

**MINUTES OF THE PARISH HALL COMMITTEE MEETING HELD ON
MONDAY 7th SEPTEMBER 2009 AT 4.30 P.M. IN THE YEO ROOM**

Present: C White (Chairman), S Barnes (Secretary), P Stanley (Treasurer), J Barton, J Beven, M Cater, P Crawford, P Hurrell, K Livett, P Macdonald, L White

1. Apologies: Judith LeGrice, Ron Parkin

2. Minutes

2.1 There were two amendments to minutes of 20th July:

(3.3) Ron Parkin and Peter Hurrell signed the Agreement between the Parish Hall and the Prowse family.

(3.4) Beers advert has been included in the Village Voice free of charge for several editions. This situation will be reviewed after 3-5 years.

2.2 The minutes of 20th July 2009 were signed by the Chairman.

3. Matters Arising

3.1 (4.4) June has produced a list of regular bookings.

3.2 (5.1) A new spray tap for the kitchen has been purchased but not yet fitted. We are waiting for a plumber to do the job.

3.3 (6.7) Chris had offered Quercus a table at the Autumn Fair but they were too busy and unable to accept.

3.4 (7.4) The accident book has not been found. June offered to purchase a new one.

Action: June

3.5 (7.4) Jeanne has checked the requirements for a first-aid box and she will put together a new one.

Action: JB

3.6 (7.4) Judith has removed all the old style drawing pins from the notice board.

3.7 (7.9) Ray has agreed to check the tables and clean them if necessary.

3.8 (7.10) It was agreed that we should look at booking charges at the end of the year. June pointed out that 3 months notice is required for hall users.

4. Treasurer's Report

4.1 Patrick reported on the successful Bowls, BBQ and Boules evening. The income from this event was £585 and after deduction of costs there was a surplus of £261.

4.2 The Quarterly Report will be produced for the next Committee Meeting in October.

5. Maintenance Committee Report

5.1 Peter is in the process of obtaining prices for external painting. So far he has received one reply.

- 5.2 Peter Hurrell met Maurice with the intention of broaching the subject of building a store room. Unfortunately Maurice expressed some irritation regarding cars being parked outside his premises and sometimes causing an obstruction. Peter will see Maurice at a later date. It was suggested that a "no parking" sign be displayed outside the garage premises.
- 5.3 Chris said that the person who usually oils the floor does not want to do it any more and suggested that we do it ourselves. Chris has been in touch with oil suppliers to check the method of application. David would check the brand name of the oil.

6. Autumn Fair

6.1 Catz Quintet – 15th September and Karema Quartet – 19th September

Chris said that he has spoken with Madeleine Radford and she was concerned that because of the closeness of the two events, the Karema Quartet may not make enough money for her chosen charity. Tickets for the Catz Quintet are selling well and he suggested that we could help Madeleine if needed. Another way of helping would be to make no charge for the hire of the hall.

6.2 Arrangements were made for the Catz evening as follows:

Two tables at the door for ticket holders and non-ticket holders with Lisa, Jeanne and June in charge.

Ray will be asked to control car parking.

The stage will be put up on Tuesday morning by Ron, Chris and Graham Palmer.

David will go to Morrisons for red & white wine on a sale or return basis. Chris and Robin will pour drinks and donations will be requested.

The Catz Group will be arriving at the weekend and Lisa, Shirley and Pat Macdonald will help make beds up at Jo and Ron's house at 2 p.m. on Saturday 15th.

June and John will produce enough programmes for 120 people. They have generously offered these as a contribution to the Parish Hall.

The Karema concert will be advertised on the Village Green from this weekend.

- 6.2 **Autumn Fair – Saturday 26th September.** Pat Macdonald has all arrangements in hand for this event. Good quality bric-a-brac items and books are required. Tables will be erected from 9 a.m. and stall holders can set up from 10 a.m. Teas will be served through the hatch. Chris will provide suitable music. June and John will provide some bookmarks showing future events at the Parish Hall and these will be available with books that are sold. Derek Brown will put a big notice on the Green. Jeanne Barton asked for scallop shells for the Bowls' Deli stall. Lisa and Chris have some to spare.

Action: LW

June will put a poster in Windeatts and Pat agreed to collect it before 10 a.m. on Thursday 8th October.

Action: PM

6.3 Celebrating Stephan Grapelli – Saturday 14th November

In the absence of Judith there were no further details regarding this event. A decision was made to charge £10 per person and this will be advertised in Village Voice.

Action: PM

6.4 Events for 2010

6.4.1 New Year's Eve Party.

6.4.2 Widecombe Wag – 20th February

6.4.3 March – Patrick has yet to hear from his friend re a talk on Animals of Arctic and Antarctic.

6.4.4 May and June – Possible concert by Community College, or Kingsmen & Panache. Maybe a Folk Evening if it can be arranged at a sensible cost.

6.4.5 July BBQ and Bowls

6.4.6 Autumn Fair

7. Any Other Business

7.1 Chris had received a letter from Christine Stewart expressing thanks for the use of the Hall for her Ruby Wedding.

7.2 Susan Bain who runs the line dancing had an accident. June has not charged for the hall because she was unable to use it.

7.3 The Pilates instructor, Vicki Cameron, wrote to say that her support was sufficient to run one class. She thought the hall was not ideal for her purposes and was sometimes not clean nor was it warm enough.

7.4 Pat Macdonald said that in future the Horticultural Society meetings will be held in the hall.

7.5 Pat Macdonald will put a notice in Village Voice to boost attendance at Keep Fit.

Action: PM

7.6 Pat Crawford said that during bad weather in the summer holidays it would be good for children of the village to be able to use the hall for table tennis and other games. Chris would talk to Martin Beck or Colin Knight. The problem would be that children would have to be supervised by someone who has had a Criminal Record Check by the police.

There being no further business, the meeting closed at 5.35 p.m.

Signed:

Date:

The next meeting will be on Monday 19th October 2009

PARISH HALL 3rd QUARTER 2009

	3 rd Quarter		9 months	
Income	Actual	Budget	Actual	Budget
Hire Charges	1618	2250	7156	8000
Private Events	607	500	1645	1400
Fund Raising	3068	1750	5116	2750
Donations	---	75	170	275
Interest	109	150	535	450
Total	5402	4725	14622	12775
Expenses				
Caretaker	300	300	900	950
Cleaning Materials	101	50	180	150
Utilities	444	500	2124	2500
Insurance	---	---	1581	1600
Secretarial Expenses	13	50	67	150
Event Costs	1162	200	2241	600
Sundries	7	50	247	150
New Equipment & Repairs	1777	1500	3752	4750
Total	3804	2650	11092	10850
 Surplus	 1598	 2075	 2247	 2025
 Bank Balance			 £55899	
Fund Raising				
3 rd Quarter	Income	3068		
	Costs	1162		
	Surplus	1906	Budget	1550
9 Months	Income	5116		
	Costs	2241		
	Surplus	2875	Budget	2150