

**MINUTES OF THE PARISH HALL ANNUAL MEETING HELD ON  
TUESDAY, 29<sup>TH</sup> MARCH 2011 IN THE PARISH HALL**

**Present:** C White (Chairman), P Stanley (Treasurer), S Barnes (Secretary),  
J Barton, J Booth, M Cater, P Crawford, P Hurrell, K Livett, J Le Grice  
J Munn, R Parkin, L White + 14 members of the public

The Chairman welcomed everyone to the meeting which commenced at 6.30 p.m.

**1. Apologies**

Apologies were received from M Stickland, N Irwin, J Beven and P Dear

**2. Minutes of 2010 AGM**

The minutes of the previous AGM held on 13th April 2010 were circulated and Karen Livett proposed they be accepted and this was seconded by Jeanne Barton. The Chairman signed and dated the minutes.

**3. Matters Arising**

There were no matters arising.

**4. Chairman's Report**

The Chairman presented his report with visual aids on the screen listing the main users of the hall and the income received during the past year. He said that it had been a very successful year with a good income. He was also pleased to announce that he had recruited four new members to join the Committee, Neal Irwin who had agreed to be Deputy Chairman, Jill Munn, Joan Booth and Michael Stickland. They have already proved to be very useful members of the team.

Income from hire charges for private events is the top earner but the Bridge Club is still our greatest user. This year the school will not be a high user as they will eventually start using their own good facilities. This has resulted in us having more space in the storeroom and we no longer need to extend this area. Other regular hall users have remained constant throughout the year. We also have a new Pilates class which will help to make up for the loss of the school use.

We have had a huge success in fund raising. The budget for this year has been set at £5,000. We have spent money on heating and decorating without having to go into the fund which we have set aside for maintenance. Our income is stable but utility costs, mainly oil, are steadily increasing. We have built up a substantial surplus but interest on the money does not cover what we lose in inflation. The Committee agreed unanimously not to put up hire costs this year.

There is a possibility of up-grading some of the stage lights so that they can be adjusted from the ground for safety reasons. This will be covered by fund raising or the fund set

up for such purposes. There is also £1,000 bequest from Joan Galloway and this could also be put to good use.

Our plans for the rest of the year will include the Lincoln College Choir which will be a huge success without profits from the bar. Tim Kliphuis has contacted us suggesting he would be happy to come back again. A decision will need to be taken on when as he is very booked up for most of this year. The Royal Wedding will be celebrated at the Hall with a "street party" type of arrangement. We have a cheese and wine lunch in June at David and Kitty Cooke's garden, a Boules & Barbecue in the summer holiday period; our very popular Autumn Fair and another visit from Circus Berzercus with a different show. A New Year Party is also a possibility.

The Chairman thanked the Committee and the Maintenance Committee and regular helpers for their work throughout the year especially Malcolm Le Grice, Brian Munn, Graham & Val Palmer, also John and June Beven for making and distributing posters. He also thanked Ray Tavender for the work he does and David Martin who does our accounts.

**5. Receive and Accept Accounts for Calendar Year 2010**

The Treasurer thanked David Martin, the independent examiner, for his work on our accounts; Judith Le Grice for booking out the Hall and Yeo Room; and June Beven for invoicing and collecting funds. He said that it had been a successful year and although the surplus is a bit down from last year, all work on necessary maintenance such as heating and decorating had been carried out. Jane Stanley proposed the acceptance of the accounts and Gillian Marshall seconded the proposal.

**6. Election of Officers**

The Chairman, Treasurer and Secretary agreed to remain in office.

**7. Any Other Business**

Rosemary Mackay thanked the Chairman for his work throughout the year.

The meeting closed at 6.49 p.m.

Signed: J. P. White

Date: 20/3/12

## PARISH HALL 4th QUARTER 2011

	4th Quarter		12 Months	
<b>Income</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
Hire Charges	2052	2200	8551	9250
Private Events	633	500	2777	2300
Fund Raising	1801	900	7958	4900
Donations	0	75	100	350
Interest	79	60	337	240
<b>Total</b>	<b>4565</b>	<b>4660</b>	<b>19723</b>	<b>17040</b>
<b>Expenses</b>				
Caretaker	380	380	1370	1370
Cleaning Materials	28	50	110	200
Utilities	746	1500	3542	4500
Insurance	0	0	1602	1850
Secretarial Expenses	95	50	173	200
Event Costs	1288	400	4316	2000
Sundries	138	70	208	300
New Equipment & Repairs	521	900	16219	4500
<b>Total</b>	<b>3196</b>	<b>3350</b>	<b>27540</b>	<b>14920</b>
<b>Surplus</b>	<b>1369</b>	<b>385</b>	<b>(7817)</b>	<b>2120</b>
New Equip & Repairs	521	900	4104	4500
Less Solar Panels				
<b>Surplus</b>	<b>1369</b>	<b>385</b>	<b>4298</b>	<b>2120</b>
<b>Bank Balance</b>		<b>£53706</b>		
<b>Fund Raising</b>				
4th Quarter	Income	1801		
	Costs	1288		
	<b>Surplus</b>	<b>513</b>	<b>Budget</b>	<b>500</b>
12 Months	Income	7958		
	Costs	4316		
	<b>Surplus</b>	<b>3642</b>	<b>Budget</b>	<b>2900</b>
<b>New Equipment</b>	<b>4th Quarter</b>		<b>12 Months</b>	
<b>Maintenance</b>	<b>0</b>		<b>14442</b>	
	<b>521</b>		<b>1777</b>	

## PARISH HALL BUDGET 2012

	Income				Total	Ex Fund raising	2011 Actual	2011 Budget
	Quarter 1	Quarter 2	Quarter 3	Quarter 4				
Hire Charges	2575	2275	1825	2075	8750		8534	9250
Private Events	600	600	600	500	2300		2952	2300
Event Income	2100	0	1550	1000	4650		7990	4900
Donations	50	50	50	50	200		100	350
Interest	75	75	75	75	300		337	240
FIT etc	200	500	500	200	1400			
<b>Sub Total</b>	<b>5600</b>	<b>3500</b>	<b>4600</b>	<b>3900</b>	<b>17600</b>	<b>12950</b>	<b>19913</b>	<b>17040</b>
<b>Expenses</b>								
Caretaker	350	400	350	400	1500		1370	1370
Cleaning Mtrls	50	50	50	50	200		112	200
Utilities	1500	900	600	1000	4000		3542	4500
Insurance		1850			1850		1602	1850
Secretarial Exp	50	50	50	50	200		173	200
Event Costs	1400	0	200	600	2200		4316	2000
Sundries	70	80	80	70	300		288	300
Maintenance	900	250	250	250	1650		4103	4500
New Equip.		1000	1000	1850	3850			
<b>Sub Total</b>	<b>4320</b>	<b>4580</b>	<b>2580</b>	<b>4270</b>	<b>15750</b>	<b>13550</b>	<b>15506</b>	<b>14920</b>
<b>Total</b>	<b>1280</b>	<b>-1080</b>	<b>2020</b>	<b>-370</b>	<b>1850</b>	<b>-600</b>	<b>4407</b>	<b>2120</b>