

**MINUTES OF THE PARI SH HALL COMMITTEE MEETING HELD ON**

**MONDAY 20<sup>th</sup> MAY 2013 AT 4.30 P.M. IN THE YEO ROOM**

**Present:** N Irwin (Chairman), C Delafield (Secretary), J Barton, J Booth, P Crawford, M Elliott, J Le Grice, K Livett, P Macdonald, D Martin, R Parkin and M Stickland.

**1. Apologies:** Jill Munn; Lisa and Chris White.

**2. Minutes**

The Minutes of the 15 April meeting were agreed and signed by the Chairman.

**3. Matters Arising**

Neill welcomed two new members of the Committee. Diane Martin would be taking over as Hall Bookings Secretary. Midge Elliott would be representing the South Hams National Trust.

3.1. (3.1) Re: defunct touch screen display; Paul Ferguson still to be contacted. (**Chris**).

3.2 (3.2) The shop noticeboard banner will be reprinted. (**Chris**)

3.3 (3.3) Two dozen wine glasses will be acquired. (**Chris**).

3.4 (3.4) The person removing posters from the Old Rectory telegraph pole continues to do so although the poster requesting him/her to desist or complain through the proper channel has survived. Further action needed (**Chris**).

3.5 (3.7) **Pat C** indicated that the access to the bowls mat is now okay.

3.6 (3.8) Dave Chapman has still to install draught-proofing; **Chris** will chase again.

3.7 (3.10) Update on Jagged Edge default is awaited (**Lisa**).

3.8 (3.11) Gavin Price has expressed an interest in the role of Vice Chairman. **Ron** will bring him to a future meeting.

3.9 (4.1) An update on savings returns will be supplied at the next meeting (**Lisa/Neill**). **Ron** will look into the return being made by the Friends of Thurlestone Church.

3.10 (5.2) Quotations for the heating upgrade will be available for the next meeting (**Chris**).

3.11 (5.3) Further quotations for the oiling of the hall floor are being obtained. Concerns were raised about kitchen cleanliness especially the sinks. The Maintenance Committee are asked to discuss this with the caretaker (**Chris**). Cleanliness is a condition of hall hire, on both sides.

3.12 (5.4) The cable to the speaker on the sound system is being repaired on 28 May.

3.13 (7.2) The new login to the website is not working and this needs to be followed up (**Chris**).

**4. Treasurer's Report**

4.1. This report was held over in Lisa's absence.

4.2 Pat M has written to thank Mrs Atkin for a £50 donation. Final figures on the Tim Abel event are needed for the next meeting (**Lisa**).

**5. Maintenance Committee Report**

5.1. This report was held over in Chris's absence.

## 6. Events

### 6.1 Current Programme

#### **Tim Abel – 27th April**

There was good feedback with ticket sales of 88 despite earlier concerns. Full financial analysis will be in the next minutes. Ron pointed out that as long as events did not run at a loss, the hall was fulfilling its function.

#### **Craft Exhibition – 25<sup>th</sup>-27<sup>th</sup> May**

There had been a good response. Pat was calling for additional assistance and Malcolm Le Grice was available for arranging the pictures. Setup was from 0700 on Saturday and there was a rota for stewarding, teas and admissions. Posters and advertising are urgently needed (as for Cream Tea and Car Boot Sale).

#### **Cream Tea – 8<sup>th</sup> June**

The event was once more on 8 June. Joan was now in charge and would need help on the day to transport tables. The event would run from 3-5pm and could be indoors if wet. There would be a raffle with six prizes (**Jeanne**).

#### **Car Boot Sale – 22<sup>nd</sup> June**

Posters are needed including in Tesco's to bring in outside visitors. **Mike** will supply a large A-Board notice on the day. Full details were in 'Village Voice' (out 1 June). ) Setup is from 0830 and selling from 0930 to 1230.

#### **Tozer/Hayward Concert – 13<sup>th</sup> July**

A licence is needed (**Diane**). Details will be in 'Village Voice'; tickets will be £8 with a 60:40 split in profits. Again posters must go up (**Robin/Chris/Pat C**) once the early June events are concluded.

#### **Other Events 2013**

- The barbecue pre-meeting has taken place. A licence is also needed for this event (**Diane**).

### 6.2 Programme from January 2014

- A draft had been circulated.
- The Gilbert & Sullivan Society has confirmed 27 September 2014.
- It was decided that the Autumn Fair should move to 20 September to allow for produce to be sold; 4 October is too late.
- Tim Kliphuis would confirm later in the year (**Lisa**).
- The Porter Family would be offered a spring date (**Mike**).
- The Barbecue takes place on the last Tuesday in July ie 29<sup>th</sup> in 2014. The Car Boot Sale and Proms would be reviewed in the light of their 2013 success.
- The gaps in the programme could be addressed as follows:-
  - A trio of opera singers known to Mike; he would negotiate in the range of £600-800 fees (**Mike**)
  - Mazaika and the Kingsmen were due for a return?
  - Margaret Duffy (**Joan/Pat M**) or a dramatic event such as the Canadian Twain evening (**Judith**)

**7. Any Other Business**

7.1 Ron asked that the Hall leaflet be updated (**Catherine**) and reproduced.

7.2 Diane needs to be included on the website once this can be accessed (**Chris**).

7.3 Ron asked that the date of the next meeting be included on each agenda (**Catherine**).

7.4 Ballet classes have ceased and it seems unlikely that a new teacher will take this on because of a lack of available pupils.

The meeting closed at 5.50 p.m.

**Signed:** .....

**Date:** .....

**The next Committee Meeting will be on Monday 8 July 2013 at 4.30 p.m.**