

**MINUTES OF THE PARISH HALL COMMITTEE MEETING HELD ON
MONDAY 6th SEPTEMBER 2010 AT 4.30 P.M. IN THE YEO ROOM**

Present: C White (Chairman), S Barnes (Secretary), P Stanley (Treasurer), J Barton, J Beven, M Cater, P Crawford, P Hurrell, J Le Grice, P Macdonald, R Parkin, L White.

1. Apologies: Karen Livett

2. Minutes

The minutes of 19th July 2010 were approved and signed by the Chairman.

3. Matters Arising

3.1 (3.2) Chris would speak to Jack Rhymes at the Parish Council Meeting tonight.

Action: CW

3.2 (3.3) Mike Yeoman had completed the painting inside the hall.

3.3 (6.2 & 6.3) Chris thanked everyone who helped at the BBQ which was very successful also those who helped at the Cream Tea and Mrs who let us use her home for this successful event.

4. Treasurer's Report

4.1 Patrick reported that the bill for the heating adjustments, amounting to £3,000, has been paid.

4.2 The BBQ and Boules evening produced a surplus of £⁴¹⁹119 and the Cream Tea a surplus of £203 after expenses were taken out by Lisa.

4.3 The invoice for inside painting has been passed to the Treasurer.

4.4 The grant of £750 from District Councillor Shonaugh Rankin had now been added in to the accounts. (4.2 19 July).

4.5 The Charity Commission has asked for the Annual Report for 2009. Patrick and Chris will look for the paperwork or Chris may do the job on-line.

Action: PS/CW

5. Maintenance Committee Report

5.1 Mike Yeoman has completed painting inside the hall, the entrance halls and toilets. His invoice for £1,527.50 was the exact amount he initially estimated. He had done an excellent job.

- 5.2 The chippings have been put down in the car park.
- 5.3 The hedges round the lights need to be trimmed.
- 5.4 Some shelving has been given to the Parish Hall by Mr Paul Martin who has recently moved into a house on the Mead.
- 5.6 The South Hams District Council will continue to give the extra 20% Mandatory Rate Relief.
- 5.7 The rails to the fire exit have not yet been fitted. Peter will chase this.

Action: PH

6. 2011 Hire Charges

- 6.1 At the present time letting income covers our running costs. June produced an analysis which shows that income from lettings is down against budgets. This was mainly due to several groups not using the hall any more. In the immediate future Line Dancing will not be using the hall for the next 10 weeks. We need to have some more regular users especially on Mondays and Tuesdays.

The income from all lettings appears to be keeping pace with basics such as maintenance costs and some more expensive items such as decorating and heating adjustments. Therefore, the Committee agreed to leave things as they are at present. Chris thanked June for the work she did producing the figures.

7. Events

7.1 25th September Autumn Fair

Pat Macdonald said everything was going well and all stall holders had responded and were happy. The Bowls Group will not be running a stall but have had a collection which will be donated to the Parish Hall. The Keep Fit Group has agreed to do teas which be £1 for tea and cake.

The Parish Council will provide raffle prizes. There will be about 10 or 12 stall holders. The card lady will donate a percentage of her takings. The Fair Trade goods will be delivered to the hall and it was thought that Wendy Neurkirchen would be willing to look after the sale of these. Pat will ask Wendy. Tables will be set up at 9 a.m. June has offered to make some posters.

Action: PM/JB

7.2 16th October, The Kingsmen and Panache

The hall doors will be opened at 7 p.m. and the concert will commence at 7.30 p.m. Tickets will be £7.50 each and June will prepare posters and 100 tickets. A bar licence has been applied for. Wine, beer and soft drinks will be served. Chris will purchase the wine and beer.

Action: CW/JB

7.3 20th November, Tim Kliphuis Concert

Judith will be away but will pass Chris's email address to Tim for liaison purposes. Robin Macdonald will be asked to prepare a seating plan for 140 people. Lisa already has a large number of requests for tickets.

Action: JLG/CW/PM

7.4 Future Events

7.4.1 "Grey Matter" Quiz

Pat Macdonald suggested that we prepare a Parish Hall "Gray Matter" Quiz in time for Christmas when visitors can buy a copy. Lisa thought this could be based on the period from 1911 – 2010.

Action: PM/LW

7.4.2 Circus Berzerkus

This is still a possible event as so many people, young and old enjoyed it before.

7.4.3 Piaff

Chris said that Piaff is not committing to anything until next year.

7.4.4 Jonathan Swinard

Ron had discussed with Jonathan the possibility of a concert of music concert. Jonathan suggested that as the Lincoln College Choir will be touring the West Country we could invite them to perform here. They would require bed and breakfast for up to 20 people but this should not be a problem. Suggested dates were Saturday 26th March or Saturday 2nd April. Both these dates are before Easter 2011.

Action: RP

7.4.5 John Montague and Family

Ron had spoken with John and said they are prepared to do a concert in August or preferably in September. The Montague twins will be leaving the Community College next year.

Action: RP

7.4.6 Tim Abel & Huw Wiggin

Tim and Huw had said they would like to come back again.

7.4.7 Visiting Actors

Ron will investigate possibilities.

Action: RP

7.4.7. Murder Mystery Evening

^{Ron}
Chris will get in touch with Terry Cook who had run a Murder Mystery evening at the Golf Club. If we do have an event like this it could be a "bring your own food &

drink" evening. Chris also suggested we have a guitar player to provide some background music in the intervals.

Action: CW

7.4.8 Other suggestions

BBQ and Boules next July

Cream Tea in June. May be we should ask owners of Warren House if we can hold it there.

Action: CW

8. Any Other Business

8.1 Chris announced that the Village of Thurlestone has won the Best Kept Village in Devon Award for 2010 in the Large Village Category. Chris suggested that the certificate be presented at the Autumn Fair. He will put this to the Parish Council at the meeting tonight.

Action: CW

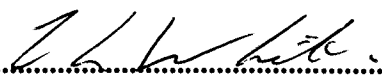
8.2 Judith gave details regarding craft people coming to the hall on 13th – 14th November. Chris asked Judith for some dates when the Kingsmen can hire the hall.

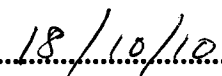
8.3 Chris said that the old dishwasher had been stored in a house in Plymouth when the company who supplied it in the first place had moved to new premises. When Ray went to buy supplies the dishwasher was not there any more. The suppliers offered to give us the equivalent value of the old dishwasher in detergent and rinse aid, which we accepted.

8.4 Judith said we need to buy more forks for the kitchen. She will be away from 2nd October to 21st November. June will look after bookings and Ray will open the hall each morning and users will lock up.

8.5 June will be away from 29th October to 5th November.

There being no further business to discuss the meeting closed at 5.45 p.m.

Signed: 

Date: 

The next meeting will be on Monday 18th October at 4.30 p.m. in the Yeo Room.