

**MINUTES OF THE PARISH HALL COMMITTEE MEETING HELD ON
MONDAY 23rd MAY, 2011 AT 4.30 P.M. IN THE YEO ROOM**

Present: C White (Chairman), S Barnes (Secretary), J Barton, P Crawford, J Le Grice, P Hurrell, N Irwin, K Livett, P Macdonald, R Parkin, M Stickland, Lisa White

1. Apologies: Patrick Stanley, June Beven, Marilyn Cater, Jill Munn

2. Minutes The minutes were approved and signed by the Chairman.

3. Matters Arising

- 3.1 (3.1) The stainless steel plates and long bolts for the magnetic holders have been received and will be fitted soon.
- 3.2 (3.2) Ray has been reminded to clean round the taps in the Ladies cloakroom.
- 3.3 (7.2) June has produced some excellent brochures for booking weddings and parties etc.

4. Treasurer's Report

- 4.1 In the absence of the Treasurer the Chairman handed round First Quarter report which he had received from the Treasurer.
Income was slightly down on budget. Expenditure was over budget, which had been expected.
- 4.2 Ron suggested that next year Maintenance and New Equipment budgets should be two separate items.
- 4.3 Mazaika was the only event in the First Quarter. £360 profit was made.
- 4.4 A donation of £100 had been received from Juliet Atkin.

5. Maintenance Committee Report

- 5.1 Bolts for the fire doors are to be fitted.
- 5.2 A fence has to be secured.
- 5.3 Various options for extending the kitchen were discussed but considered to be very costly and inconvenient as the hall would be out of use for several weeks. It could be a 5 year objective.
- 5.4 After consultations with several ladies, Lisa said the grab handles for the Ladies' toilets should be put on the right-hand side (same side as toilet roll holders) to avoid ladies grabbing both.

6. Events

6.1 Royal Wedding

The Royal Wedding indoor street party was very successful. The Chairman thanked all members of the Committee who helped with the arrangements and Mike Stickland for the use of the compressor to blow up the balloons. Lisa pointed out that Jill Munn has to be paid for the bunting she purchased for this event.

6.2 Cheese and Wine - Sunday 5th June

June had produced posters showing the ticket price of £6 a head.

Jeanne and Kitty Cooke will purchase the cheese, pate, napkins and paper plates at the Cash and Carry.

David Cooke will collect the bread on Sunday morning.

Chris will buy wine on sale or return basis.

Chris will ask David Houghton if we can borrow his gazebo which could be put up on Saturday morning.

Peter will contact Ray to ask if he will tow the trailer and when it would be convenient to transport tables and chairs. Sunday morning would be the best time if possible.

The treasurer would supply money for floats.

In the event of rain the event would have to be cancelled.

6.3 BBQ and Bowls – 26th July

Chris will email David Houghton and Kit Marshall and their team regarding running the barbecue.

Chris will buy the beer and plastic cups for the drinks.

6.4 Festive Flutes – 17th September

This group has been highly recommended to Pat and Robin Macdonald. The Committee listened to a track which Chris had prepared. It was agreed to ask Robin to confirm the date with the group. June would be asked to advertise the event in Windeatts' window. Festive Flutes sometimes link their concerts with NSPCC but we decided not to do this.

6.5 Autumn Fair – 24th September

6.6 Circus Berzeus – 15th October

6.7 Armada Jazz Band – 26th November

6.8 Tim Kliphuis with Jazz Pianist – 11th February 2012

6.9 Other Possible Events

6.9.1 Chris would talk with his son regarding the availability and suitability of the Swing Band playing in the Parish Hall.

6.9.2 Ron will discuss with staff at the Community College the possibility of a concert on 22nd November or 6th December.

6.9.3 Tim Abel may be available sometime next year.

6.9.4 Chris to get further information on Indian Music which has been performed at Dartington and recommended by Jill Goddard.

7. 7.1 Ron said that the Parish Hall notice-board outside the Post Office was a bit untidy and also contained a National Trust poster. It was agreed that only events to be held in the Parish Hall should be displayed in the notice-board. Judith said she would remove the poster as she has a key but she was not responsible for the poster being displayed there.

7.2 Judith said that a tap had been left running for 5 hours in the ladies cloakroom recently.

There being no further business to discuss the meeting closed at 5.45 p.m.

Signed: *J. L. [Signature]*

Date: *11/2/11*

