

THURLESTONE PARISH HALL

Minutes of committee meeting held
14 March 2016, 4.30pm, Yeo Room

PRESENT P Crawford, A Daily (Secretary), S Dwyer, M Elliott, J Le Grice, K Livett, P Macdonald, A Martin, R Parkin, M Stickland (Acting Chairman), C White, L White (Treasurer).

1. Apologies received from N Irwin (Chairman), B Zaffiro.

2. Minutes of meeting held 8 February 2016 agreed and signed.

3. Events Programme 2016

- **Grooveline (19/3/2016)** – All 7 of the band will be performing. About 72 tickets sold so far, Anna and Lisa will liaise to ensure no duplications. Working group of 3 for stage and lights with help from some of the band members. Anna asked for help setting up tables. **(Anna)**
- **Open Gardens – (19/6/2016)** - Sue has 6 gardens including her own. Vera Pailthorp will provide teas. W I taking out additional insurance which should cover Sally Martin's concerns with regards to the steepness of her garden. A disclaimer could be put on the bottom of the information sheet. Decided should be between 1pm and 5pm and sheets could be collected from either the Parish Hall or possibly the Church Hall which is more central but would incur a small charge. Sue will also be selling perennials she has potted up. Posters in the next two editions of the Village Voice. **(Sue)**
- **Spiffing Tunes (14/5/2016)** - Advert also required for Spiffing Tunes in Village Voice. **(Mike)**
- Mike confirmed The Porter Family was available on 15 October but this clashed with the Curling event being organised by the W I. It was decided as we already have 8 events planned this would suffice.
- **Queen's 90th birthday** – Ron to speak to the Houghtons to ascertain if the Telephone Box Committee are organising anything. The Hall is available on 11 June if required. Buckland are having a street party. **(Ron)**.

4. Treasurer's Report

Statement of Financial Activities and Balance sheet for 2015 and Q1 for 2016 were circulated. Cheque a/c holds £10,428.43 and Deposit a/c £52,571.71. Lisa noticed stock of oil is wrong and will do an adjustment. She is hoping Gavin Price will check the books. Starting to receive money for parking permits for the cottages except from the new owners of April Cottage. A £60 donation was received from George Hubbard. Uncategorized Income is £4 for Teamakers when Chris helped out Jan Meredith. Events £50 is the deposit for High Society. Wedding was Simon Hurrell's in main hall. New equipment – reflective tape for bollards and new part for rope lights. Telephone and Internet has reduced slightly as changed provider to PlusNet. Paid out for cleaning materials and property insurance. Electricity going up to £147 a month, but will probably come down later in the year. Lisa will look into getting another supplier.

5. Maintenance Committee Report.

- **Disabled Parking Space** – Work started today. Pat Crawford asked how the parking bays would be facilitated, could there be more than 2 spaces. Chris will wait until work finished so he can evaluate the most effective way to provide spaces.
- **Click Share** – Worked well for wedding. Tony hoping it will be more reliable now it has been moved. Members of the committee could be trained on this so can be used by others using the hall such as the W I.
- **Cleanliness of the Hall** – Problem after the wedding when Chris and Diane had to clean floor, has since settled down. Chris looking into the possibility of getting a Floor Cleaner and has spoken to PWS who provide our cleaning materials, waiting for them to get back, should then be able to get it at trade price. Midge raised the issue of the cleanliness of the kitchen, which was not in a pristine condition that morning, in particular the condition of the washing up bowl and round the sink. Mike proposed the purchase of a new washing up bowl and for the kitchen to be deep cleaned every 6 months, which was agreed. Also dishwasher tray needs to be replaced as rusting. New spoons and mugs needed, Judith and Karen to carry out an audit of cutlery, cups and mugs. Round silver trays missing, Diane to ask the last users of the Hall if they inadvertently took them home. Ron suggested someone could take a regular inventory.
- **Hearing Loop** for the amplifier has been ordered and will in on 12 April.
- **999 Calls** - Chris is sure problem was with the BT line, no longer have to dial an outside line but how do you test it, has to speak to PlusNet on another matter so will raise it with them.
- **Printer** – As unable to get replacement parts for old colour printer which the Parish Council purchased for us 10 years ago, the Editor of the Village Voice has purchased a new Laser colour Printer which is now in the cupboard, the old one is with Chris who will continue to use it for posters until toner runs out.

AOB

6. Bookings Secretary – Still no response. Discussion took place as to whether this should be a paid position, would rather not do this unless necessary, advert will go in Village Voice stating a small remuneration could be given and see if this prompts any response. Position needs to be made interesting to appeal to the right person, Diane will note down how many hours the duties take her and update the job description. Diane has done a very good job. (Diane)

7. Defibrillator – Anna not had a chance to look any further but was told the British Heart Foundation may be supplying more funding so did she have the committee's permission to apply as soon as she hears. Permission given. (Anna)

8. Super Fast Broadband – Permission given to upgrade to 80 mgs. (Chris)

9. Memorial Bench for Jose Pedrick. - Pedrick family hoping to install bench on 7 April will let us know exact time shortly. Chris or Paul Martin will attend with Alison. WI bench has already been moved and Karen has spoken to Peter Hurrell about painting both WI

benches which he will do now weather improving. Benches also have nails sticking up which need to be checked. **(Chris)**

10.Parking- Leaflet put on cars stating car park for Parish hall use only and now seems to be less of a problem. Mike carried out research of his own and found cars parked with permits 5 years out of date. These are renewed every year so need to be monitored.

11. Neighbourhood Plan – Kit Marshall asked what our requirements would be for the future both practical and impractical – More parking, bigger revamped kitchen, more storage. Neill would like more groups such as Brownies and Scouts. More enquires are coming through the website, new Pilates class starting on 11 April. If anyone comes up with any more ideas send it to Alison.

Date of next meeting – 14 March 2016 4.30pm in the Yeo Room.

The meeting closed 6.01pm

Signed.....
Chairman

Date.....