

MINUTES OF THE THURLESTONE PARISH NEIGHBOURHOOD PLAN STEERING GROUP

Held in the Yeo Room of the Parish Hall on Tuesday 5 June 2018 at 4 p.m.

Present: Tony Goddard (Chairman) (AG), Sue Crowther (SC), David Houghton (DH), Gary Luddington (GL), Robin McDonald (RM) Kit Marshall (KM), David Martin (DM), Charlie Mitchelmore (CM), Judy Pearce (JP), Chris White (CW).

- 1. Apologies:** Jill Munn (JM)
- 2. The Minutes of the last meeting** were agreed. A financial summary and a summary of the publicity campaign had been circulated before the meeting.
- 3. Matters arising not on the agenda:** there were no matters arising.
- 4. Referendum Publicity:** A summary of the proposed publicity campaign had been circulated before the meeting. DH announced that posters would be put up starting almost immediately, with further ones in the following days to maintain momentum. 'Vote today' notices would go up on polling day, 28 June. There was a short discussion about any further action required and it was decided that some more posters would be useful. DH to organise the final arrangements.
- 5. Website Q and A, press and social media:** SC had already received some good questions from SG and WP members, and would collate answers and get them posted on the web site. She had asked Sian Williams to draw up a press release for the Gazette for publication in the week before the referendum. Social media was being dealt with by Sian Williams and Carey Ryan-Carter.
- 6. Funding:** A financial summary had been circulated before the meeting. DM said a total of £12,500 had been available between the Locality/Groundwork UK funding and the parish council money. About £11,000 had been spent and there was about £900 remaining, but there was still the cost of the banners and some other sundries to deduct. In the end the whole of the £12,500 available will have been spent, but the parish council could recover VAT, after which the parish council's total expenditure on the plan would only be about £1,900.
- 7. Post Referendum:** SC stressed how important it was that the parish council should monitor, review and update the plan. They did not have to do all of it themselves, they could delegate to volunteers, but they would be responsible for seeing it was done. The Devon Air Ambulance Trust night landing site was in hand with Anna Martin and CM under the remit of the parish council.

CW reported that the community Wifi project was moving forward. Currently he was waiting for the owners of the property that would house the base station to sign the contract. TG still needed to complete the heritage schedule for Bantham detailing the state of repair of the assets there, but agreed to do it before the next parish council meeting on July 9th. CW enquired on behalf of POTS whether the maintenance requirements would be formalised when the lists were complete, so that the work could be allocated to volunteers. All agreed the cannon and the trough in Thurlestone were priorities, and the two quays, Coronation and Dixon's in Bantham. All assets needed to be maintained in good condition.

Community Led Housing: SC and JP had had an initial meeting with Rob Ellis and Alex Rehaag of SHDC to get the ball rolling, but the parish council needed to assume responsibility for the project. A site had to be found before SHDC could take this further and this would depend on the outcome of the referendum. Ideally there needed to be a working group to plan the project.

Future Neighbourhood Plan Working Group: The Chairman of the PC had called an informal meeting and it would be on the agenda for the July meeting. SC further stressed the need to review, monitor and update the plan.

8. AOB: None

9. Next Meeting: Wednesday 4 July at 4pm in the Yeo Room.