

MINUTES OF THE PARI SH HALL COMMITTEE MEETING HELD ON

MONDAY 20th OCTOBER 2014 AT 4.30 P.M. IN THE YEO ROOM

Present: N Irwin (Chairman), L White (Treasurer), C Delafield (Secretary), M Cater, P Crawford, M Elliott, J Le Grice, P Macdonald, J Munn, D Martin, R Parkin, and Chris White.

1. Apologies: Mike Stickland.

2. Minutes

The Minutes of the 8 September meeting were agreed and signed by the Chairman.

3. Events

3.1 (3.1) Re: online Events – **Paul Martin** has agreed to be webmaster. Concern was expressed that there would be duplication with Devon Community Council and that this would need to be discussed further.

3.2 (3.3) 2014 Programme

- **Barbecue, Bowls and Boules – 29 July: Neill** is to act as champion for the event and will meet all the participants on a one-to-one basis using suggestions from the Telephone Box Committee.
- **Last Night of the Proms – 13 September:** this will not run in 2015 (wedding clash). It was not well-attended and Ron felt the concert was too long. £58 was received in donations.
- **Autumn Fair – 20 September:** not well-attended but profitable (see below). It was felt that a few more stalls are needed. Many thanks to Pat C. The event returns to its usual slot in 2015.
- **G&S – 27 September:** Ron felt it was not a good evening. It was too operatic and the plot was too complicated; also there were no costumes this time. Not everyone agreed and the Fellowship will be considered again in two years time.
- **Sirocco Quartet – 18 October:** Everyone agreed that this was a fabulous evening despite previous reservations that four of the same instrument would be boring and the programme too highbrow.
- **Spiffing Tunes – 1 November:** poster and Village Voice advertising done; setup is at 1000.
- **Folk 2 – 14 February:** fees are £300 with tickets to be £7.50. A licence is needed and a bar (with beer). The performers need supper and a dressing-up theme may be suggested. The caller thinks a raffle with 3 good prizes should be drawn in the interval. Information needs go into December/January ‘Village Voice’ (**Pat C/Midge**).
- **AGM** – date for 2015 has been moved from 17 March to 21 April to accommodate Neill’s availability. Dates for next year’s meeting to be sent out (**Catherine**).

3.3 (3.4) 2015 Programme

- Awaiting feedback from the ‘hall and hearty’ event in Malborough on 7 November (**Diane**).
- Tim Abel date not yet agreed; contact has been made with KCC (**Pat M and Ron**).
- Cleverly Everley (6, 20 or 27 June 2105) have not yet replied (**Lisa**).
- Flanders and Swann evening plus ‘Words for Voices’ to be investigated would cost £375. It was agreed to pursue this for an October event at £7 per ticket (**Chris**).
- The Bantham event has regrettably been cancelled. Marilyn suggested that the Surf Life Saving Club might be interested.

3.4 Overview and Discussion

Neill asked the committee what they thought the Hall was designed to do and it was agreed that it needed to serve the parish (rather than visitors) and achieve financial goals. It was originally agreed that there should be six events a year generating c.£1500 with an optimum number of 80-100 tickets sold for a balanced programme of events. Income from the regular users was designed to cover

running costs but events now subsidize/boost income more than was originally planned. As a consequence, user fees have been held because the Hall is in surplus. There is also an effect from the feed-in tariff (£1890 to end of Q3).

Pat C expressed concern that the events do not appeal to parts of the village on cost grounds (ie the £5 entry to the Racketts was much more attractive). Marilyn explained that the inhabitants of Bantham and Buckland thought the Hall was for Thurlestone only. It was agreed that care would be taken with pricing (eg for Folk 2 and the Murder Mystery). It was also suggested that Buckland and Bantham be asked to run events in the Hall. **Jill** will approach David and Anna Martin and **Neill** will mention in Parish Hall News.

It was agreed that there would be no Car Boot Sale. The Autumn Fair would continue and Neill would champion the Barbecue. Pat M and Ron will deal with dates for Tim Abel and KCC respectively. Cleverly Everley is for a summer slot and Flanders and Swann autumn. The November Murder Mystery will only cost £100. Eight events are therefore programmed for 2015 although some dates are not yet fixed; **Catherine** to send out programme.

4. Treasurer's Report

4.1 Lisa handed out Q4 and Q1-3. She expressed concern about the costs of repairing the dishwasher some of which had been successfully challenged. Chris felt that the outlay was reasonable given the cost of a replacement (£270 v. £800 for a new one). Net income was £3741.57 above budget at the end of Q3.

4.2 Events finance

<i>Autumn Fair</i>	WI	£152.70
	Bridge Club	£128.40
	Bric-a-Brac	£100.80
	Raffle	£ 92.00
	Horticultural Show	£ 88.85
	Table Tennis	£ 52.50
	Teas	£ 21.95
	Books	£ 20.00
	Quiz Sheets	£ 14.50
	Guess the Weight	£ 13.50
	Net Profit	£685.20
<i>Yeomen of the Guard</i>	Income	£840.00 (84 tickets at £10)
	Bar Sales	£102.00
	PG&S share	£510.00
	Bar Expenditure	£55.43
	Licence	£21.00
	Net Profit	£355.57
<i>Sirocco Qt</i>	Income	£805.00 (80 tickets at £10+1 at £5)
	Bar Sales	£130.50
	Fee	£700.00
	Bar Expenditure	£77.85
	Licence	£21.00
	Net Profit	£136.65

5. Maintenance Committee Report

- 5.1 (5.2/5.3) The toilet repair has been done (by Paul Martin) and the new outside tap is pending (**Chris**).
- 5.2 (5.4) The list of caretaker duties (2005) is to be circulated for consideration (**Chris/Neill**).
- 5.3 (5.5) Air handling system filters still to be fitted by Danny Baker (**Chris**).
- 5.4 (5.6) Ray's solution for the damaged handrails has been introduced along with solar lighting.
- 5.5 (5.8) Chippings will be laid in the car park on 24 October (**Chris**).
- 5.6 (5.6) The carpets are much improved after cleaning.
- 5.7 (5.11) Weeding at front of the Hall to be discussed at the next Maintenance Committee meeting. Kitchen cleaning will be advertised once Ray has been informed (**Chris**).
- 5.8 (5.12) Perspex strip has been ordered (pre-cut) for installation in the Yeo Room (**Chris**).
- 5.9 (5.13) **Pat C** has supplied the display boards as discussed.
- 5.10 (5.14) The smaller tombola drum seems to have a new catch.
- 5.11 The hedge has been trimmed by Ray.
- 5.12 A new contract is being sought for shutter maintenance (**Chris**).
- 5.13 One of the wheelchairs has a tyre which needs repairing (**Chris**).

6. Any Other Business

- 6.1 £100 had been donated to the Hall by POTS following on from the WW1 exhibition and Neill had written to thank them.
- 6.2 It was suggested that Ron could chair the Committee while Neill is away.
- 6.3 Diane expressed concern about the behaviour of the wedding party which used the Hall on 19 October as the building could not be locked up until 1.15am. There had also been a problem with the floor when Nola arrived on Monday and Diane was worried that we could lose her booking. Neill felt there was no need to charge the users another £30.
- 6.4 Catherine agreed to close the Hall on 29 November after Wendy Gornall's party and to open up from 10-11 on 30th.

The meeting closed at 6.15 p.m.

Signed:

Date:

The next Committee Meeting will be on Monday 1 December 2014 at 4.30 p.m.