

**MINUTES OF THE PARISH HALL COMMITTEE MEETING HELD ON MONDAY**  
**8<sup>th</sup> MARCH 2010 AT 4.30 P.M. IN THE YEO ROOM**

**Present:** C White (Chairman), S Barnes (Secretary) J Beven, P Crawford, P Hurrell, J LeGrice, K Livett, P Macdonald, L White

**1. Apologies:** J Barton, M Cater, R Parkin, Patrick Stanley

**2. Approval of the Annual Accounts for 2009**

Mr David Martin, Independent Examiner of Accounts, attended the meeting to discuss the Trustees' Report and Accounts for the year ended 31 December 2009.

One or two changes on Page 2 were pointed out:

The Chairman said that his entire address should be inserted on page 2.

June Beven said that our Barclays Bank is at Newton Abbot and not Kingsbridge.

The management committee met on 8 occasions in 2009.

Pat Macdonald said that the Horticultural Show is not a Parish Hall fund raising event.

It was agreed that the surplus made this year would be added to the designated reserve fund which currently stands at £35,000.

**3. Minutes**

The minutes of 18<sup>th</sup> January 2010 were approved and signed by the Chairman.

**4. Matters Arising**

4.1 (3.2) The first aid box has been fixed on the wall in the kitchen next to the hand dryer.

4.2 (3.3) Following further discussions with the school Chris said that in order to assist them with their current problems caused by the building project, he had agreed to allow 4-6 cars to park tidily in the right-hand corner of the car park. The school has arranged for Charlie Mitchelmore to stand at the car park entrance in the morning and send parents, other than those for Pearson's School, to Court Park.

4.4 (5.1) Chris expressed big thanks to Pat and Robin Macdonald for purchasing the new tablecloths which have now been used for the first time. They are being stored in the electrical cupboard.

4.5 (6.3) The Bridge players have been asked to make "sausage" draught excluders which will help to stop the draught coming from the Store Room.

4.6 (8.1) Prowse's Planning Application had been looked at and no problems were found.

## 5. Committee Membership

The Wednesday and Friday Bridge Clubs have amalgamated and Jeanne Barton was voted in as the Parish Hall Representative. It was agreed that Lisa White should now be Representative for Village Voice leaving Pat Macdonald representing the Horticultural Show.

## 6. Treasurer's Report

- 6.1 June said that the current brochure was now out of date and offered to produce a new brochure with particular emphasis on private functions which Judith can include with her booking forms. **Action: JB**
- 6.2 Judith said that the School have a booking for one hour in the middle of Friday which they sometimes don't use. This can cause a problem when the Hall could be booked for the whole day and can result in people deciding to go elsewhere. It was suggested that the School should give notice when they are not going to use that hour.

## 7. Maintenance Committee Report

- 7.1 Peter reported that Mike Yeoman will paint the outside in March/April. He will also give a price for coving in some areas and painting in other areas inside the Hall.
- 7.2 There have been lengthy discussions regarding the heating problems. Chris explained the work which will need to be done in order to improve the current situation. This would probably cost in the region of £2,000- £3,000. The Committee agreed that this is essential work and that it should go ahead.
- 7.3 As things are at present it was agreed that the Caretaker should be asked to set the timing of the heating to suit the users.
- 7.4 The railings for the fire door would be fixed soon.
- 7.5 The Caretaker had suggested that a porch could be built. Although the Committee did not think this to be necessary, Peter suggested that it could be incorporated in the Planning Application for the new store.
- 7.6 David has organised the preparation of new notice boards.
- 7.7 It was suggested that the disabled car parking bay was widened which would give room for two cars. This would cost about £800 which may be less VAT if it is for disabled people. June to check this before a decision is made.  
We have been asked to put up a sign stating that a Disabled Badge must be displayed in any car using this space.

**Action: JBeven**

## 8. Events

8.1 The Widdecombe Wag evening was very successful and £600 was raised. Lisa was thanked for organising this.

8.2 The Tango Evening was very successful and thanks were extended to Ron Parkin for arranging this evening.

8.3 **Animals of the Arctic and Antarctic – 24<sup>th</sup> April**

Peter Fuchs' fee would be a minimum of £250 and this would go to the Foundation. It was agreed that he should concentrate his talk on the animals and maybe just touch upon the subject of global warming. There would also be a questions and answers session. The evening will start at 7 p.m. and should finish at about 9 p.m. as there may be children attending. The cost will be £7.50 for adults and £2.50 for children up to 16 years old. A licence to sell wine will be required. June will prepare posters.

**Action: JB/CW**

8.4 **Musical Evening – 1<sup>st</sup> May**

Ron has arranged with Robin Brett for another "Concert for Megan" evening of light music. Local musicians and singers will entertain with songs, violin, piano and cello. Details of ticket costs and other requirements such as refreshments have yet to be arranged.

8.5 **Boules and BBQ – 27<sup>th</sup> July**

Arrangements would be as last year with David Houghton and Kit Marshall organising the food.

**Action: DH**

8.6 **Cream Tea – 21<sup>st</sup> August**

This will be held in Old Rectory Gardens.

8.7 **Kingsmen and Panache – 16<sup>th</sup> October**

Chris said that the Kingsmen and Panache are committed to several shows from September to December and thought this may limit the number of tickets being sold for another concert in Thurlestone. The Committee decided that local people would prefer to come to the Parish Hall rather than travel to Kingsbridge or elsewhere.

**Action: CW**

8.8 **Tim Kliphuis - November**

Judith would contact Tim to confirm a date.

**Action: JIG**

8.9 **Suggestions for Possible Future Events**

8.9.1 Evening with Hotel Chef on "Cooking with Left-overs".

8.9.2 Music Quiz with Roger Brownhill.



## 9. Heartstart

Chris had received a letter from Kingsbridge Rotary Club regarding training people in basic resuscitation routines. No-one volunteered to go on the course. The Parish Plan has similar ideas.

## 10. Children's Workforce Development Council

This was of no interest to the Parish Hall.

## 11. Any Other Business

11.1 Chris said that one of the large tables has buckled and was unusable. It was agreed that we should be able to manage without it.

11.2 Pat Crawford said that items in the store area such as ladders, have not been stored correctly and this has made it difficult for the Bowls Group to get their mats out. Pat Macdonald agreed to see if the problem had been caused by the table tennis players.

**Action: PM**

11.2 Judith said that on Thursday 1<sup>st</sup> April up to Saturday 3<sup>rd</sup> April some beer barrels will be deposited in the hall and must not be moved.

11.3 The AGM for the Parish Hall will be held on Tuesday 13<sup>th</sup> April at 6.30 p.m.

There being no further business to discuss the meeting closed at 6.10 p.m.

Signed: .....

Date: 28/4/10.....

**The next meeting will be on Monday 26<sup>th</sup> April at 4.30 p.m. in the Yeo Room**