

MINUTES OF THE PARI SH HALL COMMITTEE MEETING HELD ON

MONDAY 21st MAY 2012 AT 4.30 P.M. IN THE YEO ROOM

Present: N Irwin (Chairman), L White (Treasurer), P Crawford, J Barton, J Beven, J Booth, K Livett, P Macdonald, J Munn, R Parkin and M Stickland.

1. Apologies: Catherine Delafield, Judith Le Grice and Chris White

2. Minutes

The Minutes were agreed and signed by the Chairman.

3. Matters Arising

3.1 (3.4) The Jubilee Clock is now installed. The Committee expressed its thanks to Chris.

3.2 (3.6) The stage lighting is still on hold.

3.3 (4.3) June replied on Judith's behalf that deposits vary, depending on whether hirers are parishioners, have a past history of booking or are making an all-day booking.

3.4 (6.3) The Headmaster says we can use the school car park for buyers' cars on 30th June – Car Boot/Table Top Sale.

3.5 (6.4) The arrangements for the BBQ and Boules are going forward. It is not yet confirmed if Ashley Hawkes will put on a judo display. UPDATE: Jane & Patrick Stanley are not available to run the indoor games.

3.6 (6.7) Names and addresses for the Autumn Fair are known. Pat will contact in due course.

4. Treasurer's Report

4.1 Lisa presented a Profit and Loss Statement for the period 1st April – 21st May.

4.2 An invoice of £1,285.20 has been received for the supply of the Jubilee Clock. Village Voice has contributed £150, WI will contribute £150, and further contributions are expected. The invoice from Phil Mingo for installation was thought to be excessive, as were 3 other outstanding invoices just received. The Chairman, after consultation with Chris (former Chairman) and David Houghton (former Chairman of Hall Development Committee) will contact Phil Mingo. A new contractor will be engaged for the future.

4.3 The annual insurance premium is due; Lisa will investigate alternative company for next year.

5. Maintenance Committee Report

5.1 Lisa reported on Chris's behalf. The annual check is now due for stage lighting and electrics.

5.2 The outside tap has not yet been installed and therefore the gutters have not been cleaned.

5.3 Thanks to Judith and Malcolm for making new door strap. Thanks to Pat Crawford for washing the seat cushion covers.

5.4 The flip chart now has paper and is stored in the rear storeroom.

6. Events

6.1 Current Programme

6.1.1. Queen's Diamond Jubilee

Pat Macdonald was thanked for organising the successful cheese and wine lunch which (including raffle) raised almost £700. The Big Raffle tickets are available. We need someone to operate the TV coverage on the Big Screen on 3rd June. Full details of all events will be in Village Voice.

6.1.2. Car Boot/Table Top Sale – 30th June

Signs for parking in school needed. Hall tables must remain inside only.

6.1.3 Concert with Henry Tozer 7th July

Ron reported on Henry's co-musician, Guy. Wording for the poster to be agreed and licence arrangements (Judith).

6.1.4 BBQ and Boules – 24th July

There will be a 5.30pm start. Judith to obtain licence.

6.1.5 Last Night of the Proms – 8th September

This will be a BYO Supper if wished.

6.1.6 Autumn Fair – 29th September

6.1.7 Plymouth Gilbert and Sullivan Fellowship: HMS Pinafore- 20th October.

6.2 Suggested Programme from November 2012

A jazz evening would be popular. Reg Chapman or Ed Welsh were suggested and Joan will check on their availability. 17th November could be a free date in diary.

Other events:

- Kingsmen in January/February 2013
- AGM Meeting in March 2013
- Cream Teas in Rectory Gardens end of June 2013
- BBQ and Boules in July 2013
- Autumn Fair in September 2013
- Musical Items – Carrivic Sisters or ‘Tribute Band’ Nov/Dec

7. Hall Hire Income shortfall

Lisa had looked at figures and June had provided breakdown for Neill. There was no cause for concern at present. The user groups hire charges and fundraising cover the running costs. Income from the solar panels has not yet started to come in. We were reminded that 3-month’s notice of any increase in hire charges is required.

8. Any Other Business

- 8.1 Lisa will remove Chris White’s name as a bank signatory.
- 8.2 Karen reported that the refurbished and repainted benches are in place. Peter Hurrell will be refunded for materials only costs from W.I. funds
- 8.3 U3A groups use the Yeo Room facilities through Teamakers.

The meeting closed at 5.45 p.m.

Signed:

Date:

The next Committee Meeting will be on Monday 9th July at 4.30 p.m.