

MINUTES OF THE PARI SH HALL COMMITTEE MEETING HELD ON

MONDAY 8th SEPTEMBER 2014 AT 4.30 P.M. IN THE YEO ROOM

Present: N Irwin (Chairman), L White (Treasurer), C Delafield (Secretary), P Crawford, M Elliott, J Le Grice, P Macdonald, J Munn, D Martin, R Parkin, M Stickland and Chris White.

1. Apologies: Marilyn Cater.

2. Minutes

The Minutes of the 7 July meeting were agreed and signed by the Chairman following one amendment at 4.1; i.e. the fire alarm malfunctioned after servicing rather than the shutter.

3. Events

3.1 (3.1) No one had come forward to act as webmaster and it was felt that a personal approach to someone newly retired would be the best course of action. Pat M. reported that Graham Collier oversees the South Milton website using his newssheet. Lisa pointed out that a suitable model or template is likely to be available and the role of the webmaster would be to keep contents/events up to date. This action point remains ongoing.

3.2 (3.3) 2014 Programme

Barbecue, Bowls and Boules – 29 July

A table was circulated and Lisa explained also that £341 profit was made in 2012.

		2013	2014	<i>Difference</i>
Income	Barbecue	£291	£182	-£109
	Bar Sales	£302.5	£234.9	-£67.60
	Games	£57	£54	-£3
Expenditure	Bar	£140.68	£135.78	-£4.90
	Licence	£21	£21	£0
Profit		£488.82	£314.12	-£174.70

Neill explained that the Telephone Box Committee (who provide the barbecue) felt that it was a lot of work but everyone present at the meeting agreed that it was an important event on the calendar. It had been agreed before that this was a social event and that making a profit was a bonus Neill would write to the members of the barbecue team stressing our appreciation and explaining the importance of the barbecue itself.

Last Night of the Proms – 13 September

Set-up at 10.00 with tables for supper event; the evening is 7.00 for a 7.30pm start with donations.

Autumn Fair – 20 September

Pat M explained that most of the usual stalls are being provided but that the driftwood and cupcakes would not run because they did very little trade in 2013. A reply is awaited from Wendy Gornall (Fairtrade). Set-up of tables at 9.00 with the Hall available from 10.00 for stallholders with the event from 2.30–4.30pm.

G&S – 27 September

10.00 set-up of the full stage which means plenty of help needed. The licence has been obtained and Diane will test the limit for applications by applying early for 18 October. Profits will be split 60:40 with additional profit from the bar to the Hall.

Sirocco Quartet – 18 October

Concern was expressed that little interest had been generated by the recent round robin email. NOTE: Ron confirmed after the meeting that Huw Wiggin had agreed a reduced fee of £600 including travel. Judith and Lisa agreed to act as hosts for the performers. 10.00 setup with stage under the clock and licence.

It was suggested that the autumn events were too many and too close together but the programme has been agreed for some time. The Autumn Fair is a regular event and very different from a concert or dance and the Last Night of the Proms is free. The other two events were driven by availability. It was felt overall that a balance needed to be struck and that the programme should be reviewed in 2015 if this again becomes an issue.

Spiffing Tunes – 1 November

BYO and 10.00 setup (to be finalized at the next meeting). A poster and Village Voice advertising are in hand (**Mike**).

3.4 (3.6, 3.7) 2015 Programme

- Diane has still had no response from the ‘hall and hearty’ group but raised concerns about the benefit for the Hall. It was agreed to await feedback from an event running in Malborough on 7th November (**Diane**).
- Tim Abel cannot yet agree a final date. There needs to be some co-ordination of dates between this event and that of KCC who could do extracts from their annual concert (**Pat M and Ron**).
- The Frank Sinatra/café style evening has proved to be a dead end.
- A tribute act called Cleverly Everley from Wellington is available on 6, 20 or 27 June 2105 (or could possibly be asked for October): **Lisa/Chris**.
- A Flanders and Swann evening (Alastair Durden/Alun Williams) was also suggested with some additional input from ‘Words for Voices’: **Lisa/Chris**.
- Neill expressed some concern about the proposed Bantham event in light of the sale of the estate.

4. Treasurer’s Report

4.1 Lisa handed out Q3 and Q1-3. Net income for Q3 was due to be affected by feed-in tariff and three events with £700 already banked from July (Racketts and Barbecue). Two commercial rentals had yielded £290 (Rowlandson and FairEnergy). The water heater cost £388, new traffic cones £35. £263 had been refunded (electricity) but no reduction made in the direct debit. Dishwasher repairs are £102 to date but various other visits may also be invoiced following additional problems with the repairs. Decorating (walls only) cost £840 and exterior to be planned for 2015. PAT testing is £528 and **Chris** will check on the revised system which may reduce this cost but is based on local risk assessment.

5. Maintenance Committee Report

- 5.1 (5.1) Rendering completed (after touch screen display removal; as agreed 9 July 2012).
- 5.2/5.3 (5.3, 5.4) The new outside tap and toilet repair to be passed to a new plumber (**Chris**).
- 5.4 (5.5) The list of caretaker duties (2005) to be tidied up for review (**Chris/Neill**).
- 5.5 (5.6) Air handling system filters to be fitted by Danny Baker (**Chris**).
- 5.6 (5.7) The Maintenance Committee have revisited the problem of the damaged handrails and Ray has helped to devise a solution which will be implemented shortly (**Chris**).
- 5.7 (5.7) Water heater fitted.
- 5.8 (5.8) New cones are in place; chippings have been ordered for the car park (**Chris**).
- 5.9 (5.9) The clock remote aerial has been relocated and is now working correctly.

- 5.10 (5.10) The carpets will be cleaned following the decorating (**Chris**).
- 5.11 (7.1, 7.2) Weeding at front of the Hall and bi-monthly deep-cleaning of kitchen will be discussed at the next Maintenance Committee meeting (**Chris**).
- 5.12 Some perspex protection is needed under the trunking in the Yeo Room to protect the paintwork from tables scraping the wall (**Chris**).
- 5.13 The WW1 exhibition had used display boards and also borrowed from the Hotel. It was felt that the Hall could not justify buying and storing more but **Pat C** agreed to add further boards no longer used by ATA.
- 5.14 The smaller tombola drum needs a new catch (**Chris**).

6. Any Other Business

- 6.1 Pat M reported that 300 people had attended the WW1 exhibition and expressed thanks to the Hall for making the venue available at no cost (see 6.2). £300 was made from the lunch and quiz. As a result £100 was being donated to the Hall and Neill expressed his gratitude. A further donation was going to the British Legion and Help for Heroes.
- 6.2 Neill explained that there would be no more events free of charge as the Hall was a charity and Ron reiterated that charities could not donate to each other.
- 6.3 Neill reported that the Red Cross had written to let him know that the money raised from our joint venture had been spent on specialist medical equipment.

The meeting closed at 6.00 p.m.

Signed:

Date:

The next Committee Meeting will be on Monday 20 October 2014 at 4.30 p.m.