at the Old Rectory and Alison at the Tregelles'. Pat will be at the Parish hall selling tickets and maps. Each garden will also have a supply. Vera is organised regarding teas, her husband will pick up the small tables. Sue asked for two tables for sale of plants. She will get balloons for Paul Martin to inflate before distributing to each garden. The Church car park is arranged and Anna and David Martin will put sign up on main road. Mike expressed concern about the state of the path along the back of the hotel golf course, which people

may use. Neill to raise this with the Hotel. All helpers to be in position for 12.45.
(Sue)

- **Racketts - (02/07/2016)** – All in hand, advert appeared in Village Voice. Billboard poster going up soon, Pat already received bookings for a 12 and two 8s. Robin MacDonald will be on the door as Lisa is away. Stage set up required at 10am Diane to arrange. **(Pat M)**
- **Family Fun Day – (26/07/2016)** - Telephone Box Committee happy and ready to go. Need to ask the Palmers about the Boules, Chris and Lisa will do the bar, Pat C the bowls. Contact Graham Worrall about Splat the Rat. Chris to ask the Stanley's and the golf pro for Skittles and golf game. As the tickets system worked so well last year will do the same this year.
- **Gilbert and Sullivan (12/11/2016)** –Mike will now take responsibility for this event. **(Mike)**
- **Tim Kliphaus** – Judith e-mailed his secretary asking if he is available for any of the following dates 18/2, 18/3 or 25/3, no reply as yet.

5. Treasurer's Report

Q2 circulated. Income from donations received were £271.81 from Thurlestone Probus, which folded and shared their funds between 3 charities, £50 from Juliet Atkins, both have been thanked. Garden furniture man paid. £208 for the Election of the Police Commissioner will also receive this amount for the Referendum. Held 4 private parties and a wedding. The Vision of Light Exhibition raised £196, Non Parish- Avon Forum, school hiring tables and £2 for Teamakers. Event was Cheese and Wine.

Expenditure for disabled bay light, hearing loop, anti glare covers, extra cutlery and crockery, tray for dishwasher, 3 storage boxes and a new thermostat. This was offset by a former Chairman giving us £1000 to cover the cost of the disabled parking bay and light. New scissors required as others missing again, also need more paper tablecloths. £10 for computer paper for Diane. Telephone and Internet costs offset by refund from BT. £100 for deep clean of the kitchen. Water rates higher last time, Chris found problem with the overflow this has been remedied but won't know if made a difference till next bill. Fire extinguishers serviced and 2 redundant ones taken away at a cost of £5 each. Alarm serviced and Electrical 5 year check done, which cost £528, boiler serviced for £106.20. With another month to go should be ok this quarter.

6. Maintenance Committee Report.

- Floor Cleaner - Had 3 demonstrations of the cleaner, which costs £1296, but oils the floor as well, thus saving us £600 a year therefore will pay for itself in two years. Marcus can use it weekly and it will be much more effective than a mop. We have applied to Rufus Gilbert for £2000 from the funds available in the Invest in Devon scheme this will cover cleaner well as £750 for new laptop and an upgrade of the CCTV cameras. Cleaner will be purchased but other items can wait until funds received.
- **Electrical test** – this highlighted faults which are not obligatory to remedy but advisable, decision taken to do smaller cost faults and leave the more costly item, lack of RCD protection, until nearer the end of the Council financial year to see if any funding is available.
- Phone rate charge has been recalculated and has made a small difference.

AOB

7. Charities Commission – Neill needs to complete the form in for this, is committee happy with having 6 Trustees, who are: Neil, Karen, Pat M, Lisa Chris and Judith Committee agreed this was sufficient.

8. Parochial Church Council – Karen will replace Ron as the representative.

9. Chair seat covers – Need more and Bridge Club complains they are not comfortable. Pat Crawford will ask for a quote for replacement pads for the existing cushions. Lisa has looked for new ones but found nothing suitable so far. Neill said Bridge Club are welcome to donate replacements more to their liking.

10. Hand Dryers- not very good, Chris will look into cost of replacements.

11. Car Parking - still problems with parents parking inconsiderately or blocking people in. 2 further complaints from Sue Bain of Line dancing. Neill to write to school.

12. Chris looking into putting up a mirror to help when leaving car park.

13. Enquiry asking if we would be willing to loan out all our tables and chair for a wedding in a marquee, but it was considered the risk of damage would be higher than the small gain.

14. Paul Martin wants to know if Neill is happy for archived Parish Hall minutes to appear on the website. He is.

15. Diane will send an e-mail with performance act artists we may be interested in using in the future.

Date of next meeting – 11 July 2016 in Yeo Room at 4.30pm

The meeting closed 6.10pm

Signed.....
Chairman

Date.....