

## MINUTES OF THE PARISH HALL COMMITTEE MEETING HELD ON

MONDAY 19<sup>th</sup> MAY 2014 AT 4.30 P.M. IN THE YEO ROOM

**Present:** N Irwin (Chairman), C Delafield (Secretary), P Crawford, M Elliott, J Le Grice, K Livett, P Macdonald, D Martin and R Parkin.

**1. Apologies:** Jeanne Barton, Marilyn Cater, Jill Munn, Chris White and Lisa White. Neill had written a formal thanks to Peter Hurrell on the occasion of his retirement from the Parish Council acknowledging his support for the Hall in the past and welcoming his continued membership of the Maintenance Committee.

### **2. Minutes**

The Minutes of the 14 April meeting were agreed and signed by the Chairman.

### **3. Events**

3.1 (3.2) **Chris** has chased up the 'Events' section on the website again to no avail.

3.2 (3.3) Paul Martin is creating a second frame for the free-standing poster and is seeking clarification of the reusable banner (**Chris**).

3.3 (6.2) 2014 Programme

#### **Matt Harvey – 31 May**

**Diane** has obtained the licence and posters are now up. **Chris** has sent out the email communication and **Neill** has confirmed details with Sally Webb from Red Cross. A *Gazette* article has been submitted. Neill requested that refreshments be provided for Matt Harvey and he would confirm the layout and arrival time. Set-up at 1000 with one central section for the stage on short legs. **Chris** to buy the wine. It was hoped that ticket sale would pick up and that numbers would not be affected by the date at the end of half-term week. NOTE: At least 33 tickets needed to break even.

#### **The Racketts – 5 July (before the next meeting)**

Set-up at 1000; start 7.30pm; BYO at £5 a ticket. **Chris** to provide the lighting.

#### **Barbecue, Bowls and Boules – 29 July**

Pat C is ready to run the Bowls and the Telephone Box Committee are providing the barbecue. Update: Graham and Val Palmer are doing boules.

3.4 (6.2) **Catherine** has sent out an updated poster distribution list.

3.5 (7.1) **Midge** has booked the Murder Mystery for 7 November 2015 for a fee of about £100. It would be BYO and the cast of ten would need supper.

3.6 (7.2) It was agreed to pursue the 'hall and hearty' proposal (**Diane**).

3.7(7.6) A draft 2015 programme has been sent out (**Catherine**). Folk 2 (14 February) are being paid £300 and a provisional ticket price of £8 was suggested. There will now be no Last Night of the Proms in 2015 as a wedding booking has been taken for 12 September. Ron will approach KCC and Pat M will contact Tim Abel when he returns from his engagement at sea.

### **4. Treasurer's Report**

In the absence of the Treasurer, there was no report.

### **5. Maintenance Committee Report**

5.1 (3.1) Touch screen display to be removed and Peter Hurrell to make good (**Chris**).

- 5.2 (3.4) Ray needs to be reminded about touching up the (sellotape) damage left by the school (**Chris**).
- 5.3(3.5) **Mike** has pressure-washed the outside although some areas were only accessible by ladder. There was some concern about the location of the outside tap (**Chris**).
- 5.4 (3.6) Toilet repair to be chased up (**Chris**).
- 5.5 (3.8) The previous list of caretaker duties from 2005 is still to be located (**Chris/Ron**). A cleaner is available to clean @ £25 for 2 hours but she is too far away to act as caretaker.
- 5.6 (3.10) The replacement of the air handling system's filters is being arranged by Mike Barnes (**Chris**).
- 5.7 (5.1) Damaged handrails to be repaired with some assistance from Paul Martin (**Chris**).
- 5.8 The water heater has been repaired twice and is still leaking. £130 has already been spent on new probes and a circuit board but a new heater would cost £400. Paul Martin will check it over (**Diane**).

**6. Any Other Business**

- 7.1 The Old Gaffers charity concert on 10<sup>th</sup> May was great fun and might be a possibility for 2016.
- 7.2 Pat M asked if she could display Horticultural Show forms in the Hall and this was agreed.
- 7.3 Judith asked if some form of guard (rubber or other material) could be provided for trailing wires when visiting performers used their own electrical equipment (**Chris**).
- 7.4 Diane will be way in June and **Ron** agreed to provide cover in her absence.

The meeting closed at 5.20 p.m.

**Signed:** .....

**Date:** .....

**The next Committee Meeting will be on Monday 7 July 2014 at 4.30 p.m.**