

# MINUTES OF THE PARI SH HALL COMMITTEE MEETING HELD ON

MONDAY 22<sup>nd</sup> OCTOBER 2012 AT 4.30 P.M. IN THE YEO ROOM

**Present:** C White (Acting Chairman), L White (Treasurer), C Delafield (Secretary), P Crawford, K Livett, P Macdonald, J Munn and R Parkin.

**1. Apologies:** Joan Booth, Jeanne Barton, Judith Le Grice, Mike Stickland,

## **2. Minutes**

The Minutes were agreed and signed by the Chairman with the amendment at 3.2 that the Beer's advertising was in 'Village Voice'.

## **3. Matters Arising**

- 3.1. (3.3) Re: defunct touch screen display. Chris has Paul Ferguson's mobile phone number (**Chris**).
- 3.2 (3.4) The Shop noticeboard still needs attention because out of date notices are on display. More keys are needed (**Judith**). There was some discussion about the idea of advertising other events/clubs etc and about the possibility of keys being held at the Post Office (**Chris**).
- 3.3 (5.5) Chris is waiting for contact about the kitchen inventory (**Chris/Judith**).
- 3.4 (5.12) A caption is need for the presentation photo accompanying Len Hubbard's picture (**Pat M**).
- 3.5 (6.4) Ron pointed out that the G&S Society had not supplied tickets; noted for any future events.

## **4. Treasurer's Report**

4.1. Lisa provided a Q1/2/3 statement. We are only £99.73 behind budget including: Barbecue £319; Autumn Fair £774; HMS Pinafore £480 (bar update pending) and Feed-in Electricity £1366.75. Some Q3 information is still outstanding. Current Acct £13,000; Deposit £41,000

4.2. Lisa had investigated a cheaper price for electricity on monthly direct debit which saves 7% p.a. which she will monitor.

4.3. There was a brief discussion about increasing rental fees; perhaps to non-village groups?

## **5. Maintenance Committee Report**

5.1. The air handling system has been serviced.

5.2. Chris pointed out that it would not be possible to borrow a hostess trolley. Offers of wheelchairs had been received but declined.

5.3. Sycamore saplings growing in the Devon bank have been clipped and removed.

5.4 (previously 5.7) Rodney Stidston is to be employed to level the additional stone in the car park to take away the step to the concrete path. This will cost £200 in total (**Chris**).

## **6. Events**

### **6.1 BBQ, Bowls and Boules – 24<sup>th</sup> July**

Chris indicated that the Chairman was usually the co-ordinator of this event and this would be reflected in the programme ready for the May pre-meeting (**Neill**).

## 6.2 **Last Night of the Proms – 8<sup>th</sup> September**

Added to next year's programme (**Neill** is Co-ordinator).

## 6.3 **Autumn Fair – 29<sup>th</sup> September**

Chris thanked Pat M for all her work. Although takings (£774) and attendance were down, it was a well-received social event in the village and involved the parish groups whilst not proving too onerous to organise.

## 6.4. **Plymouth Gilbert and Sullivan Fellowship: HMS Pinafore- 20<sup>th</sup> October.**

Ron thanked those who helped to set up the stage and Chris said that we should be grateful to the School Head who allowed us to use the School carpark for the performers. Ron was asked to find out if it was possible to have this event next year (**Ron**).

## 6.5 **High Society – 8<sup>th</sup> December**

Chris ran through the checklist to ensure the preparations were on track. Christmas decorations (possibly the tree from the School fair) and rope lights were needed. The setup would be 1000 on Saturday with tables, chairs and a small stage. Table plans and numbers required (**Pat**).

***NB This event takes place before the next meeting.***

## 7. **Suggested Programme for 2013**

7.1 It was suggested that Mazaika might return or possibly a mobile theatre.

7.2 Ron suggested a return of the Kingsbridge Community College (**Ron**).

7.3 A quiz night was also a suggestion.

7.4 Lisa suggested that an art/crafts exhibition could offer an alternative to the musical events. **Catherine** to talk to Joan (*Update: Exhibition booked for 25-27 May ie Spring Bank Holiday to include Art Group, Sewing Group, WI and Horticultural Society?*).

## 8. **Any Other Business**

8.1 Pat M reminded us that the Best Kept Village presentation was at 1200 on 17<sup>th</sup> November with bubbly and canapés.

8.2 The replacement for Len Hubbard's tree is under discussion with the Parish Council.

8.3 **Ron** will approach Life Smoothers about the cost of a bi-monthly deep clean for the kitchen.

8.4 Dates for next year's meetings will be issued based on the pattern for 2012 (**Catherine**).

The meeting closed at 5.35 p.m.

**Signed:** .....

**Date:** .....

**The next Committee Meeting will be on Monday 10<sup>th</sup> December at 4.30 p.m.**