

## MINUTES OF THE PARI SH HALL COMMITTEE MEETING HELD ON

MONDAY 2<sup>nd</sup> SEPTEMBER 2013 AT 4.30 P.M. IN THE YEO ROOM

**Present:** N Irwin (Chairman), L White (Treasurer), J Booth, P Crawford, M Elliott, P Macdonald, J Munn, R Parkin M Stickland and Chris White.

**1. Apologies:** Catherine Delafield, Karen Livett, Diane Martin, Judith Le Grice, Marilyn Cater, Jeanne Barton

### **2. Minutes**

The Minutes of the 8 July meeting were agreed and signed by the Chairman.

### **3. Matters Arising**

3.1. (1) **Neill** to speak with Marilyn Cater.

3.2 (3.1) The defunct touch screen display will be removed (**Chris**).

3.3 (3.2) The new banner and cork for the shop noticeboard are now in place.

3.4 (3.3) The two dozen wine glasses needed will be ordered by **Chris**.

3.5 (3.5) A new joiner for the job of draught-proofing has been agreed and the job should be completed within the next two weeks.

3.6 (3.9) Cleanliness will continue to be monitored.;any problems should be brought to the attention of the Maintenance Committee.

3.7 (3.10) The cable to the speaker on the sound system is now working.

3.8 (3.11) The new login to the website; see 5.3 below.

3.9 (7.2) Hall leaflet crockery charge; see 5.4 below.

3.10 (7.1) Advance publicity; see 5.5 below.

### **4. Treasurer's Report**

4.1The Treasurer handed out the reports for Quarter 3 and combined Quarters 1, 2 and 3. The total income to date is £14,167.48 against a total expenditure of £10,820.17.

4.2 We have received an additional £36 for a car parking permit for The Nook.

4.3 The monthly direct debit for the electricity was due to be increased from £103 to £160 but Lisa has had it reduced to £107. We have to pay our subscription to have the webpage updated and this has gone up from £35 to £50 per year (**Lisa**).

4.4 Pat Macdonald agreed that she would bank the money from the Autumn Fair directly.

4.5 Events finance

<i>Henry &amp; Guy</i>	Income	Tickets	£592
		Bar Sales	£100
	Expenditure	Fees	£350
		Bar	£31.90
		Licence	£21
	<b>Net Profit</b>		<b>£289.10</b>

<i>Barbecue</i>	Income	Barbecue	£446
		Bar Sales	£302.50
		Games	£57.00

Expenditure	Barbecue	£155
	Bar	£140.68
	Licence	£21
<b>Net Profit</b>		<b>£488.82</b>

## 5. Maintenance Committee Report

5.1. Four Dyson heaters have been ordered from Prichards at a cost of £350 per unit, less a 5% discount. This was a better price than could be achieved by on-line purchase.

5.2 Floor maintenance by Rendle's will take place from 4<sup>th</sup> to 6<sup>th</sup> September at a cost of £875.

5.3 The new login to the website is being progressed. The first action is to pay our annual subscription. The Treasurer is doing this and **Chris** will follow up the technical aspects.

5.4 The Hall leaflet. It was agreed that the use of crockery should be included as part of the normal hire charge for the Hall. The crockery should not be available for hire for use outside the Hall.

5.5 Paul Martin is producing an A-frame which can be used for publicity to attract passing traffic to events such as the Car Boot Sale. **Chris** agreed to investigate the possible use of an existing A-frame board if it can be suitably modified.

5.6 Joan said there was a nasty smell in the Yeo room when it has been closed up for a period. It was agreed that everyone should monitor the situation and that a decision could be made at the next committee meeting in October. If necessary the carpet cleaner Steve Woodward might be able to help.

## 6. Events

### 6.1 Current Programme

It has been a very successful season to date.

#### **Barbecue – 30 July**

Thanks have been sent out to the barbecue team. This was a very successful event helped by the weather and by the enthusiasm of everyone.

#### **Last Night of the Proms – 7 September**

Set up at 1000 as last year with bunting and long tables. Jill Munn and Pat Macdonald agreed to get the necessary bunting etc. It was agreed that it should be BYO food and drink and that there would be no entry charge but donations would be welcomed at the end of the evening..

#### **Autumn Fair – 28 September**

Tables will go out at 0900 and set up by stallholders from 1000-1200 before opening at 2.30. Pat M confirmed that she was in touch with the stall holders and that everything was in hand.

### 6.2 Programme from January 2014

There was a lively discussion of the list of possible future events.

The Porter Family are booked for 29<sup>th</sup> March (**Mike**).

It was decided that the trio of opera singers originally being scheduled for April at a cost of £700 should now be postponed until 2015.

A summary of the reactions to the Chairman's note of 13 July is as follows:-

1. The poet Matt Harvey from Totnes.
  - Booked for 30th May 2014. Cost £350. BYO food & drink. Tickets £7.50 **(Neill)**
2. Cheese and wine session at lunchtime.
  - Booked for 7<sup>th</sup> June 2014 .Summer Lunch with piano & raffle. **(Joan)**
3. Elysium Theatre Company – play extracts.
  - No. However a “Murder Mystery” in October 2014 should be investigated. **(Ron)**
4. Put on our own play or pantomime: No.
5. Cookery demonstration.
  - Yes; but not until 2015.
6. Whist drive with bar.
  - No; but if a group wanted to hire the Hall for such an event they would be welcomed.
7. Beetle drive.
  - No for 2014; but could be possible for 2015.
8. Dance eg ballroom, barn, disco, tea-dance, Irish, junior disco.
  - Yes. A dance with a caller should be organised for November 2014. **(Pat C & Midge)**
9. Tribute band eg Abba, Lonnie Donovan.
  - Yes to Abba but not until 2015.
10. Pig Roast (with skiffle group): No.

Other ideas which were put forward for consideration in 2015 were;

- Mazaika
- Kingsmen
- Margaret Duffy (Joan/ Pat M)
- Canadian Twain (Judith)
- Puppets through Michael Tann (Judith)
- Word for voices. (Chris)
- Curling (Diane)
- French evening with accordion (Midge)

An updated list of events for 2013 and 2014 has been supplied.

## 7. Any Other Business

7.1 Publicity. As reported above the A-frame boards to be used for advance publicity are being prepared by Paul Martin. In addition **Neill** said he would bring the three-part publicity frame to the Hall for use at functions.

7.2 It was noted that the notice boards needed to be kept up to date.

7.3 Derek Brown had reported that the Tombola drum needs to be repaired. This will need to be done before it is used by the Bridge Club at the Autumn Fair.

The meeting closed at 6.10 p.m.

**Signed:** .....

**Date:** .....

**The next Committee Meeting will be on Monday 21 October 2013 at 4.30 p.m.**